UVU BOARD OF TRUSTEES  
October 14, 2009  
7 p.m., S213c

Board of Trustees Members Present
Janette Hales Beckham  
Greg Butterfield  
Daniel W. Campbell  
Rebecca Marriott Champion  
Paul B. Clyde  
T.J. Fund  
Steven J. Lund  
Doyle M. Mortimer  
Terry E. Shoemaker  
Trevor Tooke

UVU Regular Attendees
President Matthew S. Holland  
Chuck Allison, Faculty Senate President  
Cory Duckworth, Vice President Student Affairs  
Val Hale, Vice President Advancement  
Elizabeth J. Hitch, Academic Vice President  
Karen Olsen, Secretary to the Board  
Val Peterson, Vice President Administration and Legislative Affairs  
Kyle Reyes, Assistant to the President  
Mark Wiesenberg, PACE President

Board of Trustee Member Excused  
Carolyn H. Merrill

Guests
Ernie Carey, Dean College of Technology and Computing  
Bonnie Henrie, Dean University College  
Chris Taylor, Associate Vice President University Marketing and Communications

Dinner Guests were Kathie Debenham, Assistant Academic Vice President, and students participating in summer undergraduate research projects – Hyrum Allred, Erik Fulmer, Ashley Hannon, Sherene Higley, Tracy Kemp, Nicolle Johnson, Stephen Jones, Sarah Mann, Luke Marvin, Jesse Royston and Aaron Wood.

Chair Lund congratulated President Holland on his accession and successful inauguration. Janette Beckham read a resolution from the Trustees for those involved in the inaugural week activities. Trustee Campbell moved to approve resolution. Trustee Shoemaker seconded. Voting was unanimous and resolution will be incorporated into minutes.

Trustee Shoemaker gave an update on the recent tragedy involving the death of a band teacher at American Fork High School. Heather Christensen was a woodwinds teacher in this premier high school music program. Band was participating in a competition in Idaho and were coming home Saturday night when something happened to the driver and he lost control. Heather tried to control the bus but was ejected. None of the other students were seriously hurt. He said the emotional toll for that kind of experience is profound and our thoughts are with Carolyn and her administration. The funeral is Saturday in the American Fork Tabernacle.

I. ACTION
A. Resolution of Appreciation for Paul Clyde. Chairman Lund read the resolution of appreciation for Trustee Paul Clyde. His term as Foundation Chair will end November 1 and he was thanked for his service to UVU in many capacities. He has been appointed Chair of the National Highway and Transportation Contractors for the coming year.

B. Curriculum. Vice President Hitch presented academic curriculum.
AAS in Physical Plant Management. The request is to correct the program designation being offered. UVU currently offers a Facilities Management AAS degree.

Deletion of Diploma in Air Conditioning and Refrigeration Technology. Dean Ernie Carey explained the AAS degree was eliminated several months ago, but the diploma was still listed. This program has also been eliminated for lack of students. Trustees asked whether it is being taught at the ATC and was told no, this is a discipline that is typically on-the-job training.

Forensic Science Minor. Dean Carey said this is a minor in the Criminal Justice Department. Courses in that degree will be used to create a minor in other disciplines, such as Fire Science.
Integrated Studies Emphasis in Peace and Justice. Dean Bonnie Henrie explained Integrated Studies is an interdisciplinary degree that allows students to choose two emphasis and pair together. There are currently around 30 emphasis. An existing minor is used to create an Emphasis, which falls between a major and minor. She said this degree is not a detriment to acceptance into graduate school, unless it is a narrowly focused field.

Trustee Beckham moved for approval of the curriculum requests. Trustee Fund seconded. Voting was unanimous.

Vice President Hitch reported on the process in progress for approving academic policies and referred to the policy approval stages. A task force was appointed to review critical academic policies, which are referred to on a spread sheet she distributed. They recognized with the many levels of review they need to set proposed timelines. This is her top priority for completion this year, and also a top priority of President Holland. President Holland added these academic policies will form the core of the university moving forward. He encouraged the board to review them carefully.

C. Summer 2010 Academic Calendar. Vice President Hitch explained the approval is for the Summer 2010 calendar. It is consistent with requirements of the accrediting body. The summer calendar was revised two years ago, from many options to the current 15 and 7-1/2 week block options. This has worked much better for students in making classes available. Question was asked on the class numbering, which will be reviewed with academic scheduling. Trustee Tooke moved for approval of the Summer 2010 academic calendar. Trustee Butterfield seconded. Voting was unanimous.

II. CONSENT CALENDAR

A. Minutes of August 13, 2009 Board of Trustees Meeting.
B. Human Resources Report for August 2009
C. Investment Report for June and July 2009. Investments are beginning to make money.
D. UTA Contract. Contract was approved by the Executive Board and requires ratification.

Trustees asked about the UTA EduPass program and follow up from the last meeting on a request for more information. Val Peterson said UTA reported revenues are down and costs are up, which necessitated a contract increase. We are in the middle percentage-wise of all state institutions for contract cost. He believes it is a very important option for students because it allows them to commute, including from SLC. It is a sizeable increase, however. The action of the Trustees gave a message to UTA, which may be reflected in next year’s contract. It could increase, however, with the increase of services provided which will include bus rapid transit, and three intermodal stops on campus. Students were charged $20 per pass for the year. Actual cost would be $65/month. UTA estimates this saves ten acres in parking on campus and provides a valuable service for students. Trustees appreciated the additional information and felt this service should be promoted. They also asked if there were any assurances on limiting future increases. Vice President Peterson said there is discussion on negotiation system-wide and a multiple-year contract as a group. Trustee Tooke added the students are in favor of the UTA program, which frees up parking on campus, and are satisfied with the $20 yearly pass, and also the $6 student fee. UTA has been invited to their “Going Green” campaign. Trustees also suggested this might be an opportunity for a student study.

E. Wayfinding Signage. Bid was approved by the Executive Board and requires ratification.

Vice President Hale explained we have contracted with a company from Michigan who did signage at Weber for an external signage study and drawings. This company was approached about adding internal signage to the contract, which they would do at a cost that would put the total over the $150,000 limit and would require Trustee approval. Trustees asked about using local companies, and were told there was one local company that bid at twice the amount of the bid that was accepted. They also asked about possibility of student internships. This company will provide three different types of signs to choose from and recommendation on placement, and then it will go out to bid for manufacture. President Holland added we wanted the planning completed on both internal and external to maintain the same look, even if the signage is completed in stages. The company also recommended there be campus landmarks.
F. **Fire Apparatus Purchase.** Dean Carey explained UVU houses the Utah Fire and Rescue Academy which provides fire training throughout the state. Funding is from a state grant, which is separate from the academic degree programs, but they are very synergetic and can use the same apparatus within parameters. Much of the current fire apparatus is old. Revenue generated from the on-line program will be used to purchase new fire trucks with accompanying apparatus that would allow students to train on state-of-the-art equipment. It is a long term purchase and would be financed over a period of years. Trustees asked: a) could local cities invest and use the equipment? This is not feasible as equipment must be available quickly for emergency response. It could be used in a long-term emergency. B) is there a risk that the payments could not be paid under a multi-year contract? Dean Carey explained they feel the revenue stream is very dependable, c) Would it make sense to purchase used, but newer equipment, that would be less expensive? Dean Carey said fire equipment does not depreciate. d) Are they warranted? Yes. Trustees discussed wise use of this money and their charge of oversite of institutional monies.

G. **Leased Space Report.** This report and Institutional Residence report are required annual reports.

H. **Institutional Residence Report.** This report reflects what was approved by the Board a year ago.

I. **2008-09 Self-Funded Benefits Report.** Linda Makin said the self-funded program continues to grow in terms of annual increases, although auditors have suggested the amounts retained be decreased. Trustees asked if we had considered a wellness program, and Ms. Makin indicated there was an Employee Assistance Wellness Program instituted this year.

Trustee Shoemaker moved to approve the Consent Calendar and then withdrew his motion. Trustee Mortimer moved to approve all Consent Items with the exception of #F to allow for further analysis of cost that will be presented at the next meeting. Trustee Shoemaker seconded. Voting was unanimous.

III. **INFORMATION**

A. **Accreditation.**

1. **New Standards for Northwest Accreditation.** Linda Makin explained to Trustees the Northwest Commission is completing a revision of their accreditation standards, which have not been updated for many years. Assessment and planning is part of accreditation and there is greater accountability in the new standards which also have a more frequent review cycle – every 7 years rather than every 10 years. There are also on-going reporting activities that bring planning, assessment and program improvement together. Northwest Commission has asked for feedback from four groups – President, Trustees, faculty, and students. Students and faculty have responded, along with the SDAC, and Trustees have been asked to review and comment. Ms. Makin reviewed the responses from the strategic directions advisory committee, which corresponded with Trustee thinking. Trustee Shoemaker was concerned about lack of student focus, and feels there is a responsibility to “assure” a reasonable probability to succeed.

2. **Accreditation Self-Study for Fall 2010.** Year 1 report incorporating the new standards will be submitted in Fall of 2011. A self-study will be completed based on acceptance as a master degree granting institution. Study is due next summer with a visit in October. Trustees will need to be engaged in this process. The self-study is best completed with input from multiple groups, and a Trustee liaison was asked to be appointed for each of the main subcommittees. Recommendations were made. Trustees assigned asked to have time to review and respond. The first draft is due the first week of December, which will be shared with the Trustees in January. Final report will be completed in April. A mock accreditation team will be invited to campus in February and may ask to visit with Trustees.

B. **Roles and Authority of Regents and Trustees.** President Holland said this is an initiative coming from the office of the Commissioner of Higher Education, who asked for Regent and Trustee input. Trustees were asked to review particularly whether there is the right distribution of roles and authority. They do not need feedback until the end of the year, and this will be discussed in the Trustee Retreat in November. It was felt this is an attempt to move other boards to a similar level of responsibility with more engagement in the institutions. Trustee responsibility is very weak in statute and policy, so there is a desire to strengthen the Trustee portfolio of responsibility. There are clearly responsibilities that could be delegated to Trustees.
C. **President’s Report.** President Holland gave some recent highlights: 1) Val Hale and Liz Hitch were thanked for their work, along with others on the inaugural committee. It was a recognition of the entire university. 2) Ribbon cutting of the Noorda Theater. 3) funding of the All-Steinway School is close. It signals seriousness, and has been funded through private donations. 4) Annual Leadership Conference, which is a good student recruitment opportunity. 5) many community outreach and humanitarian efforts, 6) internship and career advising opportunities, and 7) partnership with Habitat for Humanity.

There was a very successful K-16 Alliance meeting held recently, headed by Trustee Shoemaker. Their goal was to identify some initiatives where progress could be made during the year. The two identified are: a) Conference for High School Counselors. UVU will provide a professional development conference for high school counselors. It will be designed to target a seamless transition from high school to college with appropriate preparation. It will benefit both groups by better preparing counselors and students, having the high schools become better acquainted with UVU, and furthering the relationship. b) Math Preparation. There is too much developmental math taking place at the college level and students must be prepared in high school with better expectations and resources. Both groups wanted to focus on this issue and felt this could provide state leadership in accomplishing this goal. Trustee Shoemaker said their goal is to reduce remediation courses at this institution.

C. **Other.** President Holland and Chair Lund thought it would be useful to take some time to discuss bigger issues and vision for the future and how to forward more focused objectives. There will be further discussion of collaborative ways of working together.

D. **Trustee Information Items.**

1. Karen Olsen distributed an updated 2010 calendar of Trustee meetings, noting the December meeting will be held on the 9th. The March date may be revised because of the legislative session dates.

2. Information on the Annual AGB Conference was distributed and Trustees were encouraged to attend.

Trustee Champion made a motion to move to closed session to discuss items allowed under the Open and Public Meeting Act. Trustee Beckham seconded. Voting was unanimous.