**Faculty Senate Minutes**

February 4, 2020

CB 511, 3:00-5:00 pm

***Present***: Pauli Alin, Jonathan Allred, Maureen Andrade, Anne Arendt, Wendy Athens (OTL), Lyn Bennett, Mark Bracken, Laurel Bradshaw, Roxanne Brinkerhoff, Lauren Brooks, Kat Brown, Leo Chan, Susan Cox, Seth Christensen, Karen Cushing, Shane Draper, Reid Elem, Max Eskelson, Nathan Gale, Phil Gordon, Young Wan Ham, Matt Hasara, Melissa Heath, Rick Henage, Jessica Hill, Joshua Hilst, Greg Jackson, Jamie Johnson, Janine Knighton, Chuck Knutson, Stephen Ley, Diana Lundahl, Mohammad Masoum, Jeff Maxfield, Dianne McAdams-Jones, Kevin McCarthy, Rick McDonald, Ronald Miller, Maddie Miskho (UVUSA), Elijah Nielson, Matthew North, Alan Parry, Evelyn Porter, Kelli Potter, Denise Richards, Leo Schlosnagle, Annie Smith (Library), Mike Stearns, Sean Tolman, Wayne Vaught, Ryan Vogel, Bob Walsh, Sandie Waters, Lyn Wells, Alex Yuan, Geoffrey Zahn

***Excused or Absent***: Mark Abramson, Paige Gardiner, Barry Hallsted, Jim Pettersson, Dustin Shipp

***Guests:***  Joe Jensen, Elena Garcia

Call to order – 3:02 p.m.

Approval of Minutes from January 21, 2020. Minutes approved.

**PROVOST**

* Vision 2030 implementation is underway. Academic units are identifying/advancing initiatives that will help us deal with completion.
* Discussion in AAC on the Digital Measures portfolios are going forward. Key success is to have support for faculty to answer questions and deal with unique challenges during implementation. The timeline will be flexible, but would like to move toward digital portfolios as quickly as possible.
* PBA System closes 2/24 and AAC will be prioritizing requests prior to the closing.
* Sabbatical Leaves – Several inquiries were sent out to faculty to strengthen their sabbatical request in support of the mission. Vaught noted we cannot be an institution without focusing on teaching and linking how research supports scholarship, creative activities and teaching. Bennett inquired if faculty can still obtain a sabbatical to earn their PhD or JD. Vaught indicated it is still on the table for conversation. Research starts at the undergraduate level and we are training them to be researchers and scholars and the value added is getting them involved in research.

**LIBRARY**

* Roots of Knowledge Speaker Series is underway. There is a speaker tomorrow, 2/5.
* Hosting exhibit with Utah State Archives. Archivist is working to display an exhibit from the Utah State Developmental Center showing the “100 Years of Changes in Laws for People with Intellectual and Mental Disabilities.”
* Library is piloting research parties this semester on the first Wednesday of February, March, and April from 3-7 pm in FL 213.

**OTL**

* OTL Lab is prepared to support in Digital Measures. They can come to your office or department meetings for training.
* Technology Conference is this Friday, February 7, 8:30-1:30, Lakeview Rm.
* Call for Nominations – Online Teaching Awards    
  Online Teaching Award web page: <https://www.uvu.edu/otl/faculty/otlawards.html>Best Design: [https://uvu.qualtrics.com/jfe/form/SV\_ezJRnXngUQMAZz7](https://uvu.qualtrics.com/jfe/form/SV_ezJRnXngUQMAZz7%20 )Best Delivery: <https://uvu.qualtrics.com/jfe/form/SV_d0gq3lsblFyLhlP>

**UVUSA**

* Wolverine Achievement Awards – Students nominate faculty, community members, and administrators for these awards. Please pass this information on to your students.

**STANDING COMMITTEES**

* Special Investigations
  + Reviewed structure of the Workload Task Force: Proposal call for Faculty (11) – COS/CHSS/CET (2 members each); CHPS/SOE/SOA/WSB/UC (1 member each); Non-voting members: Kat Brown, Nizhone Meza, Laura Busby, and one member from deanery. (Proposed names: Deb Marrott/Jim Godfrey/Jason Slack). Idea is to examine how workload is managed within the schools and colleges which will require bringing in individuals with special circumstances. See shared senate folder for more details.
* Service & Elections
  + Waters inquired about procedure for ratifying a Sustainability Committee member. Since it is not a standing committee, can just approve Lauren Brooks.
  + Need replacement for Craig Thulin on the HR Benefits Committee as he is on sabbatical. Does not need to be a sitting senator. Waters will send an email to senators. Bracken shared that the term is for three years and meets twice a month unless UVU will be going out to bid.
* Curriculum
  + Committee met with Deans today and will meet with Board of Trustees (BOT) and Department Chairs next week to continue messaging.
* RTP & Appeals
  + Review of RTP criteria continues and will probably go until April. Do have some concerns about moving toward Digital Measures.
  + Continue to review policies 637 – *Faculty Tenure* and 646 – *Faculty Appeals for Retention, Tenure, and Promotion* in the committee. Hope to bring motions to senate by the end of the academic year for revisions to the policies.
* Advancement of Teaching
  + SRIs - Two work groups continue to meet. SRI committee did meet with Provost Vaught primarily to see if there is any support to explore possible changes. He was supportive.
  + Teaching Effectiveness Model – Compiling all department criteria.

**OTHER COMMITTEE REPORTS**

* RUEC
  + Wrapping up recommendations for Faculty Senate and other areas. Will be presented at the next senate meeting to begin process of deliberation and approval by end of March.
  + Have separated out the recommendations for Pathways, FYS, HIPs, and GE improvement that need senate approval from those items that do not need senate approval or action.
    - Pathways – Define group or committee who will oversee implementing pathways.
    - FYS – Have identified individuals to help teach FYS courses in fall. OTL set to help do training. SLSS will help with content. Need to determine oversight to be sure executed appropriately.
    - HIPs – Know what want to do in tracking HIPs and implementing graduation distinction. Need to determine if will be under auspices of OTL or another entity.
    - Recommendation that the re-envisioning committee should continue into the next year to oversee the implementation process.
* Faculty Separation Policy Bundle
  + Committee has been meeting, will divide into subgroups, and begin drafting.

**PRESENTATIONS**

* Writing Enriched
* Website is <https://uvu.edu/writingenriched>. Details requirements, recommendations, and resources including effective use of the Writing Center and pedagogy workshops.
* Will be implemented as a graduation requirement for incoming students in fall 2021. Courses will have to have gone through the committee for review and approval. Need to have courses reviewed by end of spring 2020 semester.
* Timeline
  + Submit courses by 3/13 to guarantee in place in fall 2020 to move through curriculum process.
  + SOA/CHSS/CHPS do not have representation on the WE Committee. Difficult to interpret materials if no representation.
  + Some applications have been returned due to incomplete or missing materials.
  + Feedback given is to help make these writing classes function effectively and efficiently for faculty as well as for students.
  + If committee cannot see that feedback is being given on a high stakes writing assignment somewhere mid-process, then we will rollback.
  + Some concern about the WE committee’s interpretation of disciplinary writing and disciplinary writing conventions. Committee does ask that the faculty member consult with them for clarification. Committee welcomes anyone to attend meetings.
  + Low Stakes Writing has been a point of contention for some faculty. If unsure of what is involved in low stakes writing, see web site.
  + If there is a WE learning outcome missing, it will be sent back.
  + Never establish a requirement on course caps. Leaving that decision to the discipline on how they manage their course caps effectively.
  + The way the Writing Base Outcome is written unless the curriculum committee determines it does not meet their standards then might be sent back.
  + Additional questions, email [Elena.Garcia@uvu.edu](mailto:Elena.Garcia@uvu.edu) with additional questions.
* Assessment
* NWCCU has developed new standards which came into effect 1/1/20. Core of assessment standards is heavy on student learning, student achievement, student success. While they have not clearly defined each term, do know that student learning effectively means student outcomes.
* New standards have five significant requirements:
  + Student Learning Outcomes (SLOs) for General Education (GE)
  + Establish Program Learning Outcomes (PLOs) for each of its academic programs. Do not have to be distinguished at degree level.
  + Institutions will have to systematically assess which means they need to assess at all levels. 2017 evaluation noted some major problems, but these problems did not rise to the level of a recommendation.
  + Institutions have to demonstrate using assessment to improve SLOs.
  + Faculty do have the central responsibility for assessment and student learning.
* Mid-cycle review (10/22-23/20) is third year and focuses primarily on assessment.
* Three items seeking over the next month:
  + One good example per school/college of an academic program that has a well-established process for assessing student learning and using assessment findings for student learning.
  + Description and example of each school/college assessment process.
  + Describe what have done at the institutional level.
* Need all information by March 15.
* All departments need to be prepared to produce/discuss information during the site visit.

**POLICY (Proposals or Stage 1)**

* Policy 605 – *Curriculum Approval* in Stage 1. Entire policy will come to senate in Stage 2. Is now officially sponsored by Anne Arendt with stewards changed to Sean Tolman, Evelyn Porter, and Megan Densley.
* Faculty Evaluation of Administrators
  + - Parry and Arendt will meet with Linda Makin and Marilyn Meyer to discuss and determine if this idea will move forward and what administrators are really being evaluated on.
    - Consider adding staff to this proposal.
    - Waters clarified that the original proposal was to evaluate two levels up to include Department Chairs and Deans. McAdams-Jones felt it was also to include the AA Executive Administrators.

**NON-POLICY**

* Research Server – No discussion as no comments. Will move forward.
* Ratification of Bylaws for Council on Academic Standards (CAS)
  + Refer to website on Council for Academic Standards for information and purpose
* Review Bylaws and provide comments in preparation for discussion next senate.

**PRESIDENT**

* Provided highlights from the State of the University address.
* Sorensen Student Life Center Renovations
  + Remodeling begins June 2020
  + Bookstore
    - Combining all spaces currently used for tech space and Scoops, and adding Starbucks.
    - In order to reduce costs to students, chose to outsource the distribution of books to students. Adoption of Textbooks portal will go live 2/7. Faculty will still be able to provide customized packets.
    - Send comments/concerns to Faculty Senate and will invite Jacob Atkin back for further discussion.
    - Atkin reported that UVU previously looked at adding the Greenline Café in the HP Building and if the Dean wants to pay for the part-time worker, will put something in.
* Core Value Exceptional Results
  + Graduation rates increased 7 percentage points.
  + Transforming Teaching and Learning is essential to reaching improved results.
  + UVU provides nearly 30% of all CTE instruction.
  + UVU is relevant and impactful in the community college area.
  + Digital Transformation – Hopes to announce the new VP next week.
  + Online strategy to focus on top 25 lower and top 25 upper divisions courses to improve our persistence rate.
  + MTECH has 7 articulations with UVU.
  + Partnership with USU for the Utah Intelligence & Security Consortium.
  + Working with Snow College on several partnerships.
  + Completion Interventions – Need to focus more on these areas to assist in completions.
  + Legislature began last week. Reviewed the proposed Governance Reform from the HE Strategic Planning Commission. Pay attention as this as will have implications for UVU.
  + Budget Priorities
    - Asking for growth funding ($3.9M/$2.3M UVU).
    - Reviewed requests
* Q&A
  + How much is the Legislature looking forward in regards to education?
    - President referenced that student enrollment nationwide has declined in the last few years. She noted that UVU has an advantage due to our dual enrollment mission. Employers want workers that are not only educated, but have the soft skills. Encourage students to obtain the broad range of learning.
  + For articulations with universities, is that administrative-driven or faculty-driven?
    - Needs to be faculty-driven, student-centered, and staff supported.
  + Concern expressed about not being realistic enough looking into the future and compensate faculty appropriately for being innovative.
    - Tuminez would like to discuss how workload is counted at the system level with the governance change. Would like to raise private funds for project-based faculty mentored endeavors. Wants to find alternative ways to reward faculty.
  + What do you see the biggest threat coming into the second Legislative session?
    - Help legislative friends, help them understand that growth needs legislative funds and understand the value of the dual mission. Tuminez will put card online for faculty, staff, students to share story.
  + Is Higher Education safe enough to tell the Legislature what we can do with the money you appropriate or do we express what would be cut if don’t get more funding?
    - UVU is in sweet spot with receiving 46% of our funding from the Legislature, but still need to express thanks, not lose support, and to find better efficiencies.
  + Concern about mass shootings and universities being open areas. What is being done to keep our campus secure?
    - We rely on campus police, security, and Behavioral Assessment Team (BAT). Risk is always going to be present, but we try to prevent and create awareness. If faculty see things in their class, they need to report. McAdams-Jones shared that until gun laws are changed not much can be done. Bracken reported that if see something, report it. Nielson asked that more advertisement of the BAT to faculty should be promoted. Cushing will follow-up with program leaders.
  + Gordon shared story about student from Brazil who began making videos and came to UVU. Earned credits and won the best Thesis award, but could not pay final semester of tuition.
    - President requested Gordon her detailed information.
  + What resources/time will be allocated to faculty to create more online/hybrid courses?
    - Athens reported that what faculty want is a course release for development of online/hybrid courses in lieu of a stipend. Workload task force is investigating.
  + What is being done to improve communication/collaboration in developing online courses vs face-to-face?
    - Shared that a lot of communication/collaboration can occur online, but much is still face-to-face. Requires an openness of faculty to use the tools.
    - Tuminez recommends the new VP of Digital Transformation take some time when arrives.

**MOTION** – Alan Parry moved to extend for four minutes. Jonathan Allred seconded. All in favor? Motion passed.

Last senate there was a motion on the Executive Summary for Policy Bundle. Bracken reported that it is simply a rationale as to why it goes into Stage 1 to President’s Council. Discussion about tabling the motion and the impact on moving the Executive Summary forward.

North clarified his “call the question” on Nielson’s motion to approve the Executive Summary as written. There appears to be two parts: 1) always bring executive summaries to Faculty Senate or approval and 2) just approving the executive summaries. Arendt clarified the motion is to approve the current executive summary in question. Then will bring a discussion back to senate regarding approving executive summaries in Faculty Senate. All in favor? 33; 1 – Reject; 0 - Abstained

Meeting adjourned 5:07 pm