

Utah Valley University Faculty Senate
March 26th, 2019, CB 511, 3:00 – 5:00 p.m.

1. **Call to Order; Silent Roll Call**
2. **Approval of Previous min ([available on Faculty Senate website](#)) (1 minute) end at 3:01** *1 minute*
3. **Administrative Updates (10 minutes)**
 - a. SVPAA: Jeffery E. Olson
 - b. Associate VPAA: Kathren Brown
 - c. Librarian (Fulton Library): Annie Smith
 - d. OTL: Wendy Athens
 - e. PACE: Nathan Gerber
 - f. UVUSA: Makenzie Prows*11 minutes*
4. **Standing Committee Reports (10 minutes)**
 - a. Special Assignments & Investigations: Pauli Alin
 - b. Service & Elections: Sandie Waters
 - c. Curriculum: Sean Tolman
 - d. Retention, Tenure, Promotions & Appeals: Jim Pettersson*21 minutes*
5. **Other Committee Reports**
 - a. Re-envisioning (addressed below)
6. **Presentation Items** (non-debate/no-comment items)
 - a. Faculty mission statement survey report [document](#)
7. **Consent Agenda** (noncontroversial)
 - a. n/a
8. **Debate Calendar** (Senate policy [approval process](#))
 - a. **Action Items** (Motions entertained - 3rd step)
 1. Academic schedule guidelines [scheduling guidelines draft](#) | [comments](#) (5 min comment review; 5 min discussion; 5 min vote). *Note: bell schedule separate item below*
 2. University Curriculum Chair (UCC) chair role (Tolman/Connelly) [[document](#) | [comments](#) | [updated document](#)] (10 min discussion and vote)
 3. Placement of General Education (GE) committee (Tolman/Connelly) [[document](#) | [comments](#) | [updated document](#)] (5 min discussion and vote)*51 minutes*
 - b. **First Readings** (Discussion in Senate - 2nd step)
 1. n/a
 - c. **Informational Items** (Coming to next meeting for discussion - 1st step)

1. Standard start times/bell schedule | [bell schedule options](#) [updated 3/12/19 12:37 p.m.] | [bell schedule presentation](#) | [bell schedule pro/con document](#) [update 3/25/19] | [bell schedule comments](#) [update 3/25/19]

d. Progress to Further Stages (Informational only)

1. Policy 204 *Appropriateness of Expenditures*--Entrance to Stage 4 (Board of Trustees)
2. Policy 207 *Internal Audit*--Entrance to Stage 3 (Stage 3 ends April 11)
3. Policy 354 *In-classification Salary Increases for Non-Faculty Employees* (deletion)--Entrance to Stage 4 (Board of Trustees)
4. Policy 452: *Electronic and Information Technology Accessibility*--Entrance to Stage 3 (Stage 3 ends April 11)
5. Policy 542 *FERPA (Student Records Privacy)* and Policy 543 *Use of Student Social Security Numbers as Student IDs*--Entrance to Stage 4 (Board of Trustees)

8. Action Calendar (Non-policy related [approval process](#))

a. Action Items (Motions entertained - 3rd step)

1. Completion by Design 2.0 (Kearns & Connelly) [[presentation](#) | [plan](#) | [comments](#)] (5 min)
2. Re-envisioning committee update (Birch/Tolman) [recommendations](#) | [full draft report](#). Four key areas of focus for committee (continuing forward) [comment](#) | [presentation](#) (5 min presentation; 15 min discussion)

76 minutes

b. First Responses (Discussion in Senate - 2nd step)

1. *(Still On Hold) Writing Enriched (WE) initiative*
2. Online teaching certification (5 min comment summary; 10 min discussion)
 - a. Prior documents: [NWCCU policy](#) | [NWCCU guidelines](#) | [comments](#) | [presentation](#)
 - b. New document: [AASCU report](#)
3. [Advance HE expansion plan](#) opportunity (Sturtevant/Athens) (10 min present; 5 min discuss)

106 minutes

c. Informational Items (Coming to next meeting for discussion - 1st step)

1. Digital Transformation (W. Hanewicz and S. Thackeray) [document incoming] (9 min)

115 minutes

9. Announcements

- a. Fall 2020 curriculum cycle deadlines: All curric. must be approved by deans by 9/1/19 for consideration. If modifications are made to existing courses & are limited to changes to course descriptions or CLOs only, they must be approved by deans before 12/1/2019.
- b. Open enrollment 4/15 to 5/10/19 for Regence BCBS, effective 7/1/19 [email](#)
- c. President's [inauguration](#): 3/27
- d. PBA allocation day (name TBA): 4/22
- e. Fall 2018 student demographics [document](#)
- f. Curriculum submission workshops via OTL: April 2 and 3 from 1-3 pm
- g. [Senate Exco positions opening](#) near end of term
- h. All Senators are invited to attend the Faculty Excellence and Higher Education Awards luncheon on Thursday, April 4 from 12:00-1:45 PM, Lakeview Room. [RSVP](#)

10. Good of the Order (5 minutes)

11. Adjourn