Faculty Senate Executive Committee Minutes
October 18, 2011
LC 243, 3:00-5:00 pm

In Attendance: John Balden, Lyn Bennett, Kathren Brown, Karen Cushing, David Connelly, Ian Sorensen, Russ Thornley, Elaine Tuft, Rick Vincent, Ian Wilson

Absent or Excused: Arlen Card, Thomas Henry, Matthew Holland, Stan Jenne, Pierre Lamarche, Kim Strunk

1. Call to Order at 3:02 pm

2. Minutes Approved.

3. President/VPAA (Ian Wilson)
   o Program Approval/Review Process
     ▪ VPAA is assembling a committee to develop a proposal that will guide departments through the program review process. Kathie Debenham has been asked to Chair the committee. Other committee members are Kat Brown, David Yells, maybe Sam Rushforth, and Russ Thornley. Additional proposed members are Maureen Andrade and Phil Matheson. The Executive Committee felt there should be a Department Chair, Faculty Senator and two additional faculty members serving on the committee.
     ▪ Ian noted that this process will be for internal purposes and will examine what needs to be considered and ways data should be collected. The committee will also consider what can be done on the front end before new degrees are identified and are there strong data to justify them.
     ▪ Elaine Tuft will check to see if any faculty members in the School of Education have knowledge of program review development.
     ▪ Policy 603 – Academic Program Review will either need to be revised or rewritten to reflect the new process.
   o Role Statements
     ▪ Ian noted there are several issues around faculty with a wide range of credentials.
       1. How do we set up a system that equitably evaluates and tenures faculty?
       2. As UVU moves forward, is there interest to hire faculty with a master’s degree into a tenure track position to teach introductory classes instead of hiring adjuncts? Other questions to consider: What about hiring them to teach introductory classes as a load? Would there be only certain courses/departments that would hire faculty with a master’s degree? Ian expressed that these faculty would be required to stay current in their field, enrich their professional development and scholarly work.
3. Are there different “roles” or “categories” to do things differently for the institution?

4. The White Paper is not prepared to propose anything yet. The next task is to write a proposal to address these issues then tie them into Policy 632.

5. Faculty Senate will discuss whether or not to bring Faculty Senate members from Utah State and the “old” CEU to talk about role statements and how they are working at their institution.
   a. Executive Committee feels it would be a good idea, but felt the Senate needs to agree.
   b. There are some concerns such as PhDs being devalued if begin hiring faculty with lesser degrees.

- Thomas Henry reported by email.
  o Reviewed 25 petitions

- Russ Thornley
  o Questions regarding funding for T&C
  o Initiated discussions regarding Policy 605 – *Curriculum and Program Changes Approval Process*
    ▪ Issue – some desire to increase voting number to include individuals such as Eva since they have institutional memory, which has been key in making some decisions.
    ▪ Bylaws would need to be revised if voting number is changed.
  o Held discussion with Marc Hugentobler regarding the scale previously used to evaluate curriculum richness. Committee wants to create a framework to develop a way to compare curriculum more effectively. Desired outcome is to raise the bar on all curriculum development.
  o Want to turn COMET into resource not just menial hoop.

- Ian Sorensen
  o Committee will meet next week.
  o Some discussion about faculty traveling funds has taken place. Ian will contact Brian to assist in allocation of money.

- Elaine Tuft
  o Passed out handout showing that most of the committees are filled. There are just a few slots left. David Connelly will assist Elaine with recruiting faculty to fill them.

- Lyn Bennett
  o Committee will meet next Tuesday to wrap up discussion on Policy 524 - *Graduate Credit & Transcripts*.
  o The Committee is trying to create a format that will be easier for the Faculty Senate to read through policies.
• Rick Vincent – Nothing to report

• John Balden
  o Years of Service Committee
    ▪ Would like a Faculty Senate representative to help on the committee. John will ask for nominations at Tuesday's meeting.
  o Academic Calendar Committee
    ▪ Would like faculty representation. David Connelly will handle. The next meeting is Friday, November 11, 2011.
  o Policy 524 – Graduate Credits and Transcripts
    ▪ Will be an Action Item on the November 8, 2011 Faculty Senate agenda.
  o Policy 644 - Appointment and Responsibilities of Department Chairs
    ▪ On President’s Council Agenda for Thursday, October 20, 2011 for Stage 1 Approval
    ▪ Lyn Bennett is Steward and will assemble a committee
  o Agenda Items for Next Senate meeting
    ▪ Discussion on next section of White Paper - “Clarify Faculty Credential Standards and Expectations for Tenure and Rank”
    ▪ White Paper Role Statements

• Kat Brown announced blog - http://www.uvu.edu/blogs/academicadministration/

• Adjournment at 4:06 pm