Faculty Senate Minutes
January 15, 2013
LC 243, 3:00-5:00 pm


Excused or Absent: Kathy Black, Bret Boyer, Leo Chan, Doug Gardner, Carolyn Howard, Lisa Lambert, Ryan Leick, Gary Mercado, Jeff Packer, Paul Tayler

Call to order - 3:02 PM

Approval of Minutes from November 27 and December 4, 2012. Minutes approved.

VPAA – Ian Wilson

• Welcome Back
• Enrollments are down about 9.3% over January of 2012. Some decrease is due to Concurrent Enrollment as UVU backed off areas not in our service area, changes in admission deadlines and documents required, and the change in missionary age. Enrollments varied by class with seniors actually having a slight increase. Administration continues to work with departments and deans along with Scheduling to increase the planning for fall 2013.
• Adjunct Faculty – IRS/Feds are implementing the Patient Protection and Affordable Care Act (PPACA). Employers are required to provide health insurance for part-time employees that exceed a specific threshold. Adjuncts need to be paid by contact hour and not credit hour. Changes continue to occur almost daily. HR is on top of the issue and hope to have more information over the next few weeks and months.

President Holland

• Enrollment issue is real and impacts budgets about 2-3%, but he feels the university will pull through. He expects UVU to be down enrollments in the fall and administration continues to monitor the situation.
• The President will address budget concerns and provide additional details in the State of University address on February 6th. UVU is making some investments in student recruiting and marketing to help minimize against some of the challenges next fall.
• Legislative Session – The classroom building is in governor’s budget. There is equity money in both the governor’s and USHE’s budgets. The fiscal cliff situation is causing legislators to re-examine their state funding and it’s implication.
• UVU Administration is confident that the enrollment decrease is a short-term problem.
• SLCC has not reported much flux in enrollments while others (UVU, Dixie, Snow) are experiencing significant enrollment issues.
• The Wee Care Center broke ground on the expansion of the center that is used primarily for students and for under-served students. We have received permission to use a portion of operations for faculty/staff. The new building is scheduled to be completed by August 2013.

PACE

• Nominations are open for PACE Distinguished Employees Awards for full and part-time staff. You can access the form on the PACE website.

UVUSA

• Academic Senate Initiatives
  o Testing Center – Student government will be conducting surveys/research due to the increase of complaints of the testing center. UVUSA is asking the Senate how much do they want to be involved in the process.
    ▪ Several complaints/concerns: how class time is being used and sending students to center for things such as quizzes; closed early during finals and not sure why.
  o Academic Honesty/Dishonesty – Marcus Vincent will talk with Erin regarding this issue.
  o Erin Haskell and David Connelly will meet to discuss further.

David Jones – Attorney General’s office

• Provided an overview of the general duties of the Attorney General’s Office
  o AG’s office hires legal counsel for state agencies and noted there are 20 specific duties of the Attorney General.
  o Some of his responsibilities are: In-house lawyer, governance issues, regulatory requirements HIPPA/FERPA/Land use issues, discrimination, governmental investigations, while the risk management division handles certain cases.
  o If you need to contact the AG’s office for any reason including faculty liability, he suggests you go through the Dean or Faculty Senate President first.
  o UVU shares two attorneys: David Jones (Wed/Thur) and Bill Hanson (Mon/Tue).

Val Peterson, VP Finance & Administration

• AVP Finance – Responsible for Auxiliary Services such as printing, food services, bookstore, in addition to bonds for buildings. Also working on PCI Compliance to make sure we can accept credit cards at the university.
• AVP Facilities – Responsible for HVAC, grounds, parking services, 5 year master plan (student life building and parking structure, design for new classroom building, Fine Arts facility, WSB addition, and additional property on Geneva Road).
• AVP Information Technology – Responsible for wireless services, classroom setups, university technology.
• AVP Human Resources – Responsible for human resource/employee issues, benefits and compensation.
• Internal Auditor – Reviews financial data for departments and makes sure statutes and policy are followed.
• AVP Emergency/Risk Management – Prepares the university for emergency events and handles risk management issues.
• Q&A
  o Planning for crosswalks/sidewalks along campus – Val addressed areas around campus that are currently under consideration.
  o Expansion toward Geneva/Airport – any thoughts on expanding UVU shuttle service? Val said nothing is being considered as UTA is already servicing as a partner.
  o Any consideration to contract with a rental service rather than have a fleet service. Do contract with Enterprise for periods of time when the need arises. It is more cost effective to maintain own fleet.
  o Faculty expressed concern over the computer systems shutting down during class to update. Val will follow up.
  o Any interest in putting a HAWK beacon on 4th West? Val will follow up.
  o Some faculty feel there is a disconnect with Frontrunner arrival times and UTA Bus departure times. Val said there has been some dialogue to make the schedule more compatible.
  o Does UVU’s internal auditor audit how the self-funded health plan funds are being utilized and is that information available for review? Val informed the senate that some internal auditing is being done and well as audits by the annual state auditor. They are public record.

Adjunct Ad Hoc Committee

• **MOTION** - Lyn Bennett motioned to nominate Dennis Potter as the new Chair; Gary Measom seconded; All in favor? Motion passed and Dennis accepted.

Enrollment/Retention Discussion

• Use the Frontrunner Stop as marketing point for students.
• Mark Bracken informed senate that Biology requires all students to use Wolverine Tracks and by doing so now provides 2 ½ years predictive scheduling. He asked that all faculty encourage their students to use it. Marcus Vincent asked what the impact to advisors was with students using wolverine tracks. Mark did not have that data.
• Institutional Data for online enrollments/retention – Ian Wilson indicated there is some data and recommended Senate bring Laura Busby to address the issue.
• Learning Communities – Matt Draper would like to see a push to have more classes for this setting.
• If have anything of interest, please send to David Connelly.

PACE/Faculty Senate Joint Recommendations

• Examine health benefits overall to reduce costs
• Recommend fees be examined to be sure they are being used appropriately
• Release time for staff – what are the parameters
• **MOTION** – Matt Draper motioned to move the recommendations forward; Mark Bracken seconded; All in favor? Motion passed.

David reviewed four new policies that will need faculty nominations to serve on committees and noted that the time commitment for each varies. Check with Kat Brown for more details.

Dennis Potter motioned to adjourn at 4:30 pm. Tyler Nelson seconded.

**NEXT MEETING** – **Tuesday, January 29, from 3:00-4:00 pm in NG 167**