**Faculty Senate Executive Committee Minutes**

February 14, 2017

LI 516, 3:00-5:00 pm

***Present***: Jon Anderson, Anne Arendt, Mark Bracken, Kat Brown, David Connelly, Logan Cottle (UVUSA), Karen Cushing, Doug Gardner, Lindsay Gerber, Ryan Leick, Anthony Morris (Library), Jeff Olson, Jim Pettersson, Sean Tolman

Visitors:

***Excused or Absent:***

* Call to order – 3:05 PM
* Approval of Minutes from January 31, 2017. Minutes approved.

SVPAA

* Legislative Session in full swing. Last few years, they have required a 2% cut except for Higher Education. This year, budget could be cut by 2%, but will not know until end of session. First priority is to get 2% cut reinstated, second priority now is compensation. Our original second priority is growth, the Governor did not make it #2; however, the Legislature did make it a high priority. Bracken would like to know who the Chair of the committees is with the House. Olson will obtain the list. Include link to USHE Legislative Updates on future agendas.

POLICY

* 632 – *Assignment and Advancement in Academic Rank* - Policy should be ready to go this fall.
* 648 – *Faculty Separation due to Institutional Reasons* - Should be ready end of February.
* 638 – *Post-Tenure Review* - Working on some final language and hope to bring to Faculty Senate before end of spring.
* Brown still hopes that 633 – *Annual Faculty Reviews* and 638 - *Post-tenure Review* will make it thru this semester.

Conflict of Interest (COI)

* Cameron Martin and Darrel Hammon have not met yet. Connelly reported that IT indicated the system should be online by end of spring.

UVUSA

* Tanner McAllister has resigned as VP for Academic Senate. Logan Cottle reassigned to take over other responsibilities. Jensen Astle, Exec VP, and various senators will begin attending Faculty Senate.

LIBRARY

* The Library will begin its Sunday pilot hour’s program, February 19, from 1:00-9:00 p.m.
* Next Roots of Knowledge speaker is this Thursday, February 23, 1:00 pm. Mark Lentz, speaking on the Mayans, Writings, and their Calendar.

DEBATE CALENDAR

* Move CAGAS presentation to fall 2017.
* Policy 161 – *Freedom of Speech*
  + Palmer has received comments and forwarded them to Leick. Brown noted that some comments are still not going thru their senator, so Cara O’Sullivan is just adding them to the general comments. Connelly reminded ExCo that Stage 2 is for institutional bodies to submit comments and Stage 3 is for individual comments. Bracken will follow-up with Brown on comments. Bracken will send invitation to Clemes and Palmer to attend for any additional questions. Olson asked that Clemes attend and hear the comments, but allow for more faculty comment. He also noted that this policy is important to get right, yet difficult to do.
* Policy 633 – *Annual Faculty Reviews*
  + Bracken will send an email to senators reminding them of submitting comments by Thursday, February 16, 5:00 pm.
* Brown recommended putting the removal of blinds issue as an information item on the agenda for now and let the senate know that more details will be coming forth at the next senate meeting. Bracken will follow-up with Frank Young and Karen Clemes to attend. Olson recommended reviewing the workplace violence policy at the same time as this matter. Arendt recommended providing a list of solutions that faculty can post on doors to let individuals know if available.

RTP

* Working on language for 637 – *Faculty Tenure* and hope to have something ready first part of March.
* Working on three appeals. Will schedule the appeals in the order received.
* **MOTION** – ExCo moved to approve using members of the RTP Advisory Committees and past Appeal Committee members to serve on the Appeals committees, if necessary. Pettersson will meet with current appeals committee members to determine their availability. Olson asked him to check with Clemes to be sure staying within policy. All in favor? Motion passed.

UPDATED UNIVERSITY COMMITTEES

* Cushing still working on.

CURRICULUM MOVING TO SENATE CONTROL

* Connelly shared that two proposals will be coming forward: one for structure and one for timeline/plan. Will bring to ExCo in two weeks.

FACULTY INVESTIGATIONS

Bracken shared that this process can be demanding and stressful. Bracken and Olson met with Clemes to review concerns and review policies. Within the appropriate timeframe noted in policy, the investigator needs to keep all parties informed. Olson noted that faculty have many rights within the policy that he feels they have no knowledge exists. Discussed creating a document to compliment the policy that spells out what an individual’s rights are. Also, provide information to let the individual under investigation know a contact person for any questions or follow-up. Will try to designate a resource for faculty. Olson noted that a full report goes to the decision-maker so they understand the full scope. He also wants to make sure respondents are aware of what is happening. Deadlines are in the policy and respondents just need to be made aware of delays.

BYLAW UPDATES

Consider reviewing the following areas in the Bylaws.

* Curriculum Chair Term of Service – Conflict between Constitution and Bylaws.
* Senator Voting – Who is allowed to vote for department senator?
* Designate that an Open Forum for President and Vice President Candidate to talk with faculty prior to elections.
* University Committees Membership – some received letter that indicated term of service is five years or does the Constitution supersede. ExCo agreed that the original time of service should stand except when in perpetuity situation arises.
* Announce Bylaw Updates in Faculty Senate and ask them to propose changes for review and ratification.
* Gerber asked if a description of duties should be included in the Bylaws for members of a committee. Bracken recommended each committee chair draft a short list of duties for Gerber to compile and then determine if senate wants to include in the Bylaws.

BOT

* Bracken will contact Katie Zabriske to get on BOT agenda. Can discuss the implementation of the new Constitution that support all things Faculty Senate is asking them to approve.

EXECUTIVE EVALUATIONS

* Bracken has received comments that an executive review be conducted every other year. Would like it to be a 360°. Leick reported that he was considering a review every three years (President, then VPs, then Deans/AVPs) and keep it more of a survey.

TUITION WAIVERS

* Consider waiving tuition for married students until the age of 26, which is the same age for benefits. Bracken noted that the highest percentage of students that drop out due to financial reasons. Would like to know how many dependents are receiving waiver. Gardner will draft request for data and send to Wiesenberg and Callahan.
* Master’s tuition

USHE FACULTY SENATE LEADERS

* UofU would like to host Faculty Senate leaders from around the state. Stay tuned for more details.

UNDERGRADUATE RESEARCH FORMULA

* Bracken informed Arendt that the formula for undergraduate research needs to be approved USHE-wide. Brown shared that Hitch said there is no way USHE research institutions would approve varying formulas. Arendt will resend the revised document to ExCo for review/comment.

CAGAS

* ATSC is working on an official announcement about the accessibility standards that are not only required for outward facing pages or information provided to students will have to meet the WIGHAG Standards. This will give faculty directions on procedures they need to take. Brown noted that while this is a federal regulation, it is also the right thing to do to be more inclusive and allow student success.

GOOD OF THE ORDER

* 2% Reduction – President is carefully monitoring things to be prepared if required to make 2% cuts. If hear of any concerns, Administration is slowing things down a bit to allow for some flexibility if necessary.
* Academic Calendaring Committee – Bracken will talk with Tiffany Evans regarding faculty serving on the committee and having at least eight faculty representing their school or college.

Meeting Adjourned 5:00 p.m.