UVU BOARD OF TRUSTEES
April 15, 2010
7:00 p.m. – SC213c

Board of Trustees Members Present
Janette Hales Beckham
Greg Butterfield
Daniel W. Campbell
Rebecca Marriott Champion
T.J. Fund
Steven J. Lund
Carolyn H. Merrill
Trevor Tooke

Board of Trustee Members Excused
Doyle M. Mortimer
Terry E. Shoemaker
Ralph Yarro

UVU Regular Attendees
President Matthew S. Holland
Chuck Allison, Faculty Senate President
Cory Duckworth, Vice President Student Affairs
Val Hale, Vice President Advancement
Elizabeth J. Hitch, Academic Vice President
Linda Makin, Executive Director of Planning and Budget
Karen Olsen, Secretary to the Board
Val Peterson, Vice President Administration and Legislative Affairs
Kyle Reyes, Assistant to the President
Mark Wiesenberg, PACE President

Guests
Richard Portwood, Student body President-elect
Marlon Snow, Board of Regents

Dinner guests were members of the Digital Media Department. Department Chair Jan Bentley gave a presentation on areas of emphasis within Digital Media and faculty members were introduced – Thor Anderson, Kim Brown, Arlen Card, Paul Cheney, Trudy Christensen, Rodayne Esmay, Michael Harper, Cyndi Krebs, Anthony Romrell, Dennis Lisonbee, Robert Trim and Mike Wisland. Other guests were David Jones and Brent Turner.

Marlon Snow, Board of Regent member, reported on Regent issues. He will be focusing on equity funding for UVU.

Trevor Tooke introduced Richard Portwood, 2010-11 Student body President and Trustee.

I. ACTION

A. Resolution of Appreciation for Trustee Trevor Tooke. Chairman Lund read the Resolution of Appreciation for service rendered by Trustee Trevor Tooke. Trustee Beckham motioned for approval of the resolution. Trustee Fund seconded. Voting was unanimous. Trustee Tooke introduced Richard Portwood, Student body President for 2010-11 who will be taking his place as Trustee beginning May 1.

B. Discontinuance of AAS degree in Graphics Specialization. Vice President Hitch reported this degree was discontinued several years ago, but never formally removed. Trustee Campbell motioned for approval of the discontinuance of the AAS degree in Graphics Specialization. Trustee Butterfield seconded. Voting was unanimous.

C. Approval of Tenure. Trustee Fund motioned to approve all tenure recommendations from Vice President Hitch and President Holland. Trustee Champion seconded. Voting was unanimous. Tenure was approved for James Bailey, Karl Haisch, Daren Heaton, Linda Kochniuk, Numsiri Kunakemakorn, David McArthur, Julie Nichols, Nichole Ortega, Susan Rasmussen, Michaella Sawyer, Greg Schwab, Susan Simmerman, Daniel Stephen, and Robert Trim.

D. 2010-11 Compensation. Linda Makin said 2010-11 compensation has been reviewed with both PACE and Faculty Senate to let them know the state has not provided any tax funds for compensation. A 1-1/2% 1st tier tuition increase was approved to provide funding for state retirement and medical benefit increases. A 2nd tier increase of 4-1/2% was approved for operational initiatives, some of which will be used for compensation. There will be a 6.44% increase in medical benefits, which will be funded through reduction of medical plan reserves (reserves are healthy), plan changes, and 1.55% from 1st tier tuition increases. Increase in state retirement will be covered through 1st tier tuition increase. There will be no across the board salary increases. Targeted changes will be made as follows: a)
Adjunct faculty. Current compensation is $1750 per three credit hour course, which is one of the lowest in the state. It will be increased by $250 to $2000. This will help ensure competitive salaries. b) Salaried faculty. Central funding for targeted equity and retention based on institutional guidelines. c) Salaried staff. Several years ago salaried staff and executives were reviewed for market placement by HR, which continues on a regular cycle. From that process employees are identified that need to be upgraded to minimum levels of placement. Then a compa-ratio is determined, and available funding is used to address any discrepancies. Trustee Champion motioned for approval of 2010-11 Compensation as presented. Trustee Fund seconded. Voting was unanimous.

E. Campus Signage. Val Hale said the interconnected UVU campus presents challenges in finding your way around, both inside and outside. Corbin Design is the contractor chosen who has been doing an analysis of way finding signage, both internal and external. Current signs are pedestrian signs donated during the 2002 Olympics that are in disrepair and hard to see. There is insufficient internal signage to direct visitors. Corbin has presented design examples and installation will begin in the fall. Trustees emphasized they want to make a serious effort to hire a Utah firm. Trustee Champion motioned for approval of the recommendation for internal and external signage with every effort to be made to find an in-state source of equal or better quality. Trustee Champion seconded. Voting was unanimous.

F. Policies

402. Keys and Proximity Cards. Val Peterson noted UVU has implemented a proximity lock system that wasn’t part of the original policy and will be added. Trustee Lund motioned for approval of Policy 402. Keys and Proximity Cards. Trustee Fund seconded. Voting was unanimous.

Vice President Hitch noted Trustees were given information on why these three faculty policies were being implemented and were coming as a group for approval.

635. Faculty Rights and Professional Responsibility. Policy 635 is an overview policy for faculty and sets up rights and responsibilities with all other faculty policies based on this policy. Many hours were spent to insure the policy is correct. After discussion, IV.F.3. will be changed to read, “Subject to approval by the president and the appropriate governing board(s)…” Question was asked on managing faculty content, which is referred to in IV.B.2 and requires faculty to remain on subject. After discussion IV.A.4, wording will be changed to “faculty members, staff and students, should demonstrate civility towards others.” Trustee Beckham motioned for approval of policy 635. Faculty Rights and Professional Responsibility with suggested changes. Trustee Campbell seconded. Voting was unanimous.

646. Faculty Appeals for Promotion and Tenure. Vice President Hitch said appeals were referred to in numerous policies, and this policy groups all appeals into one place to create more clarity and ease. Question was asked on the timeline on hearings and request for appeal. It was noted the timeline on hearings was left out because these timelines are very complex and the statement reads they will be done in a timely manner. It was decided under definition of department that it say “a department designation be determined by administration and authorized by the VPAA” and will match definition of department in the tenure policy. It was noted the request is to approve the policy which will not be effective until Policy 637 is approved in June. Trustee Fund motioned for approval of policy 646. Faculty Appeals for Promotion and Tenure with the change in definition and implementation postponed until passage of policy 637. Trustee Beckman seconded. Voting was unanimous.

648. Faculty Personnel Reduction. Trustees were told this policy was taken from Policy 635 and in order to get all policies approved in a timely manner this section was taken out of appeals. It is an interim policy and will be reviewed and redrafted to return in the fall for approval. Policy committee will be researching best practices for policy revision. Trustee Butterfield motioned for approval of Policy 648. Faculty Personnel Reduction until such time it is replaced. Trustee Fund seconded. Voting was unanimous.

II. GENERAL CONSENT CALENDAR

A. Minutes of March 25, 2010 Board of Trustees Meeting. Two spelling errors will be corrected. Issue of naming opportunities was discussed. Vice President Hale noted there is a naming policy which allows flexibility for amounts and naming opportunities and gives Trustees the ability to make appropriate approvals. The new Advancement Vice President could reexamine the policy. The referenced naming opportunity was requested by the
donors after discussion of other options. Trustee Beckham noted to achieve large donations it is necessary to touch people’s hearts about the needs of others.

B. **Human Resource Report for February and March 2010.**

C. **Investment Report for February 2010.**

D. **Programming for Student Life and Wellness Building.** The request is to approve programming costs of $200,000 for a Student Life and Wellness Building which will be used to review what functions and activities will reside in this building. Programming will be funded from student funds and will include the first parking structure on campus. The next step would be choosing a design firm that would be awarded through an RFP managed by DFCM, at a cost of approximately $2 million. This is done in anticipation of taking the building funding request through the normal approval process. Student fees will be used to pay on a bonding basis over the next four years. Question was asked on how buildings are prioritized and whether it is based on importance to mission. Answer is it is part of the master planning process. This project is non-state funded through student fees. The next state funded priorities are for Business and Performing Arts Buildings. There are also other needs such as land banking with future possibility for purchase of 100 acres for $5 million, which will be the top priority for the state-funded list for the coming year. This allows both Business and Fine Arts time to work on fund raising. Trustee Tooke noted traditional funding is for classrooms. The students would prefer their fees be used for this building and do not want to begin funding academic buildings. It was noted the state will not fund this type of building. Vice President Duckworth said this building is part of a comprehensive student experience. It will help students become attached to campus and provide an influence to solidify and build relationships and is part of the strategic directions. Students will be part of the programming process. Trevor noted students have been polled on their priorities for inclusion in the building and top priorities will be noted.

E. **2009-10 Operating Budget Revenue Revision.** Revisions in operating budget are being made based on legislative decisions and revenue from growth. It was noted there may be another revision based on summer enrollment increases.

Trustee Tooke motioned for approval of the General Consent Calendar. Trustee Merrill seconded. Voting was unanimous.

**III. INFORMATION**

A. **Campus Report/Commencement.** President Holland reviewed the highlights of the address given to campus this week. He spoke on success stories, the PBA process and future focus. The PBA process this year included planning based on an integration vision presented at the leadership retreat. He reviewed budget enrollment outcomes that provided funding. He referred to themes and personnel projects and initiatives that will be funded under each – serious, engaged, inclusive, and student success. Future focus will include Science building groundbreaking on June 1, MBA program beginning fall, two new Deans – Patrick Jones and Norman Wright, signage, track, and summer theater production at Sundance of “Big River.” Last year was an era of pruning, and we are now beginning to grow back strong and healthy by targeting strategic areas.

B. **2010 Trustee Meetings.** Karen Olsen discussed request from academics to add a September Trustee meeting to better align the curriculum approval process. Audit Committee dates were also revised. This was approved and will be advertised.

Trustee Merrill motioned for approval to move to Closed Session to discuss items approved under the Open and Public Meetings Act. Trustee Beckham seconded. Voting was unanimous.

Trustee Tooke motioned to move out of closed session. Trustee Beckham seconded. Voting was unanimous.

Trustee Tooke motioned to adjourn the April 15 Board of Trustee Meeting. Voting was unanimous.

*Meeting adjourned at 10 p.m.*