



Petition for Suspension Review

(Request for Academic Reinstatement-Suspension Status)

Students who have been suspended from UVU and wish to be reinstated must petition for a "Suspension Review" from the Academic Standards Committee.

The Petition (**type-written**) should include the following:

- An explanation of what happened each semester to cause your academic difficulties.
- An explanation of what actions you have taken to remedy the situation.
- An in-depth academic plan for the future.
- Name, address, telephone #, and UV ID.

Your petition should also include, **if applicable**:

- *Any Academic Difficulties*: examples may include reading comprehension, note taking, study skills, writing, testing, organizational and computer skills.
- All *official transcripts* of your grade point average history at other schools unless already posted on your UVU record.
- Your *biggest stress* in school and what can be done to manage this stress: examples may include health, emotional Issues, social, financial or work-related issues, l, etc.
- *Letters of verification* from expert professional(s) (on official letter-head) with whom you have been meeting regarding any medical, psychological, or work-related issues that have affected your academic progress.

Note: *If any of these issues are mentioned in your petition for review, and letters of verification are not provided, the Committee will not be able to review the merits of those issues.*

Submission Information:

- Petitions will be reviewed monthly as they are received. *You are encouraged to submit your petition as early as possible. The process takes approximately four to six (4-6) weeks to receive an official response.*
- **Semester deadlines** for submission are as follows:
 - Summer- March 1
 - Fall- June 1
 - Spring- October 1

*** Deadlines are strictly enforced. Petitions received after deadlines will be reviewed for the following semester.
- Submit your petition to the Career and Academic Counseling Center (CACC) – LC 402 for review by the Academic Standards Committee between 8 am to 5 pm Monday thru Friday notwithstanding official school holidays.



Name: _____
UV ID Number: _____

Request for Reinstatement to Utah Valley University: Suspension

I, _____, petition the UVU Academic Standards Committee to review my academic suspension and consider me for reinstatement in _____ semester.

Attached is my **type-written letter** which provides:

- **History:** An explanation of what happened **each** semester to cause my academic difficulties;
- **Preparation:** An explanation of what actions I have taken to remedy the situation;
- **Plan:** An in-depth academic plan for my future.

All additional information and reasons in support, letters of verification, and official transfer transcripts are attached.

Dated this _____ day of _____, 200 __.

Signature: _____

Printed Name: _____

We will mail your official response to this address:

Address _____

City _____ State _____ Zip Code _____

Phone # (s) _____

Email _____