**Faculty Senate Executive Committee Minutes**

January 17, 2017

LI 516, 3:00-5:00 pm

***Present***: Jon Anderson, Anne Arendt, Mark Bracken, David Connelly, Logan Cottle (UVUSA), Karen Cushing, Doug Gardner, Lindsay Gerber, Tanner McAllister (UVUSA), Anthony Morris (Library), Jeff Olson, Jim Pettersson, Sean Tolman

Visitors:

***Excused or Absent:*** Kat Brown, Ryan Leick

* Call to order – 3:03 PM
* Approval of Minutes from November 29, 2016 and January 5, 2017. Minutes approved.

CALENDAR

* Olson will discuss the Academic Master Plan (AMP) at the next Senate meeting. Plans to take last hour and open the meeting to all faculty. Has incorporated comments from the last Faculty Senate session into the AMP. Bracken will send out an email to Senators for them to invite their faculty. Olson will also send out the draft AMP to all faculty for review and comment at the meeting.
* Library
  + Received funding for Docent position for Roots of Knowledge (ROK). Individual will be able to write curriculum and give tours.
  + Library is doing a pilot for being open on Sundays.
* ExCo would like to invite Alexis Palmer to discuss Freedom of Speech Policy.

UVUSA

* Lisa Ling is the featured keynote speaker on February 2 in the Ballroom at Noon. Will send around flyer at Faculty Senate on January 24.

RTP ADVISORY COMMITTEE

* Pettersson is waiting to hear from three individuals, but have scheduled the first meeting this week. Will need to have two meetings to accommodate schedules. Bracken will provide Executive Summary to Pettersson for President’s Council.

FACULTY REPRESENTATION ON SENATE

* The new Constitution Policy 103.5.2.1 states one senator for every 25 faculty. Reviewed current distribution and allocation of senators.

SCHEDULING PROPOSAL IDEA

* Andrade continues to meet with three colleges regarding the impact of the proposal. Will hold off on discussing the proposal in Faculty Senate until these meetings have concluded.

SVPAA

* Dedication for the Rebecca Lockhart Arena is this Saturday, January 21, 2017.
* Board of Trustees approved nine policies and dealt with Tenure issues. Trustees were very involved and asked some tough questions.
* Board of Regents meeting is later this week, but nothing major for UVU on the agenda.

ADJUNCT FOLLOW-UP

* Still waiting on status of Guidebook.

VISTAS

* ExCo expressed concern at the last meeting regarding implementation of Vistas due to scheduling concerns. Bracken spoke with several committee members who also expressed apprehension. Will continue to monitor and noted that nothing has been officially approved at this point for implementation.

GE

* ExCo expressed the desire that the GE Committee be a subcommittee of the Curriculum Committee.
* Connelly provided background of the GE Committee and noted that it is influenced strongly by a few on campus. The only guidelines are based on USHE Standards. Current practice is that the committee is assigned to the Office of Academic Affairs who has oversight by an AVP.
* ExCo asked the Library to conduct a peer review to address structure (where committee resides) and who is in charge. Bring data back to next meeting for comment and then take to AAC, if needed.
* Olson wants the GE committee to be the most legitimate it can be. The quality of what a UVU graduate will be depends upon the quality of our GE courses. Connelly noted that we need to understand what the purpose and impact of a GE course is at UVU. Bracken commented that GE courses should have a distinct purpose for a student’s education.
* Connelly indicated that however Faculty Senate brings the issue forward, that it is strategic in the revamp process. Olson proposed that Andrade and Seeley be contacted prior to starting the process. Tolman will take the lead once research has been presented.

PACE

* Executive Board reached out to Faculty Senate to discuss morale on campus and what can be done. One idea is to be sure part-time staff understand they can make up their hours at another time within the month when the university closes during the holidays. Olson responded by stating that the memo needs to be clearly stated so these staff members understand the full expectations. Gardner noted that we need to be sure we value staff and not de-value them.
* Connelly commented that faculty need to realize what they can do to lend a voice to staff.
* Gardner proposed ExCo reach out to PACE and invite them to a meeting to discuss their concerns. Connelly proposed expanding the invite from PACE on January 30 from 2-4 pm. He also encouraged ExCo to brainstorm ideas.

ELECTIONS

* Need to encourage faculty and senators to consider to run for President and Vice President.
* Need to be tenured and have previous senate experience to run.

MISCELLANEOUS

* Discussion Platform
  + Some faculty members would like to send out communication to all senate. Concern is that communication from Faculty Senate becomes convoluted.
  + Olson recommended using Digicacion to create an ePortfolio for commenting. If utilizing, be sure to promote constantly. Would need guidelines for appropriateness and allow a moderator to oversee.
  + Bracken will follow-up with Alden-Rivers on details.
* Policy 162 – *Sexual Misconduct* and 165 – *Discrimination, Harassment, and Affirmative Action*
  + If an individual is accused of something, an investigation needs to occur to validate or exonerate. Bracken is hearing concerns over individuals who have been investigated and feeing their due process and rights have been trampled. He has reviewed Policy 648 – *Faculty Separation due to Institutional Reasons* and reported that UVU is adopting some information from a Weber policy into this policy, but this language was not utilized in 162 or 165. When a matter is not criminal, he has concerns about what is allowed and not allowed as there is no record of the interview. Olson noted that the procedures Bracken is referring to is on the investigative side and there is a difference between how students and employees are handled. Bracken will send out the Weber policy to ExCo for reference. Check developing agenda. Review the policy and provide feedback.
* Academic Technology Steering Committee (ATSC)
  + A few faculty members expressed concern about the Canvas closing date. Anderson was part of the discussion on the dates and did not vote against the dates. He noted that the closing date during finals for students is on Thursday of finals week. Students will not be able to see their grades until after grades are posted in Banner of the next week. Anderson will provide an overview of the process and why it is currently handled the way it is handled.
* Chair’s Policy
  + Arendt inquired about the policy and if it would be appropriate for Senate to own it and push it forward. Olson reported there are several problems with the policy and is still addressing. He also feels there needs to be faculty and deans on the committee as well as Department Chairs. He will follow-up with Brown.

Meeting adjourned at 4:55 p.m.