UVU BOARD OF TRUSTEES  
October 9, 2008  
7 p.m.  
SC213c

**Board of Trustees Members Present**  
Janette Hales Beckham  
Daniel W. Campbell  
Joni Tuttle  
Timothy R. Clark  
Paul B. Clyde  
Steven J. Lund  
Doyle M. Mortimer  
Terry E. Shoemaker  
Joseph Watkins

**Board of Trustee Members Excused**  
J. Scott Jenkins  
Carolyn H. Merrill

**UVU Regular Attendees**  
Interim President Elizabeth J. Hitch  
Steven Clark, Faculty Senate Past President  
Cory Duckworth, Vice President Student Affairs  
Vincent Fordiani, Special Assistant to the President for Constituent Affairs  
Val Hale, Vice President Advancement and Marketing  
Linda Makin, Executive Director of Budgets  
Cameron Martin, Assistant to the President for Institutional Development/Planning  
Clint Moser, PACE President  
Karen Olsen, Secretary to the Board  
Val Peterson, Vice President Administration and Legislative Affairs  
J. Karl Worthington, Interim Academic Vice President

**Guests**  
Gaya Carlton, Professor Nursing  
Diana Hunter, Director Community Education  
Sam Rushforth, Dean School of Science and Health  
Ray Walker, Associate Vice President for Information Technology/CIO

Dinner guests included faculty and staff who are part of the Center for Engaged Learning and the Center for Faculty Development: Jack Christianson, Kris Coles, Joyce Oliphant, Ursula Sorensen, Anton Tolman and Stasha Wright.

I. ACTION

A. **Policies.** Val Peterson explained information technology policies have been developed over the past year, and this group of policies is part of that process. Expedited approval is requested in order to policies in place when security audit takes place the end of August, but will then be returned for more broad campus review for both awareness and training. Ray Walker gave a summary of each policy.

449 Private Sensitive Information. This policy addresses what types of information need to be in a restricted format, and also provides alignment with Regent policy on data. Policy defines use of private sensitive information, approval process, storage guidelines and protection of identity.

450 Process and Control of Distributed Administrative Data. Purpose of policy is to identify that the institution retains ownership and access to administrative data that is not centrally controlled, and also appropriate use of information.

451 Retention of Electronic Files. This policy defines appropriate storage of archival files, as defined by law. Methods of communication are defined and it is noted they are delivery vehicles, not storage mechanisms for critical documents. Policy also defines deletion of e-mail and disposal of equipment and electronic documents.

Trustees asked how policy training occurs. IT Department will train on these new policies, further training may occur at Summer University, and key individuals have already been trained.

Trustee Watkins motioned for approval of policies 449, 450 and 451. Trustee Campbell seconded. Voting was unanimous.
B. Reorganization (Ratification). President Hitch explained much discussion took place throughout the institution on how best to utilize the engagement model. It was felt community engagement should be utilized and promoted campus-wide. The proposed reorganization will do the following: a) create an associate vice president academic affairs for community and engagement, b) cluster the extended studies areas, c) move specialized advising that was under continuing education to student affairs, d) retain community education cluster, and create a coordinating structure for regional economic development. Diana Hunter, Director of Community Education, said they are preparing a strategic plan to present to the Strategic Directions Advisory Committee. They are also developing a campus advisory board and an external advisory board and moving some hard funded positions to soft funded (one) It was noted the School of Continuing Education has been discontinued as their function has transferred across divisions. Trustee Shoemaker motioned for approval of the community engagement reorganization. Trustee Clark seconded. Voting was unanimous.

C. Master of Nursing Degree. Dr. Worthington explained new master degrees are based on capacity, faculty, community need and student interest. The Master of Nursing degree is one that was named in the consultant report and the case statement for university. This degree was designed to address the acute need for nursing educators. The nursing department has excellent faculty, 7 of whom have terminal degrees. Proposal is to begin implementation of the masters degree in Fall of 2009.

Dean Rushforth introduced Gaya Carlton, Nursing Professor, who was instrumental in writing the degree proposal. He indicated last year the nursing department scored the highest in the state of Utah on the board exams and had 100% placement. The vast majority of these graduates stay in Utah and Utah County. The local medical community has indicated a high rate of satisfaction with these employees. Trustees asked: a) will students have flexibility? Program was designed with working students in mind and most classes will be offered late afternoon and evening. All courses will not be of each semester, but students will be able to go in and out of the program. B) how does this program contribute to community health nursing? Nursing department faculty feel there should be a nurse at each public school, and community health would prepare nurses to go into public health nursing.

The first track offered in the masters degree will be for nursing educators. Nursing educators work in hospital training programs, as well as in academic settings. Trustee Campbell motioned for approval of the Master of Nursing degree. Trustee Mortimer seconded. Voting was unanimous.

D. Interdisciplinary Studies Emphasis in Integrated Studies Degree. Dr. Worthington explained the difference between emphases and minors. The proposed emphases will be utilized within the Integrated Studies degree program, in which students choose two to three areas of emphases, typically between 18-21 credit hours each. These courses are all being taught within degree programs so there are no new faculty or courses.

Four emphases are being proposed: American Studies, Cinema Studies, Classical Studies and Gender Studies. Discussion ensued regarding the Gender Studies proposal with the following comments and questions: a) it was felt there is a disproportionate amount of emphasis on sexuality at a time when most students are already struggling with identity, b) other academic disciplines discuss women’s studies, c) in what careers would this emphasis prove valuable? d) do emphases require Trustee approval?, e) can these courses be taught in a social work or sociology degree without being highlighted in a separate emphasis? f) expressed concern about the Gender Studies Club and whether the emphasis would support this activity, g) asked for list of courses that would be part of the emphasis. Dr. Worthington responded that these courses are already being taught within the current minor in gender studies. The Gender Studies emphasis will focus on issues such as interpersonal relationships, communication, families and discrimination. It encourages the development of critical thinking and problem solving. Most students in this emphasis would be preparing for graduate school in the liberal arts area, law school or business related areas such as human resources. Emphases are presented at Board of Regents as information items only. Steve Clark, who is also chair of the Behavioral Science department, said gender
studies is not the study of human sexuality and felt this emphasis was being viewed from a different frame of reference than the courses that would be required.

Trustee Shoemaker motioned for approval of the emphases in American Studies, Cinema Studies and Classical Studies. Trustee Lund seconded. Voting was unanimous. Trustee Clark motioned to table the emphasis in Gender Studies. Trustee Mortimer made a second motion vote against moving the emphasis forward. Trustee Lund seconded. Voting was 6 for, 1 abstention, 1 against. Motion was approved.

E. Department Name Change from the Committee on Interdisciplinary Studies to Interdisciplinary Studies. Dr. Worthington explained this department would prefer be known as the Interdisciplinary Studies program, rather than referre committee, which better fits a university setting. Trustee Clark motioned for approval of the department name change. Trustee Lund seconded. Voting was unanimous.

F. Art Glass Project. Vice President Hale explained several months ago, an om Holdman, approached UVU about a donation of a large art glass piece he would produce. Tom is one of the premier art glass artists in the world, and the “History of Knowledge and the Written Word” would be his signature piece. Donor funding is in place. Appropriate locations on campus have been reviewed and recommendation is to place in the northeast corner of the 1st level of the new library. At this location is there 150 feet of ten-foot high windows, which will accommodate the anticipated 30 panels. It is anticipated it will take three years to complete at a cost of $1 million, and will be a student and faculty engagement project. A faculty committee will work with Tom to determine what should be depicted and student interns will work with the artist. Trustees asked about integration with the library architecture, and were told the project has been approved by the space committee and will not require removal of any windows. Trustees discussed possible other locations. Trustee Campbell motioned for approval of the concept in order to move forward with the design. Trustee Shoemaker seconded. Voting was unanimous. The proposed panel designs will be returned to Trustees for review.

G. Tenure. Trustee Campbell motioned for approval of tenure for Hyunmee Lee, faculty in the Art and Visual Communications Department. Trustee Clark seconded. Voting was unanimous.

II. GENERAL CONSENT CALENDAR

A. Minutes of August 14, 2008 Board of Trustees Meeting.


C. Human Resources Report for June and July 2008.

D. 2007-09 Medical and Dental Insurance Report. Vice President Peterson indicated the self-insurance plan is doing well and has reached more than 9 months of reserves.

E. Utah Retirement System Contributory Retirement Plan. This is a name change for an existing plan.

F. UTA Contract. Question was asked when the price of the UTA contract increases, does student fees also increase. Vice President Peterson replied the student fees are set for the year and the UTA contract is also fixed. UTA has asked for a $36,000 fuel surcharge which will be covered with institutional funds. There is also a fund for the employee portion. UTA noted there has been approximately a 50% increase in ridership as compared to last year. Others benefits will be tied in with FrontRunner when it is completed. This contract is for the 2008-09 academic year and was finalized last week with UTA.

G. 2008-09 Leased Space Report. This report is required by Regents and the only change to previous report is the addition of the Murdock property and the reduction of payment on the Foundation Building. The only expense at the Woodbury Gallery is for maintenance costs, the lease is donated.

H. 2007-08 Institutional Residence Report. This is also a required Regent report. During the past year there was an increase in repairs and remodeling, but this year fewer costs are expected until the new president begins using the residence. There will be additional costs for refurbishing at that time, and a revised budget will be presented.
I. **2007-08 Auxiliary Budget.** This budget is submitted to Regents after Trustee approval. Vice President Peterson noted the largest portion is for food services. Soft good sales in the Bookstores have increased and more students are wearing UVU apparel.

J. **2008-09 Operating Budget Revenue.** This budget will be revised with the recent $2.7 million reduction in tax funds. Budget reduction strategies are being discussed.

K. **Computer Integrated Manufacturing (CIM) System.** This item was approved by the Executive Committee and requires ratification by the Board. Questions raised by the executive committee previously have been answered by Dean Ernie Carey. This system is being funded from a grant, but requires Trustee approval because of cost of purchase. System will be used exclusively by students and is being bid.

L. **Driver’s Education Program Expenses.** This item also requires Trustee approval because of amount. Diana Hunter explained the driving portion is contracted, but Community Education does the administrative portion of the program. Classes are on-line, and they are currently developing a Spanish version.

Trustee Lund motioned for approval of the General Consent Calendar. Trustee Campbell seconded. Voting was unanimous.

III. **INFORMATION**

A. **President’s Report.** President Hitch presented: 1) Vision for the coming year. University plans are continuing with the goal to be a premiere engaged university. The 3-P model (people, place, profession) will continue to be used, and are incorporated in the mission statement. Four areas of the strategic directions have been highlighted as the focus for 2008-09. 2) Opportunities and challenges include: a) enrollment growth. Continuing students have increased along with transfer and ethnic students. Female enrollment continues to remain below national averages. UVU represented 46% of total FTE increase within the state. Trustees asked to review data, including retention. b) student to advisor ratio. Much progress was being made on this initiative, but with enrollment increases the numbers of student to advisors are increasing. This is also true with adjunct faculty ratios. c) funding equity. UVU remains the lowest in the system for state funding per student, d) space. UVU is also the lowest in the state for square footage of space per student. President Hitch referred to a Utah Foundation report that details impact of growth on education. 3) Building Update. Capitol Reef is completed and groundbreaking will be October 16. 4) A special thanks was given to Cameron Martin for his contribution to the institution. He has accepted a position with the State Office of Higher Education.

B. **Trustee Chair Report.** Chair Beckham said there is a great need to return to fundamental principles in our country and to prepare students to become leaders with integrity, stewards of place and professionally competent. UVU’s role is becoming well known. Commissioner Sederburg has visited all of the campuses in the state and during the UVU visit he was presented with our challenges and successes. She suggested Trustees be prepared with the top institutional needs, such as the Science Building addition and funding equity, in order to share with legislators and others. She noted UVU is a wonderful model of leadership and preparation.

Meeting adjourned at 10 p.m.