Faculty Senate Executive Committee Minutes
March 6, 2012
LC 243, 3:00-5:00 pm


Absent or Excused: Matthew Holland, Kim Strunk

• Call to Order 3:02 pm

• Correction to February 14, 2012 Minutes - Gary Measom was present. Minutes Approved.

• VPAA – Ian Wilson
  o Legislative session closes on Thursday, March 8. Various committees have submitted their budgets. There is compensation money available, but don’t know how much. There is no building money for UVU, only planning funds. The gun bill is gone in terms of the open carry. Concurrent Enrollment is moving forward and universities can charge up to $30 a credit hour for concurrent enrollment. This will help defray some costs. There is an exception for students who receive free or reduced meal plans. These students will not need to pay.

• Policies
  o 135 – Use of Copyrighted Materials – Agenda action item on March 20th
  o 523 – Grading – Agenda information item on March 20th
  o 631 – Student Evaluations of Faculty and Courses – Agenda action item on March 20th
  o 601 – Classroom Management – Agenda information item on March 20th

• Committee Reports
  o Thomas Henry – There is an abundance of petitions to review. Lyn Bennett noted the Policy Committee is reviewing Policy 523 and the ASC description. What is the purview of the ASC? Thomas responded that a description is in the bylaws.
  o Stan Jenne – Nothing new. John Balden sent out the comparison worksheet with the additional page included to all faculty. People are disappointed.
  o Kim Strunk – Not present
  o Russ Thornley – Faculty Curriculum Committee requested to be put on the agenda for the next Senate meeting. They would like to present recommended changes on how the COMET system works and what information they would be requesting from those who are proposing new programs, new degrees, new courses, etc. A handout was distributed. Their goal is to help the curriculum process become less of a bureaucratic process.
Focus on learning outcomes starting with the university level Essential Learning Outcomes (ELO) and drive these down to be sure that school/college goals are mapped to those outcomes, particularly at the level of degree programs and courses. They want to get out of business of worrying about minutia such as course outlines. As long as the outcomes are being met for a particular course, that’s what the Curriculum Committee is concerned with. The handout is summary of slides of what will be presented. The intent is not to create more work. At the course level, the proposal that SLOs for each course we should be able to specify at each level or degree to which mastery needs to be achieve. We want the Executive Committee to provide feedback to make sure process makes sense and is meaningful and provides assessment capability. Every course should meet the University Essential Learning Outcomes (UEL0). Elaine Tuft suggested they show what the university outcomes are. Russ noted a member of his committee resigned and needs to be filled via elections.

- Ian Sorensen – The Faculty Development Committee is out of money for travel grants. He will send Ian Wilson some specific people who the committee feels are deserving of grants. They only have a little money for adjunct travel, as it is a separate fund. John Balden sent out the Faculty Excellence Award announcement. One school/college did not submit any adjuncts. Thomas developed draft instructions and hope to have a finalized version for the next Executive session. Brian Birch is in process of possibly herding the money into a larger amount of money distributed into smaller awards. SELTS in conjunction with the VPAAs office has taken a step back. The Faculty Excellence Department will now look at putting out a random test bank and see how the survey does and not be tied to a particular instructor. Laura Busby is looking at psychometrics on the SRI survey. Link was made available to both the Executive Committee and Senate for feedback, but no discussion was held. Once data has been analyzed and statistics developed, the Faculty Development Committee will present the data to the Faculty Senate for feedback.

- Pierre Lamarche – Nothing

- Elaine Tuft – There are no updates on membership. The week after spring break she will email each school/college who needs to be replaced. John Balden and Ian Wilson suggested sending a complete list to the faculty of all Committee Chairs and Senators whose terms will be expiring.

- Lyn Bennett – Policy 523 – Grading – The Policy Committee met today and are still working on it. The next meeting is scheduled for March 20th. She does not believe they will have time to review Policy 631 – Student Evaluation of Faculty and Courses prior to the Senate meeting. There has been a lot of discussion among the Policy Committee regarding the comments and how they will be forwarded on to the steward. Russ Thornley would like the comments identified and coordinated with the policy numbers. David Connelly suggested that the Policy Committee present their comments and give the Senate about 48 hours to provide any additional comments. If not, then it moves forward. Lyn Bennett noted that in all the reviews conducted
this year, they did use the policy number the comments correlated to. John Balden noted that everyone will be able to see all changes in the policies with the revision of TOPS this summer.

- Arlen Card – Nothing.
- Gary Measom – He tried to have meeting today, but committee members did not show up.

- Summer Sessions for Senate
  - David Connelly asked if the Senate is really serious about meeting during the summer. He suggested that the actions be limited to information items on policy and first read on policies. This would allow for some movement of the policy during the summer months. He does not want any formal actions taken during the summer. John Balden’s concern is if have policy considered during the summer, the full senate does not have the ability to get the information back to their faculty.
  - Lyn Bennett feels this is a good idea in case something happens. The Policy Committee needs to have a specific charge that the Senate cannot take action outside a specific parameter.
  - As long as the senate body is in agreement prior to summer, can move forward.
  - Russ Thornley feels makes sense to assemble a quorum even via electronically.
  - David Connelly will generate a calendar and responsibilities/parameters for the summer senate for presentation at the next senate meeting.
  - Lyn Bennett suggested the schools/colleges need to decide which senator should serve during the summer.

- Adjourned 4:47 pm