In attendance: Tiffany Evans, Newell Dayley, Jamie Johnson, Cynthia Wong, Sherry Harward, Sandie Waters, Andrew Stone, LuAnn Smith, Mark Bracken

- Based on discussion at last meeting, a handout was provided showing the start date, end date, holidays, and days of instruction for each of the other universities in Utah as compared to UVU.
- UVU has more days off in the fall due to our week long Thanksgiving break.
- Starting later would require a shortened Thanksgiving break.
- It was suggested that a question be put on the omnibus survey asking if students would prefer a shorter break in order to start later or to start earlier and keep the week for Thanksgiving.
- More consideration should be given to the student population with the greatest time constraints.
- Tiffany will work with Tim Stanley on this.
- Faculty return date was discussed; it is beyond the scope of this committee to determine that.
- Tiffany will discuss the faculty return date with Jeff and Kat.

2017-2018 Calendar
- It was recommended that the return date be left off of the spring and summer calendar if it is not a hard date. If it is, the date for faculty return for summer will be Monday, May 7. The return date will be left on for fall. This applies to the calendars for 2018-2019 and 2019-2020 as well.
- Motion to approve 2017-2018 calendar with the agreement that Tiffany will check with Jeff and Kat on the faculty return date. Motion passed.

2018-2019 Calendar
- Motion to approve. Motion passed

2019-2020 Calendar
- Two options will be presented to AAC; the first one will be a start date of Monday, January 6. The second option will be to start Wednesday, January 8.
- Motion to approve. Motion passed.