Faculty Senate Minutes
November 27, 2012
LC 243, 3:00-5:00 pm

Present: Marlene Bacon, John Balden, Lyn Bennett, Mark Bracken, Kat Brown, Arlen Card, Leo Chan, David Connelly, Karen Cushing, David Dean, Lars Eggertson, Dwayne Erdman, Vivienne Faurot, Debora Ferreira, Erin Haskell (UVUSA), Joel Herd (PACE), Vance Hillman, Yang, Huo, Mark Jeffreys, Xiaoyi Ji, Dianne Knight, Pierre Lamarche, Ryan Leick, Dan McDonald, Rick Moody, Evelyn Porter, Dennis Potter, Jacqueline Preston, Nancy Steele-Makasci, Kim Strunk, Darin Taylor, Russ Thornley, Craig Thulin, Haijing Tu, Elaine Tuft, Marcus Vincent, Kent Walker, Lorraine Wallace, Ian Wilson, Alex Yuan, Marc Archambault, Anton Tolman, Corey Callahan

Excused or Absent: Steve Allred, Deborah Baird, Kathy Black, Bret Boyer, Matthew Draper, Wioleta Fedeczko, Doug Gardner, Stott Harston, Matthew Holland, Carolyn Howard, Lisa Lambert, Phil Matheson, Gary Measom, Gary Mercado, Tyler Nelson, Axel Ramirez, Paul Tayler,

Call to order - 3:10 PM

- Approval of Minutes from November 13, 2012 Senate meeting. Minutes approved.

VPAA – Ian Wilson

- PBA concludes on Thursday, November 29th, with Academic Affairs presenting their final requests. The Legislature begins in January. Initial revenue numbers look good coming out of the governor’s office.
- Enrollment numbers continue to be down about 7.6% causing some courses to be canceled for next semester. Summer registration begins a month earlier at the end of February. We will get a read on how enrollments look at that time. Anticipating a soft summer. Decline in enrollments this fall were due to new admission requirements and structured enrollment. Spring decline is clearly due to the LDS missionary age change.

PACE – Joel Herd

- John Balden spoke to PACE regarding the Health Savings Accounts and express their appreciation.

UVUSA – Erin Haskell

- Nothing to report.

Development & Alumni – Marc Archambault, Vice President of Development & Alumni

- Overview Presentation and Handout on Development & Alumni activities.
o Why explore private funds? Several reasons: declining rate of state support, lightly restricted or unrestricted use, cost-effective, allows quantum leaps, pipeline provides some certainty for program for period of time.

o Three partner organizations that work together to obtain funding for UVU: UVU Foundation, UVU Alumni Associate and the Division of Development & Alumni. All these collaborate together to generate interest and giving to the university and realize those gifts.

o The UVU Foundation’s only role is to inspire philanthropy to UVU with a $50 million endowment. The board is volunteer-led and accepts all gifts for UVU. Over the last decade, it has contributed $130 million to the university in gifts for buildings, scholarships, programs and various other projects.

o The Division of Development & Alumni is the smallest division at UVU that handles campaigns, major gifts and gift planning, scholarships and donor engagement, and alumni relations and annual giving. Earlier this year, President Holland committed 20% of his time to fundraising.

o The Alumni Association is another potential ally to the faculty as a resource to help with setting up internships, guest class speakers, and volunteer groups that could support your discipline and pedagogy.

o Some divisional priorities include raising $1 million each for Wee Care and new scholarships, grow the annual giving campaign, and elevate donor engagement efforts.

o Questions
  ▪ Some faculty have reported receiving calls at home from the Foundation seeking donation renewals and being asked to double their pledge. Some faculty are not receiving these solicitations favorably. Marc indicated that this is only one way they are seeking contributions and will take this information back to the Foundation.

  o Contact Marc Archambault if you would like a copy of the handout.

• SoTE Conference - Anton Tolman
  o Conference will be held March 28-29, 2013. A call for proposals is now open and are due by January 7, 2013. The conference theme is “Engaged Learning: Bridging the Gap” between our academic institutions and community organizations, and between our teaching methods and student learning. Proposals are peer reviewed for those who need this requirement.
  
  o For more information, go to http://www.uvu.edu/facultycenter/sote/sote5/

• Committee Requests
  o Senate President-Elect elections held in spring. Please be considering nominations.

• MOTION – Motion was made by Lyn Bennett to hold a December 4th Faculty Senate meeting to either finish reviewing Policy 601 or work on some development ideas. Mark Bracken seconded. All in Favor? Motion passed. 1 abstention.

• Debate Calendar
- Policy 202 – Payroll - Corey Callahan informed the senate that Policy 351 – Annual Compensation and Benefits Plan and Policy 202 – Payroll would be bundled together. The only change to 351 is to remove the payroll procedures that need to be handled outside of policy. Items from 351 that do need to be retained have been moved to 202 and a brand new policy is being created.
- David Connelly proposed to put this item at the top of the next senate agenda for action. If the Policy Committee presents any comments, will forward them to the senate.

- Policy 601 – Classroom Management
  - Sections 5.4.1, 5.4.2, 5.4.3 need approval from the previous senate discussions regarding how far does an appeal go and what due process is involved.
  - **MOTION** - Vance Hillman motioned that Sections 5.4.1. and 5.4.2 be amended as follows: 5.4.1 - “If there is a conflict between a student’s core beliefs and an assignment in a particular course, a student may request a resolution of such a conflict in a timely manner, timeliness to be reasonably determined by the faculty member. The faculty member is not required to provide alternative assignments or modify a course assignment as long as the existing assignment has a reasonable relationship to the legitimate pedagogical goals of the course. However, the faculty member is required to grant such a resolution if denial of the request would be arbitrary, capricious or illegal.” 5.4.2 - “A written and dated assignment modification request shall be given to the faculty. The student has the burden to clearly articulate in this written request, how the course assignment conflicts with his or her core beliefs.” Arlen Card seconded. All in favor? Motion passed. 1 abstention.
  - **MOTION** – Pierre Lamarche motioned that Sections 5.4.3 and 5.4.4 be amended as follows: 5.4.3 – “Faculty shall respond in writing to an assignment modification request in a timely manner as reasonably determined by the faculty member, indicating whether the request was approved or denied. If the faculty member denies the request, he or she shall provide the student with a written explanation for the denial based on the considerations listed below:
    - The importance of the particular assignment to the course
    - The burden that the course assignment under scrutiny places upon the student’s core beliefs
    - The difficulty of administering a course assignment modification” Section 5.4.4 – “If a student’s request is denied, he/she must appeal the decision in writing to the chair within two business days. The chair will respond to the request within two business days of receipt of the student appeal. If the chair affirms the faculty’s decision (that the denial is not illegal, arbitrary, or capricious), the student may make a final appeal in writing within two business days to the Dean who will respond within two business days. The Dean’s decision is final. Lack of response on the part of the Chair or Dean within the time allotted, barring extenuating circumstances, shall constitute affirmation of the faculty member’s decision.”
Mark Bracken seconded. All in favor? Motion passed.

- **MOTION** – Mark Bracken motioned that Sections 5.4.5 and 5.4.6 be amended as follows: 5.4.5 – “If the chair reverses the faculty decision (having found the denial is illegal, capricious, or arbitrary), the chair shall modify course assignment in consultation with the faculty member in a timely manner.”
  5.4.6 – “If the Dean reverses a chair’s decision, the Dean in consultation with the chair will provide a course assignment modification in a timely manner.”

Lars seconded. All in favor? Motion passed.

- Lyn Bennett noted that the policy committee wanted to define “Disruptive Behavior” in Section 5.5.

- **MOTION** – Dennis Potter motioned to accept 5.5 with defining Disruptive Behavior and recommendations as submitted by the policy committee. Marlene Bacon seconded. All in favor? Motion passed.

- Purpose Statement
  - Recommendation was made to align paragraph 4 with the language contained throughout the rest of the document and to add an “s” at the end of the word “truth.”

- **MOTION** – Dennis Potter motioned to accept the purpose statement as is with wordsmithing to be done by the policy committee. Rick Moody seconded. All in favor? Motion passed. 1 abstention.

- **MOTION** – Pierre Lamarche motioned to move the entire Policy 601 forward as amended by the senate and policy committee. Vance Hillman seconded.
  
  **MOTION** – Vance Hillman motioned to change the title of the policy to “Course Management.” Mark Bracken seconded. All in favor? Motion passed. 1 Abstention.

All in favor of moving the policy forward? Motion passed.

- Lars Eggertsen motioned to Adjourn at 4:50 pm. Vance Hillman seconded.

**NEXT MEETING** – Tuesday, December 4, 2012, from 3:00-4:00 pm in LC243