**Faculty Senate Agenda**

**February 9, 2021, MS Teams, 3:00 – 5:00 p.m.**

[Prior agendas & minutes](https://www.uvu.edu/facsenate/minutes.html) | [Prior related files](https://drive.google.com/open?id=1Ok1EEKR4nqPNa_8uRWsFnCddv-v-buNh) | [Current related files](https://drive.google.com/drive/folders/1ASiQnUcVRJeZlNIUp2URiimd7IDHqX6X?usp=sharing)

1. **Call to Order; Silent Roll Call**(0 min.)
2. **Approval of Previous Minutes** ([available on Faculty Senate website](https://www.uvu.edu/facsenate/minutes.html)) (Arendt; 2 min.)

[Section End Time: 3:02]

1. **Provost: Wayne Vaught** (10 min.)

 [Section End Time: 3:12]

1. Special Consideration. Policy comment discussion: A) Have a Qualtrics survey ready where each person can state the parts that they want to talk about, which will save time during the meeting. B) Do a vote on Senate Comments as a Qualtrics Survey.
*Note: We recommend suspension of rules so we can vote immediately*
(Anderson, 15 min)

[Section End Time: 3:27]

1. **Senate President: Nomination updates** (3 min)Information technology/digital transformation open session. We will have an open session discussion outside of Faculty Senate on Monday 2/22/21 from 8 to 9 a.m. via [Microsoft Teams](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NzUyZWJjNGQtODBmNC00M2RhLTk2YTYtMWZmYWVmYjgzZWQz%40thread.v2/0?context=%7b%22Tid%22%3a%221ea2b65f-2f5e-440e-b025-dfdfafd8e097%22%2c%22Oid%22%3a%22f254cc44-4975-40c3-b64a-ac167fdbd2da%22%7d). The lead panel will be [Kelly Flanagan](https://www.uvu.edu/directory/employee/?id=S0tmWVdyN251bGZVVFh2OUtta0Fhdz09), [Christina Baum](https://www.uvu.edu/directory/employee/?id=eTFiUEpQbEwxRU9WclNwTmx0YVYyZz09), and [Troy Martin](https://www.uvu.edu/directory/employee/?id=MEcyb2VabVd2Rk9DMTBLOTNPNHBKQT09). *All are welcome*. Senators will be directly invited and are welcome to forward that invite. Any other employee (faculty, staff, admin) or other who wants a direct invite should contact Anne Arendt. We will also welcome any persons in the waiting room during the meeting.
Here is the rough agenda:
* Brief explanation of structure of digital transformation and information technology overall (and any faculty, library, OTL, or AAC input to date);
* Brief explanation of the role and structure of the [Academic Technology Steering Committee](https://www.uvu.edu/academicaffairs/academicit/governance.html) known as ATSC;
* Brief explanation of path for faculty (and OTL, library, and AAC) involvement in decision-making; and
* Open question and answer session (majority of the time).

Policy 649 Faculty Remediation, Sanction, and Dismissal due to Cause drafting committee (New policy: Stage 1). We welcome *any person* that wants to be on Policy 649 Faculty Remediation, Sanction, and Dismissal due to Cause policy drafting committee. It is a collaboration between Faculty Senate and Academic Affairs. The meetings will be via Microsoft Teams and will be recorded for reference. They are likely to occur twice a month.  At our first meeting (time and date yet to be set) we will establish non-negotiable legal aspects, reference samples we could work from, and will set plans for how we move forward.  Please contact Anne Arendt directly if you or any other person you know of is interested. [View the current participant list](https://docs.google.com/document/d/1wX30nYOYaEHZLvVmfUKy1Qsr1LRuLirHyt4xPMSTJZo/edit?usp=sharing).

Voting. Nominations for Senate President and Vice President were sent to all full-time faculty on 2/1/21 at about 3:00 in the afternoon. If any faculty have blocked noreply@qemailserver.com then they will not receive the email. We ran into this issue last time around. They will need to unblock that address to receive the survey.
*Note: Results will be tallied and announced at the 2/23/21 meeting.*

[Section End Time: 3:30]

1. **Policy Related Debate Calendar** ([policy debate calendar overview](https://drive.google.com/file/d/1qcAYtZh5lFnIa680jE2JKGygThjeMyzK/view?usp=sharing))
	1. Motion and Vote ([overview](https://drive.google.com/file/d/1qcAYtZh5lFnIa680jE2JKGygThjeMyzK/view?usp=sharing))
		1. None

 [End Time: 3:30]

* 1. Debate ([overview](https://drive.google.com/file/d/1qcAYtZh5lFnIa680jE2JKGygThjeMyzK/view?usp=sharing)) *- Discussion*
		1. Policy 525 Credit for Prior Learning (Regular, New) and Policy 522 Undergraduate Credit and Transcripts (Regular, Limited Scope). Sponsor: Wayne Vaught. Steward: Susan Thackeray. Requested Action: Stage 2 entrance [525/522 executive summary | [525 draft](https://policy.uvu.edu/getDisplayFile/5ef4dfa9bc6e2b201de3cfe3) | [525 comments](https://docs.google.com/document/d/1d5RdKNzuz--bpYRKrAKcjbnJhAqgALjCtSV28-Ku4Ik/edit?usp=sharing) | [522 draft (limited scope only)](https://policy.uvu.edu/getDisplayFile/6000bb666af8d0a76a7a62e7) | [522 comments (limited scope only)](https://docs.google.com/document/d/1LW7ofSvNzwkVnR806Mzm_h-XUFFzDVEnkYubP5UGtQ8/edit?usp=sharing)] ([Susan Thackeray](https://www.uvu.edu/directory/employee/?id=RmhUS1BHNzBxNmVGYktSSVhneGZ5Zz09), [David Connelly](https://www.uvu.edu/directory/employee/?id=Wm9jK2Y4bXIwSEFCZXV6Q2lER2U4Zz09), 10 min)
		*Note1: 522 is a new addition and these two policies are a bundle
		Note2: The why of this policy is* [*USHE r472*](https://ushe.edu/wp-content/uploads/pdf/agendas/20210115/01-15-21_tab_b.pdf)
		2. *Continued from 1/26/21:* Policy 644 Appointment and Responsibilities of Department Chairs (Revision; Regular). Sponsor: Wayne Vaught; Steward: Kat Brown; Approved Action: Entrance to Stage 2, Campus Entities Review, Regular. Stage 2 ends February 18, 2021. [[document](https://policy.uvu.edu/getDisplayFile/5750df8297e4c89872d9564d) | [comments](https://docs.google.com/document/d/1-erkJ_oERu8zQ5EFqQwV91MZYG1J2nrLMclArmtRbV0/edit?usp=sharing)] (Parry, 1 hour 15 min)
		*Note 1: If necessary, conversation will spill over to an open session outside of Faculty Senate. Note 2: It is proposed that a revised version of this policy be brought back to Faculty Senate prior to entering stage 3.*

[End Time: 4:55]

* 1. Read and Comment ([overview](https://drive.google.com/file/d/1qcAYtZh5lFnIa680jE2JKGygThjeMyzK/view?usp=sharing)) *- Introducing*
		1. none

[End Time: 4:55]

* 1. Policies Moving to Stages 3 or 4 ([overview](https://drive.google.com/file/d/1qcAYtZh5lFnIa680jE2JKGygThjeMyzK/view?usp=sharing)) *- No time allocated; update only*
		1. On January 28, 2021, the Board of Trustees approved these policies for entrance into the Policy Manual. These policies are in effect as of January 28, 2021: Policy 104 Advisory Boards; Regular policy process, new policy; Policy 161 Freedom of Speech, temporary emergency policy process, limited scope change.
	2. Policy Proposals, Policies Entering Stage 1, or Other Policy Related *- No time allocated, update only*
		1. *Reminder as no one has volunteered:* Office of General Council ([Adrienne Bossi](https://www.uvu.edu/ogc/aboutus/adrienne-bossi.html)) is looking for a faculty member to help draft [Policy 324 Drug Free Workplace](https://policy.uvu.edu/viewer/web/viewer.html?file=/getDisplayFile/56391c2465db23201153c208#search=324&phrase=true&page=0). It is getting a pretty substantial overhaul to ensure compliance with Utah and Federal laws [[view executive summary of policy changes](https://policy.uvu.edu/getDisplayFile/5ea1db517c74a7773fe30646)]. Please contact Anne Arendt directly if you or a faculty member in your area is interested.
		2. Likely coming up soon as stage 2:
			1. 633 Annual Faculty Reviews (proposed as Faculty Performance Evaluation & Feedback)
			2. 638 Post Tenure Review (simplified)
			3. 361 Leave of Absence
			4. 323 Guidelines for Consulting

 [Section End Time: 4:55]

1. **Non-policy Related Action Calendar** ([non-policy debate calendar overview](https://docs.google.com/document/d/1zrPy0Fn9xcOhidd1XMgo1opj-lYb_9aTvLKg_NI1eLA/edit?usp=sharing))
	1. **Non-policy Actions (as voted on by Senate)** ([overview](https://docs.google.com/document/d/1zrPy0Fn9xcOhidd1XMgo1opj-lYb_9aTvLKg_NI1eLA/edit#bookmark=id.20s1i57f673d))
		1. *None*

[End Time: 4:55]

* 1. **Evaluate, Debate, and Vote on Senate-Directed Action** ([overview](https://docs.google.com/document/d/1zrPy0Fn9xcOhidd1XMgo1opj-lYb_9aTvLKg_NI1eLA/edit#bookmark=id.1turi862unvt))
		1. Exco determination to hold until 2/23/20: Strategic discussion: Use of Open Educational Resources (OER) such as open textbooks with a focus on options instead of mandates and notation of how this is already in [Vision 2030](https://www.uvu.edu/vision2030/) based on 1/26/21 vote ([Seth Gurell](https://www.uvu.edu/directory/employee/?id=ZjdLWitCYVpRTURoUUdtKzNNYVBmUT09), Sandie Waters, on hold)

[End Time: 4:55]

* 1. **Incoming Proposals and Proposal Next Steps** ([overview](https://docs.google.com/document/d/1zrPy0Fn9xcOhidd1XMgo1opj-lYb_9aTvLKg_NI1eLA/edit#bookmark=id.9rhbjpf8xl6z) | [submit a proposal](https://docs.google.com/forms/d/e/1FAIpQLSe_uWdwo4nr8iiNur4JvOXRrLWjjbzLJxYCFSjXyqi56BPGAg/viewform?usp=sf_link))
	*Note: Senators must vote to entertain further discussion or action on incoming proposals. With a majority vote to further entertain the proposal, Senators must then propose and vote on how to pursue the proposal.*
		1. Exco determination to hold until 2/23/20; moved from 1/26/21 meeting (time):Partial UVU graduate course tuition coverage for employees (now none). Caveat: main reason: graduate programs (especially new) need tuition revenue to bring in enough money to operate. *Recommended action: If Senate votes to entertain further action on this proposal, Faculty Senate Executive Committee recommends a statement be written and voted on that proposes partial UVU graduate course tuition coverage for employees or limited basis waivers (like a grant or scholarship process with completion commitments/requirements) to be written by the Senate President and approved by the Senate body (*Arendt, on hold)

[Section End Time: 4:55]

1. **Administrative Updates** *- No time allocated; written updates*
	1. Fulton Library: Karen Sturtevant [[link to update folder](https://drive.google.com/drive/folders/1CJZnOvFahmJJZJojR2XBd0U8PclC3aHK?usp=sharing)]
	2. Office of Teaching and Learning (OTL): Wendy Athens [[link to update folder](https://drive.google.com/drive/folders/1o5Tj_1mbe6qVJWyGFA9FNQMAx0zgjyM9?usp=sharing)]
	3. PACE: Beka Grulich [[link to update folder](https://drive.google.com/drive/folders/1Ine7rBIg27FdgKErlcWF5p9Nx0tJNwok?usp=sharing)]
	4. UVUSA: Lucy Watson [[link to update folder](https://drive.google.com/drive/folders/1GXZgi4LTLaWWG5uZ1_7PXCZi9GB43BZm?usp=sharing)]

[Section End Time: 4:55]

1. **Standing Committee Reports** *- No time allocated; written updates*
	1. Special Assignments & Investigations: Sandie Waters [[link to update folder](https://drive.google.com/drive/folders/1e9MbUhAQO28YnSWhseDbZv13PkR6mIFT?usp=sharing)]
	2. Service & Elections: Joy Cole [[link to update folder](https://drive.google.com/drive/folders/1nycnfIn2JgtToC0B1Cpcf4RTMEE9gkGX?usp=sharing)]
	3. Curriculum: Evelyn Porter [[link to update folder](https://drive.google.com/drive/folders/1nmajpZEE1SMDuDUxH2TU1c5ZOMePqpNq?usp=sharing)]
	4. Retention, Tenure, Promotions & Appeals: Suzy Cox [[link to update folder](https://drive.google.com/drive/folders/1KmSYHGOTqmgMdsLWbR6Wbh4wp6LGxzaW?usp=sharing)]
	5. Advancement of Teaching: Denise Richards [[link to update folder](https://drive.google.com/drive/folders/1SLA6DXPFtJWfKXXMauqLOIJoudZjtJ0O?usp=sharing)]

[Section End Time: 4:55]

1. **Other Committee Reports** -*No time allocated; written updates*
	1. Academic Information Technology updates: Diana Lundahl [[link to update folder](https://drive.google.com/drive/folders/1mrhF7MzubxRbEwAQKforFIFI2BVFqrHI?usp=sharing)]
	2. Remediation, Sanction, and Separation Task Force: Jessi Hill [[link to update folder](https://drive.google.com/drive/folders/1reJirrll_Qpg4peKB6WwmOKUyRbzXtCy?usp=sharing)]
	3. Workload Task Force: Anne Arendt, Rick McDonald [[link to update folder](https://drive.google.com/drive/folders/1XTOwHvY8_zSk1otEVY6zmQ8os4PzPkt1?usp=sharing)]
	4. Academic Calendaring Committee [[link to update folder](https://drive.google.com/drive/folders/1UL4M5GkbmQZSQQ0S6W640QjEvFSeiQKD?usp=sharing)]

 [Section End Time: 4:55]

1. **Announcements**

*Note: No time allocated. Please review and send to your departments, as applicable*

1. Domestic partner benefits proposal update. At the 2/3/21 University Benefits Committee meeting, the Faculty Senate resolution on Domestic Partner Benefits from 9/2020 was further discussed. There was a survey sent out, as has been mentioned in prior Senate communications, to single individuals at UVU to help assess interest. Of about 600 individuals, 315 completed the survey. Of those, 95 said they would be interested in adding a qualified partner and their dependents to their benefits plan. Of these 95, 25 said they would want the benefit not just for two party but for the family. Thus, the Benefits Committee considered if approximately 170 persons where added to our benefits plans. For medical and dental, this would roughly equate to $990,000. We want to be thoughtful about this, so further research will be done on not just cost implications but administrative burden and tax ramifications for various types of benefits of the institution. Thus, further research will be done over the next month to further define the impacts and will be discussed at the at the March University Benefits Committee meeting. The discussion will revolve around the possibility of implementation in 2022.
2. Employee Assistance Program (EAP). UVU’s Employee Assistance Program (EAP) that is available to both full and part-time UVU employees & their dependents with access to a national network of over 60,000 providers. For EAP, options are available through phone, video, & on-line chat. We also have peer support group sessions on topics including substance abuse, anxiety, depression, parenting support, front-line workers support. Or consider Tess, the emotional support chatbot. View this [mental health and wellness PowerPoint](https://drive.google.com/file/d/1IK_7XxsZx8IpD-_MhR3TOu2Bo48Llfbd/view?usp=sharing) to learn more. For more information please visit MyUVU or contact [Samantha Morgan-Stewart](https://www.uvu.edu/directory/employee/?id=L3M0K2tCTGlzRFREOGlNenEyZHRJZz09).
3. UVUFit. See a [breakdown of UVUFit individual challenges and self-guided programs](https://drive.google.com/file/d/1WLIPdUdztoX0GLt_B1blHbdq6lfZ-r8L/view?usp=sharing) related to mental/emotional well-being. Learn more. For more information please visit MyUVU or contact [Samantha Morgan-Stewart](https://www.uvu.edu/directory/employee/?id=L3M0K2tCTGlzRFREOGlNenEyZHRJZz09).
4. Information technology/digital transformation priority projects. Top information technology/digital transformation projects as presented at University Executive Council on 2/4/21:
	* Mobile application [student centric]
	* DocuSign -> Adobe migration [see email communication]
	* Student account migration [to Microsoft environment]
	* Microsoft telephony
	* Network audit (wired/wireless)
	* Product portfolio management
5. Provost’s Covid-19 Seminar Series. Join us for The Provost's Seminar Series. Enjoy lunchtime lectures about research being conducted at UVU. Tuesday, February 2, 12:00 pm Violeta Vasilevska - "Power Domination and Monitoring Electric Power Networks"; Tuesday, February 9, 12:00-12:50 Matt North – “What’s All the Hubbub about Section 230?” All seminars are available at this [Teams link.](https://teams.microsoft.com/l/team/19%3Abd5b91663524481f8c3e1e4531a2d1b9%40thread.tacv2/conversations?groupId=593056f2-9aeb-429f-9dcf-bf227382756c&tenantId=1ea2b65f-2f5e-440e-b025-dfdfafd8e097)
6. Taking Action. This venue is a panel where [Baldomero Lago](https://www.uvu.edu/directory/employee/?id=cndqeFdQM09JMFJSRE5SaGI3d3cwdz09), Chief Officers of the International Office of Engaged Learning, invites guests to discuss one specific United Nations Sustainable Development Goal.  Taking Action provides a dialogue among academicians, students and community members to address a respective goal, its relevance, implementation, and promotion. [Find out ways to take action](https://www.uvu.edu/global/takingaction.html). Feb 10 they will be discussing SDG 13 Climate Action and our panelists are Dean Danny Horns, Dr. Alessandro Zanazzi (Earth Sciences), Josh Craft (Government/Corporate Relations Manager, Utah Clean Energy) and David Follan (Citizen’s Climate Lobby, Sierra Club).  They have had two previous panels, one dedicated to SDG 4 “Quality on Education” led by Dean Ilieva and SDG 11 “Building Sustainable Cities and Communities” led by former SLC Mayor Jackie Biskupski.  [See our program and previous panels on our website](https://www.uvu.edu/global/takingaction.html)
7. EthicsPoint Anonymous Reporting System. EthicsPoint is a system that provides individuals the ability to anonymously report concerns such as unethical behavior, violations of law or policy, potential conflicts of interest, theft, etc. should be reported. [Reports can be made online](https://www.uvu.edu/audit/concerns/) or by phone at 877-228-5401.
8. Unit Strategic Planning Workshops. Institutional Effectiveness, Planning, and Accreditation Support is pleased to announce its strategic planning workshop series for Spring 2021. They are open to all. Each session is a stand-alone workshop. The planning overview workshop presents the essentials of the planning process, while the deep-dive workshops invite participants to bring their organization’s strategic plan and focus collaboratively on one aspect of the plan.
	1. Strategic planning overview (2 hours): February 18, 10:00 A.M. to noon or April 21, 2:00 P.M. to 3:00 P.M.
	2. Deep-dive workshops (1 hour):
		1. Mission and Objectives- February 22, 2:00 P.M. to 3:00 P.M.
		2. Assessment - March 22, 11:00 A.M. to noon
		3. SWOT Analysis - April 6, 1:00 P.M. to 2:00 P.M.

View [recordings of previous sessions and PowerPoint presentations](https://www.uvu.edu/insteffect/training.html). View [forms, a detailed planning guide, and supporting materials](https://www.uvu.edu/insteffect/planning/strategic.html). Training sessions are presented through Teams. To reserve your spot in any of the workshops or to arrange training for your own team, please email jeffrey.johnson@uvu.edu.

1. For permanent record:
	* [2.2.2021 email to Faculty Senate](https://docs.google.com/document/d/1UgO_2uhhECeclumpLD1mqLjumXm5ymYvFU95KBPMynE/edit?usp=sharing)
	re: voting for Senate President/VP added tips; academic program review; announcement highlights
	* [2.1.2021 UVUNeedtoKnow](https://docs.google.com/document/d/1Hv5VNYajrMAkaeU2uY8bGyhbTr8WhsGk_99LfGQbgdA/edit?usp=sharing)
	re: DocuSign to Adobe Sign
	* [1.29.2021 email to Faculty Senate](https://docs.google.com/document/d/1UctXf7IY8U2NuszXO1bculo_2DMOLVVgK8JMtwqcjYE/edit?usp=sharing) (open rate 86%; 32 forwards)
	re: Academic Affairs changes, RTP criteria submission, curriculum preview, and more
	* [1.26.2021 UVU Athletics](https://drive.google.com/file/d/188fNkw9q6I7MAA-CfTyatc6bQuBu4iSV/view?usp=sharing)
	re: free wolverine athletic events tickets
2. **Good of the Order** (5 min.)

[Section End Time: 5:00]

1. **Adjourn**