

## Faculty Senate Executive Committee Minutes

October 8, 2013  
LC 243, 3:00-5:00 pm



**Present:** Mark Bracken, Tyler Brklacich, Kat Brown, David Connelly, Karen Cushing, Dan McDonald, Rick Moody, Dennis Potter, Russ Thornley, Marcus Vincent, Ian Wilson, Ursula Sorenson

**Excused or Absent:** *Matt Draper, Lars Eggertsen, Matthew Holland Gary Measom*

- Call to order – 3:00 PM
- Approval of Minutes from September 24, 2013 Exec meeting. Minutes approved.
- VPAA – Ian Wilson
  - Use of Testing Center is down 44% in faculty usage.
- Policy 425 – *Scheduling Campus Facilities* - Dennis Potter
  - Potter reviewed the policy committee’s recommendations and noted that during the rewriting, the intent of some of the policy changed. The new recommendations defined the entities that could sponsor/co-sponsor events. He feels the spirit of the document should represent who is allowed to have events on campus. The Executive Committee made some suggested changes.
  - Connelly reminded the Executive Committee that the Faculty Senate is an advisory body whose intent is to have the ability to react to the Policy Committee’s recommendations.
  - Connelly recommended holding conversation on scheduling procedures in the Faculty Senate.
  - The Policy Committee will make the revisions and send to Connelly for distribution.
- UVUSA – Tyler Brklacich
  - Academic Calendar – The 2016-17 Academic Calendar has met some scheduling obstacles. UVUSA proposed doing a survey to obtain student opinion on their needs and have an opportunity to submit recommendations. Brklacich is working with Tim Stanley on the project. Student Government is also considering a discussion forum and wants to know what faculty’s opinion is on the proposal. Faculty would need to examine the issue from a pedagogical standpoint before providing any opinion.
- Service – David Connelly
  - Connelly reviewed a handout on service. He indicated that the Senate needs to have a discussion on what apportionment means as well as address it in the Constitution and Bylaws.
  - All faculty are supposed to have university service, but there is no process in place on how individuals are selected for specific committees. Many faculty members desire service, but are not given opportunities. The Faculty Senate needs to establish a process which also allows for the equitable distribution of faculty serving on committees.

- Potter recommended the creation of a policy on university committees. Because service is a requirement, it needs to be addressed in senate. Bracken proposed putting Policy 102 on the agenda and getting the senate to bring it forward. Connelly charged the Policy Committee to draft a proposal as to why this policy should be opened.
- Since service is a major part of the RTP process acknowledgement and accountability needs to be provided.
- Apportionment
  - Need to determine the number of senators to serve and the purpose of a senator. Discussion over how each department having only one senator or electing by school/college.
  - The Executive Committee recommended sending an email to all faculty members at the end of each year during elections stating service expectations.
  - Currently there are no adjuncts or library reps on the senate. A recommendation was made to consider paying an adjunct a stipend for their service. Connelly would need to explore the stipend issue due to federal regulations.
- Committee Reports
  - Benefits – Bracken had concern about bringing all information back to full senate. The Executive Committee felt the current system is working well.
  - Curriculum - Thornley indicated the committee is dealing with a few issues such as coordination and GIS. The committee has extended their season to facilitate as much as they can due to timeframes. COMET has been streamlined which will include a variety of functions to connect your curriculum to the assessment objectives and ELOs.
- NWCCU
  - Ian reviewed new changes: Under pressure from DOE issued new rules for program approvals such as name and address changes now require NWCCU approvals after Regents have approved. These changes also impact courses provided to industry. USHE is researching ways to streamline the process.
  - Academic Affairs is hiring a consultant to examine UVU's curriculum process.
- Agenda
  - Code of Conduct is not policy, but based on policy. There is a Policy Map that connects the code to policies and Connelly will send out and encourages feedback. The President has asked for public comment as well.
- Adjourned at 4:37 pm