

UVSC BOARD OF TRUSTEES
Thursday, April 8, 2004
7 p.m. - SC213c

Board Members Present

Melanie Bastian
Dan Campbell
Jonathan C. Coon
Ron Dallin
Michael Mower
Swen Swenson
John H. (Jack) Zenger

Board Members Excused

Karen Ashton
David Bradford
Tom Heal

Press

Christi Babbitt, Daily Herald
Jillian Dorius, Salt Lake Tribune
Veger Pederson, Campus News

UVSC Staff - Regular Attendees

William A. Sederburg, President
Bradley J. Cook, Vice President Academic Affairs
Cory Duckworth, Vice President Planning and Student Services
Linda Makin, Budget Director
Cameron Martin, Assistant to the President
Val Peterson, Vice President Administration and External Affairs
Ian Wilson, Vice President Institutional Advancement and Marketing
Michael Shively, Faculty Senate President
Shad Sorenson, PACE President
Karen Olsen, Secretary to the Board

Guests

James Fenton, Dean, School of Business
Alene Harrison, Accreditation Liaison
Tom McFarland, Dean, Computer Science and Engineering
Bruce Parker, Associate Academic Vice President

Dinner was held earlier this evening with Utah County Legislators. Those in attendance were: Senator Curt Bramble and his wife Susan, Representatives Jeff Alexander, Calvin Bird, David Cox, Margaret Dayton, John Dougall, Craig Frank, and Mike Morley.

I. INFORMATION

1. **President's Report.** Executive Division. a) The National Advisory Board meeting was held March 30 and 31. Sheri Dew and Jake Garn are co-chairing. b) The legislative outcomes and budget decisions presentation was given on April 5 and is part of the PBA cycle. Handout from the meeting was distributed to Trustee members. c) The Strategic Directions Committee members have completed much of their charge and will give an update to the Trustees in June. Trustees will be involved in external strategic directions forums with focus groups in the community. d) The current Board of Regents policy R401 was discussed at their March meeting in order to streamline the current academic program approval process. Much discussion took place on the market-driven system of education (a copy of the Salt Lake Tribune editorial written by President Sederburg was distributed) and the impact on Board of Trustees under that model, e) The Celebration of Excellence dinner will be held April 20, hosted by the Trustees, who were asked to indicate their attendance. Academic Affairs a) State Skills USA (VICA) winners were recently announced and UVSC set a new state record receiving 23 first place honors, which speaks highly of the quality of programs. These students will now compete at nationals. Administrative Affairs. a) Baseball stadium contracts have been signed, b) UVSC has a contract with ESCO, a private firm working with DFCM to review energy conservation. Costs will be covered by energy savings, c) The State has approved remodeling money for Vineyard School and an upgrade for the Administration Building HVAC system. d) The legislative interim committee meetings will be held May 20. Institutional Advancement. a) An RFP is underway for a consultant to assist with the capital campaign, b) A UVSC parade float is being designed and built to be used in local summer parades, c) Architects are being interviewed for a rendering for the proposed digital learning center, d) The Woodbury's have accepted the invitation to receive honorary degrees at commencement, e) A successful donor appreciation banquet was held this week. Student Affairs. a) The first student-sponsored event will be held at the Wasatch campus on April 12 (family movie night), b) 1,803 students will walk at commencement exercises in April. ASUVSC. a) The gubernatorial debate on

March 31 was very successful with 8 of the 9 Republican candidates in attendance and over 650 people. It will be rebroadcast on Channels 3 and 17. b) A Utah Intercollegiate Assembly with delegations from each institution will meet with legislators to discuss higher education issues.

2. Report on Campus Legislative and Budget Debriefing

A handout on budget actions and projects funded from the 2004-05 budget was distributed. The

compensation package was summarized. Previous commitments (Banner, and other smaller items as outlined), previous commitments funded with non-appropriated money, and mandate

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3. Future of the Library

President Sederburg presented information on the proposed Digital Learning Center. He explained the changing student and how they learn. Today's students have an "information-age" mindset and learn with technology. Because of this, learning on college campuses also needs to change. He presented data on current library space and holdings and national library trends. Currently UVSC spends more on digital learning because there is no space to add hard-back volumes. Library quality is a part of accreditation and it must provide sufficient quality, depth and currency to support the institution's curriculum offerings. UVSC students can use the BYU library and on-line information, which allows UVSC to meet requirements. The Digital Learning Center will be 180,000 square feet, will be the hub of campus to complement the traditional library, provide computing and multimedia resources and become the nerve center on campus. It will be a signature building and provide much benefit to the campus and community. The cost is projected at \$33 million. Private funding is being sought and will move the project up on the building priority list.

4. UVSC as Incubator

Dean Fenton reminded the Trustees about six months ago they approved an Entrepreneurial Center and incubator concept. They have six cubicles in the Education Building, four of which are being actively used. The creation of the incubator was to complete the process created by UVSC entrepreneur students in their curriculum. Orem's CEDO, whose incubator is being shut down, would like to merge with ours. Also a number of professional organizations have discussed a major incubator concept. They are reviewing issues of ownership and are working with the Attorney General's office. It will then be returned to Trustees. Trustee Campbell noted all entities must be utilized without competing interests. He said it is more important to have access to mentors and integrate into the learning process rather than just provide space. Also a number of funded resources will need to be identified. Dean Fenton will explore all options.

5. Associate in Pre-Engineering

Vice President Cook said in reviewing the School of Computer Science and Engineering it was felt an Associate of Pre-Engineering degree was critical. Currently there is an AS with emphasis in pre-engineering with a difference in general education requirements. In 1994 the higher education system approved this degree for all institutions. UVSC did not develop one at that time, but because it was approved system wide will not have to go through the approval process. This degree will provide a great advantage to students pursuing an education degree. Trustees unanimously expressed support for this degree program.

6. Tuition Waiver Task Force Report and Recommendations

Trustees Vice President Duckworth briefly reviewed the history of the task force which began when the asked for a review of tuition waivers. At the last Trustees meeting he presented the guiding principles of the Task Force which will entail a significant change and be implemented over a period of time.

Dean McFarland presented the findings and recommendations of the Task Force. a) Task Force was charged to find a routine and reliable central process, consider and respond to institution needs, provide more efficient resource allocation, and develop an impartial accountability. The current process is decentralized, low accountability and has perceived bias. The first recommendation is to improve awards by defining four categories: *Academic Merit awards*. Would include the majority of awards and be based on ACT scores and GPA. Goal is for automatic consideration for academic merit awards. *Deans' Merit Awards*. A designated amount of money would be given to the Deans to reapportion into departments to use for merit-based awards. *Exceptional Performance Awards*. This would include athletics, performance areas, student government, UV Leaders, etc. *Need-based Awards*. These will be awarded based on criteria.

Recommendation is to establish a Scholarship Executive Committee that would apply the guiding principles and be responsible for monitoring, coordination, accountability, analysis and marketing. There will be an integrated allocation process with PBA that will be open, dynamic and defined. Non-resident waivers will be increased. During the transition period the process will be accelerated and any recommendation made at this time will affect the 2005 awards. In the meantime existing student award commitments will be honored. Time line is as follows: Scholarship Executive Committee will be appointed by June 1. This committee will collect data on waiver requests and report to President's Council by August 26. Request will be reviewed through the PBA process by September 9. President's Council will do final awards by September 30. Fall 2006 awards will be fully integrated into the PBA process.

Trustees had the following questions answered: Waivers will be determined by reviewing institutional priorities through the PBA process. Process will be centralized which will enlarge the recruitment base. Waivers will be translated into dollar amounts. There will be academic accountability for performance awards. Redistribution of waiver funding will be made. There has not been resistance from the committee as they have worked together to make decisions based on the best interests of the institution. Other avenues are available to students who qualify for need-based so they will not be disadvantaged. Out of state waivers will be awarded based on the in-state rate and students will be responsible for the difference. Trustees commended the Task Force on the process and the values that have been incorporated. Any policy changes initiated by the Scholarship Executive Committee will be brought to Trustees for final approval.

7. **Accreditation Update**

Alene Harrison, Accreditation Liaison Chair, told Trustees an accreditation team is scheduled for a visit on April 4-6, 2005, at which time the college will be examined to determine whether we meet or exceed criteria of educational quality. Accreditation approval is essential for federal funding of student loans and grants, acceptance to graduate school, transferability of credit and other federal grants. She reviewed two of the accreditation standards. Standard 1 is on institutional mission and goals, planning and effectiveness - how well do the goals define the college and are incorporated into educational activities, study body and the role within the higher education community. Standard 6 is on Governance - how well does the governance system facilitate the successful accomplishment of its mission and goals. Ms. Harrison explained the Trustees and Regents are ultimately responsible for the quality and integrity of the institution and select the CEO who provides leadership and management. Items 6d and 6e will outline the role faculty and students have in governance, planning, budgeting and policy development. A Board of Trustees liaison is crucial in the process. **Trustee Campbell recommended Trustee Mower be assigned the role of Trustee Accreditation Liaison. Trustee Bastian seconded. Voting was unanimous.** The final accreditation report will be prepared by the end of December. Ms. Harrison will report to the Trustees on other standards at our next meeting.

II. **GENERAL CONSENT CALENDAR**

1. **Minutes of March 18, 2004, Board of Trustees Meeting**
2. **Human Resources Report for February 2004**
3. **Investment Report ending February 29, 2004**
4. **2003 Audited Financial Statement**

Trustee Dallin motioned approval of the General Consent Calendar with one correction to the minutes on Trustee attendance . Trustee Bastian seconded. Voting was unanimous.

III. ACTION

1. Minor in American Studies

Vice President Cook explained the stand-alone minor in American Studies will provide for a more comprehensive, interdisciplinary offering. It is a strong program, will require only one additional course to be added, and will train students to deal with complex issues. Trustee Mower motioned the minor in American Studies be approved. Trustee Coon seconded. Voting was unanimous.

2. 2004-05 Compensation Package

The 2004-05 compensation package has been presented on campus as part of the legislative and budget debriefing meeting. The compensation package and benefits are reviewed annually. The legislature approved some funding for benefits, but not enough to cover the cost of the increase. Faculty Senate and PACE felt the benefits package needed to be retained. The remainder of funding will come from 2nd tier tuition. The Benefits Committee has recommended the feasibility of moving to a fully self-funded program be studied. UVSC is large enough to be fully credible.

The legislature approved a 1% cost of living adjustment and a one-time bonus to be given in December which equals approximately 1% of salary. \$100,000 has been designated to Academics for faculty salary equity. A change has been made in the use of merit bonus contingency monies. Since 1989-90 2% of the budget has been used to provide a one-time merit bonus. At the recommendation of Faculty Senate and PACE this money will be converted to base salaries. 1% will be given to current employees, with the other 1% being allocated by the President and Vice Presidents for equity issues. The salary schedule distributed reflects the 1% increase. The Executive salary schedule was adjusted to be representative of current practice. Trustee Campbell asked how this fits into the budget model. Linda Makin indicated when the legislature provided the funding it was clearly defined how it would be used. Increases will be effective July 1, or for faculty teaching summer term it will be effective May 1. Trustee Campbell motioned approval of the UVSC 2004-05 compensation package and accompanying salary schedules. Trustee Dallin seconded. Voting was unanimous

3. 2003-04 Operating Budget Revision

Trustees approved the original 2003-04 operation budget last July. Since that time UVSC has received some additional transfers from the Commissioner's Office that have been included in the revised budget. Trustee Bastian motioned for approval of the revisions in the 2003-04 Operating Budget Revenue. Trustee Dallin seconded. Voting was unanimous.

4. Bond Refinance - 1995 Series and 2000 Series Parameter Statement

Vice President Peterson reminded Trustees he had indicated at the last meeting he would bring the 1995 bond resolution for approval to place it on par as recommended by Standard and Poor. The Utah Municipal Building Board series 1999 would require UVSC to survey, obtain trust deeds, etc., so the decision was made to change the parameter statement to refinance the series 1995 as well. Trustee Mower motioned approval of the revised parameter statements for refinancing the Student Center Bonds, Series 1995 and 2000 through the Board of Regents, and refinancing the Student Services Building, Series 1999, and financing the baseball stadium issues through the Utah County Municipal Building Authority. Trustee Swenson seconded. Trustee Campbell verified that no material change was made in parameters. The 1995 and the new stadium are taxable issues. Trustee voting was unanimous.

5. Granting of Easement for Auxiliary On-Ramp

Vice President Peterson explained the Utah Department of Transportation received approval for funding for an

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Regular meeting adjourned at 9:15 p.m.

Motion was made by Trustee Campbell to hold an Executive Session to consider property transactions, personnel performance evaluations, litigation and such other matters permitted by the Utah Open and Public Meetings Act. Trustee Swenson seconded. Voting was unanimous to move to Executive Session.