Fieldwork / Student Teaching

The UVU student teaching and fieldwork experiences model the belief that relevancy is crucial in teaching and learning. Students are placed in a public school classroom with an experienced cooperating teacher during the first and second semesters of their junior year and the first semester of their senior year for a three-week field experience. Students are required to complete a variety of assignments during their field experiences that are designed to complement and support what is happening in the classroom.

Senior 2nd Semester Fall Student Teaching – August 2015
1. Schedule a time to meet the cooperating teacher and principal before the school year begins.
2. Complete one day helping cooperating teacher set up the classroom before the first day of school.
3. Attend first day of school; observe routines, classroom management, and how to manage first-day-of-school activities.

Student Teaching – September 8, 2015 / 55 Contract Days
Student teaching allows students to develop the knowledge, attitude and skills that enable them to assume full responsibility for classroom instruction. This experience prepares students to apply pedagogical theory in making instructional decisions, analyzing education needs of children in their class, using appropriate materials, and assessing student learning and performance. Note that student teaching is 55-contract day experience

First Week:
1. Renew your relationship with the students making sure you know their names.
2. Review classroom procedures and routines.
3. Confer regularly with the cooperating teacher to begin assuming some teaching responsibilities.
4. Contact university supervisor to schedule their introductory meeting with the cooperating teacher.

Second and Third Week:
1. Confer regularly with cooperating teacher to prepare for gradual assumption of full teaching responsibility. You should be responsible for some of the subjects being taught by the end of this time period.
2. Communicate with your university supervisor regarding observation (i.e., log, journal, and post conference observation).
3. Attend university courses.
5. Plan to complete the Senior Project assignments.

Week Four through Five:
1. Continue to confer regularly with cooperating teacher, setting short-range and long-range goals, planning units and topics to be taught during full time experience.
2. Student teacher should be responsible for two thirds of the instruction by the end of this time period.
3. Student teacher should be involved in supervising students during recess, library, lunch, etc. He/she should take responsibility for such work related activities as, attendance, lunch count, attendance at faculty meetings, team collaboration, committee meetings, etc.
4. Continue communication with your university supervisor (i.e., observations, logs, etc.).
5. Continue to attend university courses.
6. **2nd Formative Evaluation due October 16, 2015.**

**Week Six through Nine:**
1. Student teacher should be capable and responsible for the entire classroom setting.
2. Continue communication with your university supervisor (i.e., observation, post conference intake).
3. **3rd Formative Evaluation due November 6, 2015.**
4. Continue to attend university courses.
5. Senior Project assignments should be complete.

**Week Ten & Eleventh:**
1. Continue communication with your university supervisor (i.e., observation, post conference intake).
2. **4th Formative Evaluation due November 20, 2015**
3. The cooperating teacher and university supervisor complete their final summative evaluation during the tenth week and hold a final post-student teaching interview. All formative and summative evaluations are to be completed and returned to the Field Coordinator before December 1, 2015.

**Fall Field 2015: November 2nd – 20th**
*Junior Field = 3.5 hours daily / Senior Field = Full Contract Day*

**First Week:**
1. Gather information about the school; i.e., handbook, maps, schedules, district policies that affect you. Get to know your school and it’s culture.
2. Familiarize yourself with available district and community resources.
3. Get to know students, learn their names and other pertinent information.
4. Observe and take opportunities to teach.
5. Complete course assignments where appropriate.
6. Communicate with the university supervisor and arrange for their observation visits. The university supervisor should make two observations during the three-week period of fieldwork.

**Second and Third Week:**
1. Assume responsibility for teaching where appropriate. You may also participate in teaching topics that can easily be turned back to the teacher. For example, working with small groups including reading groups or centers, a spelling unit, portions of units in progress, or any area at the discretion of the cooperating teacher.
2. Complete course assignments where appropriate.
3. Have the cooperating teacher complete and return the evaluation form “Field Evaluation: Cooperating Teacher” to the Field Coordinator no later than November 30, 2015.

Student Teaching – January 4, 2016 / 55 Contract Days
Student teaching allows students to develop the knowledge, attitude and skills that enable them to assume full responsibility for classroom instruction. This experience prepares students to apply pedagogical theory in making instructional decisions, analyzing education needs of children in their class, using appropriate materials, and assessing student learning and performance. Note that Student Teaching is a 55-contract day experience

First Week:
1. Renew your relationship with the students making sure you know their names.
2. Review classroom procedures and routines.
3. Confer regularly with the cooperating teacher to begin assuming some teaching responsibilities.

Second and Third Week:
1. Confer regularly with cooperating teacher to prepare for gradual assumption of full teaching responsibilities. You should be responsible for some of the subjects being taught by the end of this time period.
2. Communicate with supervisor regarding observation (i.e. post conference intakes following observation).
3. Attend university courses.
4. **1st Formative Evaluation due January 25, 2016.**
5. Plan to complete Senior Project assignments

Week Four through Five:
1. Continue to confer regularly with cooperating teacher, setting short-range and long-range goals, planning units and topics to be taught during the student teaching experience.
2. Student teacher should be responsible for a large part of the day’s instruction by the end of this time period.
3. Student teacher should be involved in supervising students during recess, library, lunch, etc. He/she should take responsibility for work such as attendance, lunch count, attendance at faculty meetings, committee meetings, etc.
4. Continue communication with supervisor (i.e., observations, post observation intake).
5. Continue to attend university courses.
6. **2nd Formative Evaluation due February 12, 2016.**

Week Six through Nine:
1. Student teacher should be responsible for the entire classroom instruction and setting.
2. Continue communication with supervisor (i.e., observation, post conference intake).
3. **3rd Formative Evaluation due March 4, 2016.**
4. Continue to attend university courses.
5. Senior Project should be complete.

Week Ten & Eleventh
1. Continue communication with supervisor (i.e., observation, post conference intake).
2. 4th Formative Evaluation due March 25, 2016.
3. The cooperating teacher and university supervisor complete their final summative evaluation during the tenth week and hold a final post-student teaching interview. All formative and summative evaluations are to be completed and returned to the Field Coordinator before April 1, 2016.

Spring Field 2016: March 14th – April 1st 2016
Junior Field = 3.5 hours daily / Senior Field / 55 Full Contract Day’s

First Week:
1. Gather information about the school; i.e., handbook, maps, schedules, district policies that affect you. Get to know your school setting and culture.
2. Familiarize yourself with available district and community resources.
3. Get to know students, learn their names and other pertinent information.
4. Observe and take opportunities to teach under cooperating teacher’s direction.
5. Complete course assignments where appropriate.
6. Communicate with the university supervisor and arrange for observations. The university supervisor should make two observations during the three-week period of fieldwork.

Second and Third Week:
1. Assume responsibility for teaching where appropriate. You may also participate in teaching topics that can easily be turned back to the teacher. For example, working with small groups including reading groups or centers, a spelling unit, portions of units in progress, or any area at the discretion of the cooperating teacher.
2. Complete course assignments where appropriate.
3. Have the cooperating teacher complete and return the evaluation form “Field Evaluation: Cooperating Teacher” to the Field Coordinator by April 11, 2016.