Faculty Senate Executive Committee Minutes  
February 19, 2013  
LC 243, 3:00-5:00 pm

**Present:** Lyn Bennett, Mark Bracken, Kat Brown, Arlen Card, David Connelly, Karen Cushing, Lars Eggertsen, Pierre Lamarche, Elaine Tuft, Marcus Vincent, Ian Wilson

**Excused or Absent:** Matthew Holland, Dan McDonald, Gary Measom, Russ Thornley

- Call to order – 3:00 PM
- Approval of Minutes from February 5, 2013 Executive meeting. Minutes approved.
- VPAA
  - Current Searches – What is the turnaround timeframe to be able to make offers? Ian indicated that currently we are hiring those positions that we feel are critical today. The university is waiting until mid-March so we have a better idea of what the legislature is going to fund so we can have a better idea of the projected shortfall. Some faculty are concerned that replacement positions are not being filled while new positions are getting priority. Ian reminded faculty that positions are not being cut right now, that they are only being postponed for the time-being.
  - Lars asked if Academic Affairs has any money that can be put towards Faculty Development. Ian is researching to determine if there is any money available.
- Senate Proposals
  - Benefits – Mark would like verbiage to be included as to why we changed to a self-insured plan to assist faculty in understanding the logic. There is concern that UVU is not exploring other options. Mark expressed concern that some services are not covered and that there is no trained medical individual on the committee.
  - Service – Mark wanted to know if this was going to institute a change in policy on service. David indicated that for campus-wide service, it would be vetted through the Faculty Senate first so all faculty members are given an opportunity to serve. Evidence of service needs to be included in the portfolios if a faculty member is going to claim the service. Marcus suggested creating some content guideline language that conveys what the faculty member actually did on the committee for the documentation needed as evidence.
  - Ian suggested that the Faculty Senate collaborate with administration and the committee chairs to determine the individuals put forth and selected are in mutual agreement on both sides. A suggestion was made that once the resolution is passed; add a timetable to the Bylaws to address the period of time for faculty selection.
- Post-Mortem RTP Process
  - Kat discussed some of the problematic issues (see handout) with portfolios to the committee and would like to discuss them with the Senate.
Faculty expressed concern over some faculty double dipping and not clearly identifying what area they are showcasing.

A suggestion was made to draft something to the RTP committees to assist them in the review process. Arlen suggested senators take this information back to their departments. Kat will create some FAQs for distribution with the understanding they are only guidelines. Additional discussion was to put a sample portfolio online that provides a sample of what constitutes good evidence.

Marcus suggested that senate put forth a resolution of support with VPAA in addressing their portfolio concerns.

Committee Reports

Policy – Policy 601, 631 and 637 are currently in President’s Council. This Thursday, 631 is up for Stage 3 approval and 638 is up for Stage 2 approval. Policy 601 has not been updated to show the changes because it has not gone to Stage 3. Senate will only be able to submit individual changes during the Stage 3 process. Policy 644 has not been moved forward and the committee wants to know the status. Kat will follow up with Cara O’Sullivan.

Faculty Development – There is no more money available for faculty travel and the committee still has several applications that have not been granted funds. Ian will talk with Brian Birch at Lars’ request to see if any funds might be available. The committee is still in the process of working on the SRIs. They have received good feedback. Lars indicated that additional questions could be added to specific CRNs on the SRIs.

Tenure Board of Review – A final review comes up next week. Marcus asked if senate would be interested to doing a Post-Mortem for Appeals and the Executive Committee agreed.

Elections – working on updating the committee lists.

Meeting adjourned at 4:40 pm.