



ADMISSIONS OFFICE

Office: BA 106 (One Stop)
Telephone: (801) 863-8466

Admissions Policy

Utah Valley University will maintain an "open door" policy, admitting all applicants whose qualifications indicate they may benefit from the instructional programs offered and are generally beyond the age of high school enrollment.

Admissions Procedure

UVU is committed to the concept of equal opportunity without regard to race, color, disability, religion, age, sex, national origin, or other legally impermissible factors.

Age Exception

Applicants under 17 years of age, who have not graduated from high school and whose age group will not have graduated from high school prior to the enrollment period for which admission is sought, must apply for exception to policy through the office of the Assistant Director of Admissions. Student is required to be in the non-degree seeking status High School Concurrent Enrollment (HSCE) until they graduate from high school, receive a GED or beyond compulsory high school age.

Enrollment

Being admitted to a specific major does NOT ensure enrollment. In majors with limited openings (or seats), enrollment is based on a "first come, first served" procedure, assuming prerequisites have been satisfied.

Some programs or majors of the University are accredited by professional or technical organizations which may recommend certain minimum standards for entrance into the program. Other programs may require prerequisite skills or knowledge that are specific to entry-level courses required for that major.

Admissions Steps

To be officially admitted to the University, an applicant must submit the following to the Office of Admissions:

1. Application for Admission. For immediate response apply on-line at: www.uvu.edu/admissions/applynow or apply by paper application.
2. Nonrefundable, one time only, \$35 application fee accompanying first Application for Admission. (\$100 nonrefundable fee for international applicants). Application deadline: Fall Semester, Aug. 15; Spring Semester, Dec. 20.
3. An ACT/SAT test score must be submitted prior to registration for classes.

In addition the University requests official transcripts of all previous college and high school work and if applicable, GED or other certification of high school completion.

Acceptance and resident status will be determined by the Admissions Office. A declaration of major is accomplished through the Application for Admission. Students desiring to change their majors after acceptance to the University are required to change their major through their academic advisor.

Assessment

All first-time students are required to satisfy the University's assessment requirement prior to being classified as "matriculated" (degree seeking) into any major of the University. Individual courses (e.g. Mathematics, English) may require a passing score on one or more subtests of the Assessment Battery as a course prerequisite for enrollment.

Resident Classification

Resident tuition applies to residents of the State of Utah.

Utah Valley University will determine student residency in accordance with Utah Law and the Policy of the State Board of Regents.

Nonresident students should note that residency does not change automatically. Proper documentation must be filed with Admissions for review and approval before residency status will be changed.

Applicants for residency classification should allow two weeks for a review and determination of his/her residency.

Applications for residency for any given semester must be received before the deadline posted on the Residency Application. In accordance with the residency policy, all changes in residency classification must be completed before the third week of a given semester. Applications/ Supporting documentation received after the third week of the semester will not be considered until the next semester. Residency changes are not retroactive.

Returning Students

Students returning to UVU after a break of one year or more are required to reapply for admission. No admission fee will be assessed to returning students.

Veterans

Veterans considering enrollment are encouraged to contact the UVU Veterans Office (BA 114) during the admissions process to receive assistance in planning programs of study and applying for educational benefits.

Senior Citizens

Utah residents, age 62 and over, may enroll on an audit basis in any University class offered (as space is available) by completing an Application for Admission and paying the one time application fee. The Admissions Office will issue an audit form to be signed by the instructor. A \$20 registration fee, which covers all costs except books and special lab and course fees, is required each semester. This policy does not apply to specialized workshops.

Senior citizens desiring credit for courses taken should register according to regular admissions policies and procedures.

International Students: F-1 immigration Student Status

The University is authorized under federal law to enroll non immigrant alien (international) students. An international student is defined as an individual who is legally domiciled in a country other than the United States of America at the time of application for admission to UVU. International students must be 18 years or older for admittance.

I-20 Certificate of Eligibility

This document issued by the designated international student admissions officer to international students with non immigrant status, is to be used to apply for an F-1 Visa to the United States.

Only persons who do not intend to remain permanently in the United States and who have adequate financial resources are eligible for such status.

Form I-94

The I-94 is issued to international students at the port of entry to the United States. Normally the form is stapled to each individual's passport. This card must be presented prior to registration.

Educational Costs

An estimate of an academic school year costs, as determined by UVU, is stated on the I-20 form prior to issuance to the student. The American Consul uses this information to determine the adequacy of the applicant's financial resources.

Affidavit of Support

UVU requires international applicants (with their sponsors) to submit an "Affidavit of Support" for an International Student at UVU. The affidavit states that a sponsor is legally bound to financially support the applicant. Upon satisfactory completion of other admission requirements, the affidavit is returned to the prospective student with the I-20, which may then be presented to an American Consul or Embassy to gain an F-1 Visa.

Transcript of Credits

This is an official copy of the permanent academic record of the student's high school (12th grade equivalency) and/or college grades. It is used by UVU to determine admission qualifications.

TOEFL or Compass ESL

The TOEFL (Test of English as a Foreign Language) is a confidential examination given through procedures designed to protect its security before, during, and after its administration. Scores over one-year old are not acceptable. Information for TOEFL may be obtained by writing:

Test of English as a Foreign Language
(TOEFL)
Box 899
Princeton, NJ 08541
U.S.A.

or by contacting the American Consul. A minimum score of 500 written test, 173 computer based, or 61 for internet based test for TOEFL or 90 for Compass ESL is required for admittance to an associate level program at UVU. No scores are needed for admittance to the Intensive English program.

NOTE: Assessment tests are administered to all incoming students. The results of that exam determine first semester classes.

Scholarship and Financial Aid

International students are not eligible for scholarships or financial aid from the United States Government.

Academic Load

An international student is required to carry a minimum of 12 hours of credit that apply toward a major each academic semester of fall and spring. Summer is optional unless it is the student's first term at UVU or the student has attended school for more than one year and uses a semester other than summer as a vacation. The 12 credit-hour requirement may not include repeated classes or audit classes.

Hospitalization and Health Insurance

UVU recommends that international students acquire appropriate insurance while in school. Information can be obtained at the UVU Student Health Services Office.

Tuberculin Skin Test

Each international student must independently acquire a Tuberculin Skin Test after entering the United States. This may be obtained at the Student Health Services office on campus or the Utah County Health Department. Written results must be submitted to Student Health Services prior to registering for classes. An international student transferring from another institution within the United States may present written results from a previous skin test.