BOARD of TRUSTEES MEETING
October 21, 1999
6:30 p.m., SC 117

Minutes

Board Members Present
David Adams
David R. Bradford
Wilford W. Clyde, Co-Vice Chair
Marianne F.G. Heaps, Co-Vice Chair
Corrine Paxman Hill
Douglas W. Morrison, Chair
Baron A. Rohbock

UVSC Personnel-Regular Attendees
Kerry D. Romesburg, President
Bradley J. Cook, VP College Relations (until 7:28p)
Lucille T. Stoddard, VP Academic Affairs
Ryan L. Thomas, VP Admin., Campus Computing
Douglas E. Warner, VP Budgets, Human Resources
Bradley A. Winn, VP Planning, Student Services
Gary R. Griffin, PACE President
Jo Anne Reed, Assistant to the President
Grant Richards, Faculty Senate President

Trustees Absent
Ronald J. Dallin
Paul K. Sybrowsky
John H. Zenger

UVSC Presenters/Guests
Nancy L. Bartlett, AA/EEO Director
Michael J. Freeman, Library Director
Michael V. Jacobsen, Athletic Director
Judy Romesburg
Mark Spencer, Dean Learning Resources & Services

Press
Kurt Friedman, Daily Herald
Jeff Haney, Deseret News
Steven Carter, Orem Daily Journal

Report of the Chair: Chair Douglas Morrison called the meeting to order at 6:43 p.m. and welcomed tonight’s guests.

I. ACTION ITEM.

A. Amendment to the UVSC Board of Trustees Bylaws. Chair Doug Morrison said, since the Trustees elected Co-Vice Chairs at the last meeting, the College’s Legal Counsel has recommended changing the Bylaws accordingly; therefore, this action was placed first on tonight’s agenda. The proposed change included adding Section 4 under Article II to state: Section 4: Co-Vice Chairs. In the event of a tie election for Vice Chair, two members may serve as Co-Vice Chairs and function as outlined in Section 2. After brief discussion, Trustee David Bradford motioned to adopt the revision as presented, Trustee Marianne Heaps seconded, and the motion was unanimously approved.

II. INFORMATION ITEMS.

A. President’s Informal Report.

1. Two New Vice Presidents. President Romesburg introduced UVSC’s two new vice presidents, Dr. Bradley Winn, Vice President for Planning and Student Services, and Dr. Bradley Cook, Vice President for College Relations. He explained that Dr. Winn has been working for the State Board of Regents, and he is still actively involved in the Regents’
master planning effort. For this reason, he will not be working full time at UVSC until November 15. Dr. Cook worked at UVSC a few years ago while completing a doctoral degree from Oxford University and has been employed at BYU since that time. The two vice presidents explained their areas of responsibility.

2. Enrollment. President Romesburg distributed and reviewed the Fall 1999 Enrollment Report, the Fall Enrollment Projections Report, and the Headcount and FTE Summary Report. He reported that Fall Headcount this year is 20,062, compared to last year’s at 18,174. Seventy-one percent of our students are Utah County residents, 91 percent are state residents, 54 percent are male, and the mean average age is 21.7 years. Enrollments continue to grow at other USHE institutions, with four having enrollments over 20,000. Trustee Corrine Hill asked about the recent newspaper editorial written by Senator John Valentine which raised the issue of possible enrollment caps at UVSC. The President explained that more students are entering higher education than the state currently has room for, and Senator Valentine was saying that tough decisions need to be made about taking the money from some place else, raising taxes, or considering restricting enrollments. He said he received many responses from the community about this article. The Trustees discussed the issue at length. Co-Vice Chair Wilford Clyde asked if the College wasn’t limiting enrollment by not offering all the classes students need, forcing them to become part-time students. The President said yes, but that is a funding issue. To inquiry, he said 50 percent of UVSC’s faculty, 52 percent of SLCC’s faculty, and 25 percent of the U’s faculty are adjunct, and we would change that ratio if there was adequate funding; however, he never apologizes for this high percentage because our faculty are so outstanding.


4. 4-Year Program Update. President Romesburg said the Regents approved UVSC’s 4-year Criminal Justice Degree at their last meeting, but deferred the 4-Year Degree in Aviation.

B. President’s Scholarship Ball. Chair Morrison reminded the Trustees of the annual President’s Scholarship Ball tomorrow night. President Romesburg said the event has raised $61,000 this year and $500,000 since it was established nine years ago.

C. November 11-12 Meetings with Board of Regents. Chair Morrison said UVSC’s Board of Trustees are invited to an executive meeting/luncheon with the Board of Regents on November 11 at Noon at UVSC. This meeting consists of an annual evaluation of the President. The Higher Education Assembly has been cancelled.
D. **December 9 Holiday Social with Foundation Board.** The Chair said the annual Holiday Social with UVSC’s Foundation Board and their guests will be held Thursday evening, December 9, following a short Trustee meeting.

E. **Central Utah Journal Building and Adjoining Residence.** Vice President Brad Cook reported that the College has entered into a lease purchase agreement with Utah County to acquire the Central Utah Journal Building, seven acres of land, and a small, adjoining residence. The building will become a one-stop student center, and the home will be used to establish a badly needed day care facility for students with children (private sources and volunteers will be used to convert it into an accredited center). The next step with the Journal Building will be the program design, and decisions are now being made about which departments will be moved there.

F. **Planning/Performance Indicators.** President Romesburg said he asked new Vice President Winn, as his first assignment, to prepare an institutional response to the Executive Appropriations Committee regarding “institution-specific performance indicators” for UVSC. Vice President Winn explained that, initially, an AD-HOC Performance Indicator’s Group was formed, chaired by Karen Davidson, to review the request and make recommendations to the President’s Council. After reviewing the recommendations, the President’s Council decided upon “student learning” and “student retention” as key performance indicators to be recommended to the Executive Appropriations Committee for performance-based budgeting. Vice President Winn drafted a memo to Commissioner Cecilia Foxley, with a copy to Boyd Garriott (Tab B of tonight’s agenda), which contains information that specifies what will be measured and how measurement could be tied to funding. A copy of the memo was also sent to Boyd Garriott. Dr. Winn reviewed the memo with the Trustees. President Romesburg expressed appreciation to Vice President Winn for handling this assignment, stating that these are good, solid measures that reflect the blend of two year/four year programs at UVSC.

G. **Annual Athletic Report.** Athletic Director Mike Jacobsen updated the Board on the athletic activities at the College during the past year. UVSC established an Athletic Hall of Fame and has named six individuals for the honor: Dave Nelson, Louis Field, Sharon Benson, Stephanie Trane, Duke Reid, and Peter Martin. For the first time, UVSC has a full-time Development Director for Athletics, Mr. Shay Wyatt, who is doing an outstanding job. Other items of interest included: the softball field has had two major upgrades, and a local developer has agreed to fund construction of a new baseball facility (the gift is approximately $1 million); after determining the need for sponsorships, the College signed a three-year agreement with Rebock and will seek sponsors for equipment purchases; and the College has signed 11 foreign athletes ranging in age from 18 to 23 years. **Mr. Jacobsen verified that UVSC is in complete compliance with NJCAA (National Junior College Athletic Association) and SWAC (Scenic West Athletic Conference) rules.**

Mr. Jacobsen said he is often asked, “Why athletics?” He said he compares athletics to the front porch of a house—it is the part most people see first and which creates either a positive or negative impression immediately. UVSC’s Athletic Program works hard to represent the
College in a positive way and provides many positive experiences for its students. The Program has challenges ahead. While we compete at a 2-year level, some schools perceive us as a 4-year institution and refuse to play against us. The College may be forced to pursue a 4-year status, but that would cost considerably more. To inquiry from Trustee David Bradford, Mr. Jacobsen listed the current sports programs available and future plans for athletics at the College. The President added that it would be necessary for the College to add 14 sports to advance to a higher division.

President Romesburg told the Trustees they can take great pride in UVSC’s Athletic Program under Mike Jacobsen’s exceptional direction, stating that he often receives outside praise for the conduct of our teams and athletes, and our athletes are excellent students.

H. Annual Affirmative Action Report. Nancy Bartlett, Assistant Director for Human Resources and AA/EEO Director, reviewed the 1998-99 Affirmative Action Executive Summary for UVSC, which she had distributed immediately prior to tonight’s meeting. She explained that this annual report is required by federal law. The Summary covered the following: What is UVSC’s philosophy of affirmative action? Why does UVSC take affirmative action? How does UVSC take affirmative action? How diverse is the UVSC staff? How diverse is UVSC’s contract faculty? How well is UVSC doing with affirmative action? Who is responsible for affirmative action? President Romesburg reviewed the charts showing faculty and staff underutilization and noted the College’s comparison with national averages. The Trustees briefly discussed the problems related to this county, such as the difficulty in attracting African American candidates. Ms. Bartlett expressed appreciation to the College Relations Office for helping to prepare the presentation of this report, and she said the report is accessible from UVSC’s Website. The Chair thanked her for her excellent preparation and presentation.

I. Academic Affairs Report. Vice President Lucille Stoddard reported that the College recently conducted a very successful conference on Ethics and International Business and presented the “Excellence in Ethics Award” to Dr. Omar Kader, international business consultant and former student at UVSC (Central Utah Vocational School, 1963). She added that, Trustee David Adams also gave an outstanding presentation at the conference.

J. Campus Input.

1. ASUVSC. Student Body President Baron Rohbock reported that this year’s “UV Rage” was very successful; the “Welcome Back Dance” was attended by 4,500 students; efforts are being put forth to reach non-traditional, as well as traditional, students for activities; the “Family Night” was very successful; “airline copies” of movies are being shown for the students; an “International Culture Night” was held; speaker forums were held, which included such notables as Norm Bangerter and Steve Covey; ASUVSC is working to provide activities for satellite campuses, like AF, Heber, and the Mall; and the President’s Forum for Students was held. Mr. Rohbock said the student officers are able to interact with Administration on a regular basis, which they greatly appreciate. Trustee David Bradford said it must be difficult for student officers to fit classes into their busy schedules, and Mr.
Rohbock said 12 credit hours are mandatory for student leaders, and they must maintain a high GPA.

2. Faculty Senate. Faculty Senate President Grant Richards said (1) faculty's biggest concern right now is benefits, and they are contacting their legislators on this and other important issues, (2) the Senate is forming a committee to consider developing a Master Plan on Safety at UVSC, and (3) in an effort to bring faculty together in a non-academic setting, the Senate is planning a "Faculty Night at the Basketball Game" and "Faculty Night at the Theater."

3. PACE. President Gary Griffin said PACE is also very concerned about the benefits issue.

III. GENERAL CONSENT CALENDAR. With one correction to the minutes as suggested by Student Body President Baron Rohbock, the General Consent Calendar was approved on a motion by Trustee David Adams, a second by Co-Vice Chair Marianne Heaps, and unanimous approval of the Board. The Calendar consisted of the Minutes of the August 12, 1999, Board of Trustees Meeting, and the Investment Report for Month Ended July 31, 1999.

IV. ACTION ITEMS. [NOTE: Item A is covered at the beginning of the minutes.]

B. Library Board of Regents Review (Deferred from Last Meeting). Vice President Stoddard explained that a change in policy has shifted all program reviews to the Board of Trustees, and therefore, each program must be approved by the Board every five to seven years. She introduced Mike Freeman, Library Director, and Mark Spencer, Dean of Learning Resources and Services, who reviewed the document under Tab E with the Board. The Board discussed concerns related to the Library at length. It was noted that an advantage of having a lot of new faculty is that they are more at ease with electronic systems. The Library is moving more and more to electronic storage, which greatly helps address the problem of lack of physical space. After considerable discussion, Co-Vice Chair Marianne Heaps made the motion to approve the Library Board of Regents Review, Trustee Corrine Hill seconded, and the motion was unanimously approved.

C. Mission Statement. The Chair reported that it had become necessary to add one more action item to tonight's agenda, and he asked President Romesburg to address it. The President distributed and reviewed a proposed addition to UVSC's Mission Statement, which included adding the word *ethically* after "personally" in the first sentence of the second paragraph, and the phrase *and a sustained focus on ethics across disciplines* at the end. After brief discussion, the Board of Trustees approved the change on a motion by Co-Vice Chair Wilford Clyde, a second by Trustee David Adams, and unanimous approval.

V. EXECUTIVE SESSION. Cancelled.
Meeting was adjourned at 8:50 p.m.