

Faculty Senate Minutes

October 15, 2013
LC 243, 3:00-5:00 pm



Present: Jon Anderson, Debanjan Bhattacharjee, Kathy Black, Mark Bracken, Clayton Brown, Monica Campbell, Leo Chan, Alan Clarke, Marty Clayton, David Connelly, Karen Cushing, David Dean, Lars Eggertson, Wioleta Fedeczko, Debora Ferreira, Doug Gardner, Barry Hallsted, Joel Herd (PACE), Vance Hillman, John Hunt, Yang Huo, Vessela Ilieva, Jill Jaspersen, Ellis Jensen, Mi Ok Kang, Dianne Knight, Ryan Leick, Dan McDonald, Gary Mercado, Rick Moody, David Morin, Tyler Nelson, CheolHwan Oh, Dennis Potter, Jacqueline Preston, Leslie Simon, Nancy Steele-Makasci, Darin Taylor, Russ Thornley, Craig Thulin, Machiel VanFrankenjuijsen, Marcus Vincent, Kent Walker, Lorraine Wallace, Ian Wilson, Alex Yuan

Excused or Absent: Steve Allred, Deborah Baird, Tyler Brklacich (UVUSA), Joel Bradford, Kat Brown, Tim Doyle, Matthew Draper, Matthew Holland, Gary Measom, Allison Swenson

Guests: Linda Makin, Nancy Bartlett, Jim Michaelis

Called to order – 3:00 pm

Approval of Minutes from October 1, 2013. Minutes approved.

SVPAA – Ian Wilson

- Excuse President to attend WAC meetings in Denver.
- Enrollments
 - UVU enrollments are down 3.4%. Wilson expressed thanks to all for the work departments, schools, and colleges made to lower the impact.
 - Academic Affairs and Deans are working on PBA at present. Wilson encouraged faculty to attend the Academic Affairs PBA presentations. Connelly will send dates to the Senate.

SRI – Lars Eggertsen

- Target Date to pilot the new SRI has still not been confirmed as a few issues are still being addressed. Currently the committee is identifying two departments to pilot this semester. Full implementation is scheduled for spring 2014 or fall 2014, at the latest. Contact Lars Eggertsen if your department would like to volunteer for the pilot program.
- Eggertsen addressed faculty concerns about the number of questions on the survey. Tolman reported the committee will review the length of the survey during the pilot to seek student's feedback. He also indicated that the variance between course and professor evaluation has been addressed in the new SRI.
- Eggertsen recognized Anton Tolman for his work to help facilitate the process. Connelly will schedule the committee early in the spring to share results of the pilot program with Senate. He will also send out the proposed SRI for a final review and comment.

Policy

- Policy 425 – *Scheduling Campus Facilities*
 - Dennis Potter reviewed concerns and recommendations the committee had with the policy such as the definition of fronting
 - **MOTION** – Alan Clarke motioned to add language indicating that the signer of the form certifies that the signer is acknowledging they are the official officer of the entity and that the statements made are the truth. Marcus Vincent seconded. All in Favor? Motion passed.
 - **MOTION** – Alan Clarke motioned to accept the proposed recommendations and move it forward. Rick Moody seconded. All in Favor? Motion passed. 1 Abstention.
- Policy 141 – *Cost Transfers in Sponsored Programs*
 - Nancy Bartlett informed the Senate that this policy was generated to ensure when programs funded by any sponsored program (federal funds/grants, state funds/grants/contracts) that UVU has financial oversight; we must provide a standard reconciliation of accounts every 90 days or if a correction needs to be made over the 90 days period, special approval by a VP needs to be submitted along with explanation.
 - **MOTION** – Mark Bracken motioned to charge the policy committee to review and make any recommendations. Clayton Brown seconded. All in Favor? Motion passed. 1 abstention.
- Policy 546 – *Student Consumer Complaints*
 - Bartlett informed the Senate that the policy language was provided by the Attorney General's office and is based on the State Authorization Act. It states any distance education UVU conducts in another state must be authorized by that state to conduct that education. In order to allow consumers to complain under that Interstate Commerce, we needed to create policy. An emergency policy was put in place in July 2013, but now we are sending through the formal process.
 - For students out of state taking UVU courses, they need to be notified about the ability to file a complaint. The policy needs to be in place so we can refer students to the policy. There is information on the Distance Education website informing students which states are on the authorized list. If their state is not listed, they will not be allowed to register.
 - Utah resident students working out of state for a period of time are eligible to take classes. This applies to students who are not residents of Utah and want to take a course from UVU not authorized in that state. Students would not be allowed to register.
 - For specific student inquiries, check with Nancy Bartlett.
 - Need to check with Ellen Draper to determine if there was a state that we had students from and not authorized now.
 - **MOTION** – Mark Bracken motioned to suspend the rules and advance Policy 546 to an action item. Rick Moody seconded. Some faculty expressed concern over fast-tracking policies unless there is an issue of expediency. All in favor? 8 Opposed. 4 abstentions. Motion passed.

- **MOTION** – Mark Bracken motioned to move the policy forward. Barry Hallsted seconded. All in favor? 3 Opposed. 6 Abstentions. Motion passed.
- Code of Conduct
 - Linda Makin informed the Senate that the Code of Conduct is not a policy. An individual would be reprimanded based on a policy or law that UVU operates under not the Code. Code is meant to be a synopsis of policy principles and will be used in new employee orientation. Has been under development for about three years and now being reviewed by university groups. Makin is seeking feedback on the nature of the code and wording.
 - Under section “Avoid Conflicts of Interest and Commitments,” the first bullet is subjective and a potential problem. Might need to refer to their job description.
 - Need to be more explicit on regulating exploitation such as faculty member being listed as “co-investigator.” Suggest refer to academic dishonesty policy. Consider adding language to the fact that a faculty member is mentoring student.
 - Unrelated Issue – Faculty expressed concern over how long it is taking to complete the harassment training. Suggest that an in-person presentation take place during Faculty Convocation to streamline the process. Connelly will take to President’s Council for feedback.
 - The Code is a conceptual model. Connelly will send the policy map to senate.
 - Recommendations - Add language that the code is not intended to be used for punishment and ensure it is not used for that purpose, modify the language “cultural of compliance” to “responsibility of compliance,” examine wording as some words have negative connotations, concern over the word “respect” and how it’s used. Suggest “professionally.”
 - Send any suggestions or comments to David Connelly.

Constitution/Bylaws

- Apportionment
 - Connelly reviewed the current Senate apportionment and noted that the total is set at 50 members across colleges/schools based on number of faculty.
 - Part of revision is to clarify and articulate how the election takes place. Considering movement to a model where the minimum is 50 with allowance to float above and each department would be allowed one senator allowing for several open seats for areas such as library and adjuncts. Suggestion was made to hold a lottery for adjuncts.
 - Discussion on adjunct representation on senate. All agreed to adjunct faculty serving on senate, but are constrained by legal issues. More investigation needs to be done on adjunct compensation issues.
 - Obtain number of adjuncts across schools/colleges and 1 per.

MOTION – Lars Eggertsen motioned to adjourn at 4:50 pm. Clayton Brown seconded.

NEXT MEETING:

October 29, 2013, LC 243, 3:00-5:00 pm