**Faculty Senate Executive Committee Minutes**

October 25, 2016

LI 516, 3:00-5:00 pm

***Present***: Jon Anderson, Anne Arendt, Mark Bracken, David Connelly, Logan Cottle (UVUSA), Karen Cushing, Doug Gardner, Lindsay Gerber, Ryan Leick, Tanner McAllister (UVUSA), Anthony Morris (Library), Jeff Olson, Jim Pettersson, Sean Tolman

Visitors:

***Excused or Absent:*** Kat Brown

* Call to order – 3:04 PM
* Approval of Minutes from October 11, 2016. Minutes approved.

SVPAA

* Search for the new Dean of College of Technology & Computing continues with first round of interviews this weekend.
* PBA Conversations begin November 7, 2016. Schedule can be found at <http://www.uvu.edu/pba/docs/2016detail_schedule.pdf> . President Holland considers all comments made during the conversations seriously.
* Roots of Knowledge unveiling on November 18, 2016 in conjunction with the Board of Regents meeting. Some of the windows went with the President for a presentation last week and are now in Oxford. It has been a vehicle for the President to talk about UVU. Also looking for opportunities to learn such as building an app and docents to provide tours. UEN will present on educational materials. Holdman Studios does provide tours if interested.
* Groundbreaking for Arts Building will be on December 1, 2016.
* Presidential Lecturer David Ulrich is this Thursday, October 27, 2016 at 11:30 a.m. in SB 134.
* Chronicle of Higher Education publishes salary information each year. A student intern has pulled data out for USHE institutions and Carnegie Classifications. Would like to show data in Faculty Senate. UVU is 4th in the state. Olson or the President will present at the next Senate meeting.

UVUSA

* Collecting topics for the forum in November.

LIBRARY

* Web of Science is a new online database providing a comprehensive citation search. ExCo would like announcements that are beneficial to faculty to made in Faculty Senate. Connelly reported that we asked for Campus Entities that have a faculty purpose to make presentations in Senate.

BUDGET

* Cushing provided a brief overview of the changes and budget increases for Dining Services which does have an impact not only in Faculty Senate, but campus as a whole.
* Olson shared that he sent an email to Val Peterson to raise the issue that public entities should not be in competition with the private sector and proposed alternative options. Did propose a PBA request to create a conversation on the issue.
* Bracken expressed his concern that International Students are the largest group employed by Dining Services and dissolution of this would affect their employment.

DEBATE CALENDAR

* Policy 607 – *Course and Lab Fees* – Discussion should begin with comments captured at the last senate meeting and use this as a starting point.
* Policy 601 – *Classroom Management* - Will be an Information Item if President’s Council approves.
* Conversation about submission of all policy comments prior to the Senate meeting discussion. This will eliminate wordsmithing. Connelly commented that when language is in question, they provide recommendations for changes and if more needs to be addressed, a committee be formed to review and provide recommendations.
* SRIs – End of last semester it was recommended that a larger conversation occur regarding the use and validity of SRIs. Thulin proposed several questions to address: 1) How useful are SRIs in general? 2) Strengths & weaknesses of SRIs, 3) how are SRIs currently used at UVU? and 4) what other tools in addition to SRIs can be used for quantifying and evaluating quality of teaching? The ultimate result is to improve the quality of teaching. Smaller result is to have Faculty Senate feel that they have been given the opportunity to provide input to the overall evaluation process. Arendt would like to see the conversation center around what other tools are available for assessment. Connelly would like to see an open ended discussion, but broader, on the role of faculty, role of faculty in teaching, the assessment of teaching. Thulin recommended generating a list of questions and concerns and recommended tools for evaluation of teaching. After gathering information, the committee will review and present findings in a spring faculty forum in conjunction with OTL. ExCo decided to conduct and exercise with Faculty Senate to brainstorm ideas on how to assess teaching. Will break out into groups, consolidate ideas, and prioritize/vote for top three ideas.
* RTP Advisory Committee – Discussion was tabled in previous senate meeting and needs to be brought back off the table. Will be put on the agenda after Standing Committee Reports.
* Connelly will provide an overview of Roberts Rules in regards to tabling items. Recommend extending a discussion if there is a viable solution, but if time expires after extension it will automatically table. If not, table discussion until the next meeting.
* Olson reported at the last President’s Council meeting that he brought up Policy 101 and that the President “in consultation with the President’s Council” has authority to interpret policy.

BYLAWS

* Clarified concerns contained in the Bylaws.
  + Vice President position does not represent a department and, therefore, is a voting member.
  + If Vice President steps into President position, do not replace the VP position unless at the beginning of a term.
  + New Officers start term is July 1.
  + Parliamentarian shall not be a sitting senator.
  + Chair positions need to be filled as a sitting senator, but can fulfill the term of service if position as sitting senator expires. Maintains voting position within ExCo, but not Senate.
  + Change wording for Chair of Faculty Senate to President.
  + Secretary position is a paid position with a designated G number. Do not use MOUs.
  + Need to define University Committee. Intent was to have a greater breadth of individuals serve. Include language such as maintained in the SVPAA Office. Also, it was to have faculty selecting faculty to serve on the committees. Cushing will retrieve committee list for review.
  + Elections should be handled by the Service & Elections Chair and Parliamentarian. Include language that if an individual is up for election they would recuse themselves from counting votes. President and Secretary would handle the election.
  + Time of Service on Committees – We only have ability to control Faculty Senate Standing Committees. Recommendation is 3 years with the possibility of renewal for one additional term.

VOTING MECHANISM

* Tim Stanley informed Karen Cushing that Qualtrics would be easy to program, but the ability to do preferential balloting would be a little more intensive. It will require manual analysis.
* Cushing spoke with Web Development in regards to the PACE voting mechanism. She is seeking more information to see if it will meet the needs desired by ExCo.

IRB

* Recommendation is that the Service & Elections Chair seek nominations for IRB and other University Committees.
* Recommend IRB make a presentation in spring.

STANDING COMMITTEES

* CAGAS – Anderson met the past two weeks on re-admittance issues so has not been able to address the I/E/UW. Will have an update at the next ExCo meeting.
* RTP – Discussion about the requirements of the Advisory Committee. Members need to be ready to perform extensive work for quality control. Pettersson recommends at least three individuals reviewing a portfolio in order to provide a valuable recommendation to the SVPAA.
* Special Assignments – Plans to bring up roles and responsibilities for Lecturers. Will do similar document for Adjuncts as well. Have received an informal request regarding Tutors on Campus. Will follow-up with Robert Robbins for more information.
* Personnel & Elections – Hope to have RTP Advisory Committee filled by November 1. Send the list to Jim Pettersson for follow-up.
* Curriculum – Nothing

GOOD OF THE ORDER

* Gardner inquired about cleaning up comments as suggested by the Faculty Senate. Connelly recommended sending cleaned up comments back out to Senate for final approval before sending forward to the Policy Office. Clarify that this is only to correct any information that might have been omitted.

Meeting adjourned at 5:00 p.m.