I. ACTION

A. **Trustee Awards of Excellence.** Trustees Lund and Mortimer carefully reviewed the 13 nominations for the Trustee Award of Excellence which is presented each year to four recipients and is a significant honor. They recommended the following four individuals: Scott Hammond, Jun (Michael) Ling, Robert Loveridge and Michael Freeman. They encouraged the other outstanding individuals to apply next year. Trustee Campbell motioned for approval of the nominations of Scott Hammond, Jun Ling, Robert Loveridge and Michael Freeman for 2008-09 Board of Trustee awards. Trustee Watkins seconded. Voting was unanimous.

B. **Policies**

326. **Special Pay for Staff.** Vice President Peterson said this policy establishes a policy to provide employee compensation/overtime pay for those who are required to work on “premium” holidays, which are any holiday given to all employees. Trustee Shoemaker motioned for approval of Policy 326, Special Pay for Staff. Trustee Campbell seconded. Voting was unanimous.

639. **Adjunct Faculty.** Associate Academic Vice President Mohammed El-Saidi said the purpose of this policy is to govern adjunct faculty for teaching and employment eligibility. Question was asked about teaching load and the ICHE measurement. ICHE is the unit measurement for instructional activities as defined by the Board of Regents. Adjunct faculty cannot teach more than 11 credits which is less than 75% of the full-time load of 15 credits. Trustee Campbell motioned for approval of Policy 639, Adjunct Faculty. Trustee Mortimer seconded.
644. **Assignment and Responsibilities of Department Chairs.** Dr. El-Saidi said this policy clarifies the role, responsibility, selection, evaluation and compensation of department chairs. It is a new policy. Suggestion was made to include a statement on the role of community engagement. Question was asked on the role of fundraising and Trustees were told department chairs typically do not engage in fund raising, that is more the role of the Deans. Dr. Loretta Palmer said the list of activities performed by the chairs was originally included in the policy but was removed and is now included in a booklet of Guidelines for Department Chairs and does include engagement, along with many more responsibilities. Trustees asked if the department chairs have budget responsibility for the department, (yes); how the stipend is determined (by the Dean); and noted the policy does not clearly state that the department chair reports to the dean. Dr. Allison said it is an understood academic organization where the department chair reports to the dean, but they are also responsible to the faculty in their department. Trustee Lund motioned for approval of Policy 644. Assignment and Responsibilities of Department Chairs.

366. **Emeritus Status.** Trustees asked if Emeritus status is just an honorary recognition or if it includes on-going rights. Dr. El-saidi said Emeritus employees are entitled to benefits, which were originally listed in policy, but was decided to house this list in HR as it is subject to change. Benefits currently include such things as parking, e-mail, library use, etc. Any exceptions to granting Emeritus should be rare. Trustee Merrill motioned for approval of Policy 366. Emeritus Status. Trustee Jenkins seconded. Voting was unanimous.

C. **Sabbatical Leave.** Steve Wasserbaech, Physics Professor, has been offered a very prestigious appointment as a research scientist at the European Organization for Nuclear Research (CERN) to study particle physics and has applied for sabbatical leave. Trustee Jenkins motioned for approval of a one-year sabbatical leave for Steve Wasserbaech. Trustee Lund seconded. Voting was unanimous.

D. **Honorary Degree.** Trustee Shoemaker motioned for awarding of an Honorary Degree to Phyllis Christensen, business owner from Heber, Utah. Trustee Campbell seconded. Voting was unanimous.

II. **GENERAL CONSENT CALENDAR**

A. Minutes of January 8, 2009 Board of Trustees Meeting
B. Human Resources Report for December 2008
C. Investment Report for December 2008
D. **Revision to 2008-09 Institutional Interest Income Budget.** Linda Makin, Executive Director of Planning and Budget, said the revision to the III budget includes returning monies for the Washington DC internship program and identifying funds for the hiring of the new president including an amount for a modest inauguration.
E. **Revision to 2008-09 Operating Budget Revenue.** This revision reflects reductions made to the original budget. Vice President Hale reported the impact of the reduction in the Foundation Endowment includes 230 less scholarships next year.

III. **INFORMATION**

A. **Extended Education Compensation.** Associate Academic Vice President Loretta Palmer explained the changes that have been made in the extended education compensation process. Extended education includes education not traditionally taught in an on-campus classroom, such as distance education, concurrent enrollment, off-campus sites, and also includes weekend college and summer school. They have been combined to allow departments to look at course offerings collectively, with similar compensation. Each faculty will have a home campus defined and will be paid travel to off campus sites from this location. The new model also provides incentives for faculty to provide these different delivery methods. One example of the compensation model is: Load (or Adjunct rate) + stipend based on enrollment at third week (maximum $700) + travel from home campus. The concurrent enrollment bill currently in the legislature was discussed. Dr. Palmer was congratulated for her good work in completing this process.

B. **K-16 Report.** Trustee Shoemaker, Chair of the K-16 Alliance and Trustee Merrill, member of the Alliance, gave an updated report. Trustee Shoemaker said Governor Huntsman wanted school district superintendents to serve on boards of trustees to create a better relationship between public and higher education,
which is also the purpose of the K-16 alliance. One of the goals and challenges is to better prepare students for the higher education experience. Members of the Alliance include the superintendents from the three counties in the service region, plus the UVU President, Dean Briant Farnsworth and liaison Mark Bezzant. They have all embraced the concept of community engagement, and school districts have applied for grants to work with the university. The Latino Educators of Tomorrow is one of those initiatives. They have worked to improve the learning and preparation of teachers in the higher education arena and congratulated the UVU School of Education for the quality of educators that are being prepared. They are pleased with the new Masters of Education degree and the numbers of those who are applying. They have committees working on the goal of better preparation of students for math so they can complete their degrees on time and be able to apply these high level thinking skills. They are also working on better counseling across the public education system. Concurrent enrollment continues to be a discussion of general concern and interest, including who pays the costs, and also providing the right courses. UVU has been trying to do this to direct students to meaningful terminal degrees, and has been invited to present to the state K-16 Alliance, particularly on the Latino initiative. Trustee Merrill added the relationship with top leaders of the districts and the university has been very productive. Trustee Shoemaker was thanked for his leadership and enthusiasm for the K-16 initiative and Trustee Merrill for her leadership on the alliance.

C. President’s Report. Interim President Hitch presented her report. She first showed an on-the-spot interview with students on what they like about UVU; highlighted great employees; listed numbers of programs – 58 baccalaureate, 60 associate, 21 certificate and 1 master; the Masters of Nursing has received Regent approval and the MBA degree is moving forward; the Great West Conference has been good for our athletic program (we also have good student athletes with an overall GPA of 3.25, which is 25th in the nation); received Carnegie recognition as one of only 110 institutions in the nation this year; UVU has a clear vision and plan including the mission statement, PBA process (planning, budgeting and accountability), strategic directions which drive all planning; global economic situation has impacted the institution at the same time there is large enrollment growth (2800 students fall 2008 and 1700 students spring 2009). Most of the increase has been in retention, which has been a huge effort; budget update for both 2008-09 and 2009-10 was given; the guiding principles for reduction were noted along with a list of reduction options.

Update on Wasatch campus. Data was gathered including projected growth by service region, Wasatch campus enrollment, direct instruction and full costs for both Wasatch and the main campus. Goals for Wasatch campus include retaining presence in Wasatch and Summit for educational needs, maintaining and building core instructional programs, utilizing the campus as a vibrant community asset, and developing housing opportunities and the hospitality management program. As the budget analysis was done, it was determined costs for student support at Wasatch are 59% of the total budget, which was done in an effort to attract students. The decision was made to release some of the student support services, keep the core services and provide instruction in the same way as other off campus sites through Bob Burns. There will be a campus director and Shad Sorenson will continue working with the Wasatch community. President Hitch has personally responded to all requests for information from the community. Vice President Duckworth said advisement will be available to the students by individual appointment, there will continue to be a student life advisor to develop student activities. There will be information meetings held both tonight and tomorrow at the Wasatch campus, and a group will be meeting with legislators Friday afternoon. Trustee Shoemaker added one of the biggest problems is there was never a budget for operating costs which have continued to be absorbed by the institution, plus an unrealized donor commitment. President Hitch added we must continue to focus on the core programs and students services that will remain.

D. Presidential Search Update. Chair Beckham reported when the presidential search committee completed their process those names were forwarded to the Regents. The Regents have been preoccupied with the legislative session and it appears it will be March before final interviews are held.

E. Legislative Update. Chair Beckham reported on the higher education lunch held with the legislature last week. Her message has been “build, bond and educate”. Vice President Peterson said the committee recommendation today was to bond for $150 million which would include planning money of $3 million for the Science Building.

Trustee Watkins motioned to move to Executive Session to discuss matters permitted by the Utah Open and Public Meetings Act. Trustee Jenkins seconded. Voting was unanimous.

Meeting adjourned at 9:40 p.m.