**Faculty Senate Executive Committee Minutes**

March 1, 2016

LC 243, 3:00-5:00 pm

***Present***: Mark Bracken, Kat Brown, Karen Cushing, Dustin Fife (Library), Doug Gardner, Jeff Olson, Jim Pettersson, Matt Robins (UVUSA)

Visitors: Jon Anderson

***Excused or Absent:*** Anne Arendt, Clayton Brown, David Connelly, Ryan Leick

* Call to order – 3:08 PM
* Approval of Minutes from February 16, 2016 ExCo meeting. Minutes approved.

SVPAA – Jeff Olson

* Expressed thanks for the Executive Committee’s leadership this year.
* Entering final stages of the Legislature. President expects decisions to go down to the last minute.
* Friday is UVU Day on Capitol Hill and focusing on art and music. During lunch serving Culinary Arts food while music and dance perform. Approximately 120 students will be participating. Students have approached seeking a letter excusing them from their classes. Bracken noted there is a policy when students are participating in a UVU sponsored event to provide accommodations. Policy 601 deals with university sanctioned events. The policy will be referenced in the letter.

POLICY – Kat Brown

* Focusing on a tenure appeal along with Jim Pettersson.
* Addressing accreditation matters dealing with post-tenure review.
* Inside Higher Ed reported that Chicago State University will be laying off all faculty and staff and have asked them to resign. Trying to keep going until the end of April. They only receive 30% of their funds from the state. Need to pay attention to what is happening in higher education across the nation.

UVUSA – Matt Robins

* Elections held this week. Announcement of the new executive council will be made Wednesday after 6:00 pm. Will take office right after commencement.
* Lecture Series Speaker will be Aron Ralston on March 9 at Noon in the Grande Ballroom.

CALENDAR

* Policy 503 – *Add/Drop/Withdrawal*
  + Bracken sent out UW information and Final Grade Guidelines provided by Michelle Taylor. Need to be very consistent in the guidelines so we don’t create adverse situations. His recommendation is to give a student an E if they were failing prior to them stop coming and an UW if they were passing at mid-term and then quit coming. Anderson feels UW should be for students who stopped coming but meant to withdraw and didn’t. Discussion about the impact a UW grade has on financial aid or foreign students.
  + Olson would like to see the actual language in the Code of Federal Regulations in regards to this matter. Bracken will follow-up with Karen Clemes and ask for advice as to the range of things possible in order to provide clarification for grading options and then recommend a policy that makes the most sense.
  + Fife expressed concern that maybe faculty are overthinking the policy and trying to provide too many provisions/exceptions.
  + Need to bring a precise definition of the regulation and what are the most obvious alternatives to Faculty Senate for the discussion. Bracken will contact Pilar Hays to do the research.
* Policy 403 - *Restrictions on the Use of Skateboards, Roller Blades, Roller Skates, Bicycles, Motorcycles, and Hoverboards*
  + Put first on debate calendar.
* Policy 115 - *Minors on Campus and at University-sponsored Events*
  + Put as second on the calendar.
* Policy 605 - *Curriculum Approval Process*
  + Potential for longer discussion.
* Policy 101 - *Policy Governing Policies* and 109 - *Contacting the Attorney General Office*
  + Karen Clemes would like to introduce both of these policies.

BYLAWS – Doug Gardner

* Discussed the matter with Connelly and he expressed gratitude for his willingness to take over the Bylaws; however, still has not received a draft of the Bylaws. Bracken will follow-up with Connelly.

MYUVU – Mark Bracken

* Nathan Gerber will present MyUVU on March 8. Wants to be sure the Faculty Portal is ready for demonstration. New portal goes live on March 18 campus-wide.

ATSC – Jon Anderson

* Propose bringing Travis Tasker to discuss what faculty would want to see on how technology is being used in the classroom. Anderson will follow-up with Tasker to determine if he is ready to present on March 8.

COMPLIANCE

* Leick expressed concerns about the compliance form. Nancy Bartlett will discuss with Faculty Senate on March 8. NWCCU policy only states that each employee needs to be sure there is no conflict of interest (COI). The Utah and Board of Regents policies provide a little more explanation. Bartlett will present UVU’s COI form and how it references back to the other policies. Olson noted that sometimes conflict of commitment becomes a COI. If there is a COI, there is a required management plan. Bracken will reference NWCCU’s policy and how UVU can demonstrate non-compliance if everyone does not fill out the form.
* Bracken recommended Faculty Senate send out a notice asking faculty to become compliant with NWCCU by completing the form by May 1. Olson noted that the push back will be that some faculty don’t want to complete the form as they may have a conflict and don’t want it revealed.
* Olson quoted the Utah Administrative Code which applies to all state employees which is very broad. It noted if you are using state time for private gain, you are violating Utah Administrative Code. Also proposed a supplemental statement be contained in the form that states “I do not have a potential conflict of interest nor anything that could be interpreted as a conflict of interest.
* Olson will include as part of his administrative update and Bracken will back up and propose what he would like Faculty Senate to do to satisfy this request to reach 100% compliance.
* Olson will follow up with Bartlett and Clemes regarding language in the form.

CAGAS

* For a student to participate on the committee, need to be sure names of faculty and students are redacted.
* Anderson will follow-up with Robins for student recommendations.

MISC

* Cushing will send Bracken a list of senators rotating off Senate.

RTP – Jim Pettersson

* Moving forward with tenure appeal process.

Meeting adjourned at 4:37 p.m.