**UVU BOARD OF TRUSTEES**  
**August 13, 2009**  
7 p.m., S213c

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**Board of Trustees Members Present**  
Janette Hales Beckham  
Daniel W. Campbell  
Rebecca Marriott Champion  
Paul B. Clyde  
T.J. Lund  
Steven J. Lund  
Carolyn H. Merrill  
Doyle M. Mortimer  
Terry E. Shoemaker  
Trevor Tooke

**UVU Regular Attendees**  
President Matthew S. Holland  
Cory Duckworth, Vice President Student Affairs  
Val Hale, Vice President Advancement  
Elizabeth J. Hitch, Academic Vice President  
Clint Moser, Past PACE President  
Karen Olsen, Secretary to the Board  
Kyle Reyes, Assistant to the President  
Hugh Rode, Faculty Senate President-elect  
Ellen Sweat, Assistant Budget Director (representing Linda Makin)  
Douglas Warner, Associate Vice President for Finance (representing Val Peterson)

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**Board of Trustee Member Excused**  
Greg Butterfield

**Guests**  
Ernie Carey, Dean College of Technology and Computing  
Mohammed El-Saidi, Associate Academic Vice President  
Diana Hunter, Director Community and Continuing Education  
David Jones, Assistant Attorney General  
Gary Noll, Emergency Services Associate Professor  
Brad Plothow, University Marketing  
Brent Turner, Internal Auditor

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*Dinner guests were members of the School of the Arts: Bruce Christensen, Dean and members of the department including Donna Fairbanks, Kim Strunk and Marcus Vincent. Dr. Christensen talked about the School of the Arts, and showed the rendering of the proposed Fine Arts Center. He and chairs presented upcoming events in the School of the Arts and invited Trustees to attend.*

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**I. ACTION**

**A. Resolution of Memoriam for Wilson W. Sorensen.** Chair Janette H. Beckham read the Resolution of Memoriam for former president, Wilson W. Sorensen, who recently passed away. Trustee Campbell motioned for Trustee approval in extending this appreciation to the Sorensen family. Trustee Fund seconded and approval was unanimous.

**B. Trustee Chair Election.** *Election took place later in the meeting.* Dan Campbell was charged by Chair Beckham to serve as the nomination chairman. He contacted the Trustees whose term was ending and asked about their ability to continue service. All were affirmative, except Tim Clark, who has stepped down. Trustee Campbell motioned as nomination chair that Steve Lund be the UVU Board of Trustee Chair for the term June 2009-2011. Trustee Fund seconded. Voting was unanimous. Chair Lund expressed his pleasure in serving in this position. He said there is such promise at UVU in such difficult time and the only answer is to continue to produce upright, intelligent electorate.

Trustee Campbell nominated Greg Butterfield as Vice Chair of the Board of Trustees and Doyle Mortimer as Secretary for term July 2009-2011. Trustee Fund seconded. Voting was unanimous.

Trustees Carolyn Merrill and Doyle Mortimer have agreed to serve on the Trustee Audit Committee.
C. **Oath of Office.** Oath of Office was administered by Chair Beckham to Rebecca Champion Marriott and Trevor Tooke. They introduced themselves. Trevor has been involved in student government the past four years as executive vice president, Spirit Chair, and Ambassador. He is a Business Management major with an emphasis in Japanese and served a mission in Japan. He explained the four strategic goals of student government for this year are: 1) be accurate student voice, 2) Go Green (sustainability and spirit), 3) campus safety, and 4) equity funding.

Rebecca is a graduate of the University of Utah and has a Masters degree from the American University in Washington, DC, where she was born. She was very impressed with her first visit to campus and is excited to be a Trustee to represent Salt Lake County, to be able to share the UVU message in that area, and to contribute in any way she can.

D. **Policy 114. Conflict of Interest.** This policy was developed to comply with the Northwest Accreditation Association requirement and also because clear guidelines were necessary to identify and management any circumstances where there may be potential conflict of interest. Policy has gone through an extensive review process, including review by David Jones, Assistant Attorney General. Trustee Mortimer motioned for approval of Policy 114. Conflict of Interest. Trustee Tooke seconded. Voting was unanimous.

E. **Curriculum**
   a. **Minor in Outdoor Recreation.** There is a currently a major in Outdoor Recreation. Request is for a minor that will be a good avenue for students to combine personal interest with profession.
   b. **Name change from Continuing Education to Community and Continuing Education and discontinuance of School of Continuing Education.** Diana Hunter, Director of Community and Continuing Education explained on August 18, 2008, the School of Continuing Education was restructured, with the elimination of the Dean’s position and the school divided into two units—non-credit and Turning Point. Turning Point was then moved to Student Affairs. Since then, Diana has worked to restructure the non-credit area to make it more self-supporting. A focus group was charged with researching names and recommended Community and Continuing Education.
   c. **Name change from General Academics AA/AS to University Studies AA/AS.** The name of the unit where this degree is housed changed to University Studies from General Academics. It was felt the degree should reflect this change.
   d. **Discontinuance of Early Childhood Education BS degree.** The state of Utah changed the rules for early childhood certification. Rather than having a K-3 certification it has been changed to K-6. This eliminated the need or value of the BS degree in Early Childhood. UVU offers a certificate in early childhood that offers students the ability to apply to be a preschool provider.

Trustee Fund motioned for approval of the above curriculum requests. Trustee Shoemaker seconded. Voting was unanimous.

F. **Institutional Interest Income 2008-09 Actual Expenditures and 2009-10 Budget Revision.** Ellen Sweat, Associate Budget Director, reviewed the changes in the budget requests. Many items were moved to appropriated funding, and other one-time requests include expenses for presidential inauguration.

G. **Auxiliary Budget.** Douglas Warner, Associate Vice President for Finance, presented the Auxiliary budgets for 2009-10 and compared them to the 2008-09 budget. Regent policy requires Trustee to approve yearly. Auxiliary areas include Student Center, Bookstore and Dining Services. Auxiliary services are required to be self-supporting and cover expenses. Excess revenue goes to cover bonds, including the Student Center bond, which requires 10% over operating expenses. Canyon Park was moved from Dining Services.

Trustee Fund motioned for approval of the Institutional Interest Income and Auxiliary Budgets. Trustee Tooke seconded. Voting was unanimous.
H. Advancement in Rank.

II. GENERAL CONSENT CALENDAR

B. Human Resources Report for June and July 2009
C. Investment Report for April and May 2009. Investments continue to make some gains.
D. Drivers Education Program Payment.

Trustee Merrill motioned for approval of Consent Calendar items A-E. Trustee Fund seconded. Voting was unanimous.

F. UTA Contract.

Trustee Campbell motioned that the Trustee Executive Committee review the further information received from the administration and UTA and authorize the Executive Committee to make a decision on the contract, which will then be ratified by the full board at the next Trustee meeting. Trustee Champion seconded. Voting was unanimous.

III. INFORMATION

A. Program Reviews for College of Technology and Computing and the Woodbury School of Business. Vice President Hitch explained these reviews were completed several years ago, but had not been reviewed by the Board of Trustees. Dean Wilson asked that Trustees be aware the School of Business review is consistent with accreditation guidelines for AACSB. Trustees asked Dean Carey about the change in instructional costs. He explained at the time of this report the college was being developed, with many subsequent changes in departments and units that would explain fluctuations in costs related to differences in number of personnel, etc.

B. Training on Open and Public Meeting Act. David Jones presented the yearly training on the Open and Public Meeting Act required by federal guidelines for all public bodies. The intent of the act is that all actions are open to the public and must be interpreted broadly. All agenda items must be clearly stated, including reasonable specificity for closed session items.
President’s Report. President Holland gave an update on a personnel development. Vice President Duckworth has been asked by Commissioner Sederburg to be the transition director to move forward the arrangement between Utah State University and the College of Eastern Utah. This will require 75% of his time over the next few months. He will be available for key meetings and by phone. Michelle Taylor will assume signing duties for the division.

President Holland gave his early thoughts about the university and its direction in four adjectives:

1) Large. UVU has grown very fast in size and number of students. We are anticipating a 12-15% growth this semester (from 2-3,000 students). Growth will have implications for scheduling and access. He and other administrators spent time at BYU-Idaho reviewing their scheduling and extended education processes. A task force has been charged with reviewing scheduling and providing suggestions for increasing efficiency such as more efficient summer scheduling, on-line education for on-campus students, etc.

Property exchange with MATC was approved, and is part of our anticipation of growth beyond the Orem campus.

2) Serious. We are serious about being a university and want to continue research and teaching on an appropriately high level. The approval of the MBA and the Bachelor degrees in finance and communication confirms being serious. President Holland sent a letter to all incoming freshman challenging them to read a non-required book – either “3 Cups of Tea” or “Revolutionary Characters”. They are then invited to the President’s home for a discussion. There are plans to turn this to a common reading exercise on campus.

UVU received a National Science Foundation grant for $250,000 to develop distance learning curriculum that can be distributed to those who don’t have access. Ballroom Dance Team is competing for their hopefully 5th world championship.

3) Engaged. Jack Christianson has been given the title of Special Assistant to the President for Engaged Learning with a new mandate to move beyond the grant projects and become more aggressive in collaborating community relationships that will lead to engaged learning opportunities for students, along with an added charge to work more closely with faculty. UVU received a grant for the Skills to Succeed Alliance for Under-represented Student Populations. The theater department is presenting “Fantastiks” with Sundance Summer Theater, a nursing exchange program was recently held with individuals from eastern Russia. A Mobile Command Center ribbon cutting was held. A large diesel truck has been outfitted with the latest training technology to train firemen in rural areas.

4) Inclusive. Student Success and Retention initiative is in place to reach all students with the help they need to continue in school. President Holland has met with individuals of various religions and ethnicity to promote inclusiveness.

5) Resource Development. President Holland is focusing on the need to elevate private funding. The Advancement team is working on an ambitious comprehensive campaign, and are developing procedures. He has scheduled many donor visits early in his presidency. He asked for the Trustees help in fund raising and to especially assist him quickly with fundraising for the new Science Building. He recently returned from the east coast where he met with influential individuals who may be able to help in these areas.

Trustee Shoemaker motioned to move to Executive Session to discuss matters of real estate transactions, or character and professional competence of employees as allowed under the Open and Public Meeting Act. Trustee Beckham seconded. Voting was unanimous.

Other. A draft agenda for the presidential inauguration was distributed. Because these events conflict with the October Board of Trustee meeting, it was approved to move the October meeting of the Board of Trustees to Wednesday, October 14, 2009.

Meeting adjourned at 9:26 p.m.