**Faculty Senate Minutes**

March 24, 2020

Via Microsoft Teams, 3:00-5:00 pm

***Present***: Pauli Alin, Jonathan Allred, Maureen Andrade, Anne Arendt, Wendy Athens (OTL), Lyn Bennett, Mark Bracken, Laurel Bradshaw, Roxanne Brinkerhoff, Lauren Brooks, Seth Christensen, Susan Cox, Karen Cushing, Shane Draper, Reid Elem, Max Eskelson, Nathan Gale, Phil Gordon, Barry Hallsted, Young Wan Ham, Matt Hasara, Melissa Heath, Rick Henage, Jessica Hill, Joshua Hilst, Greg Jackson, Jamie Johnson, Janine Knighton, Chuck Knutson, Stephen Ley, Diana Lundahl, Jeff Maxfield, Dianne McAdams-Jones, Kevin McCarthy, Rick McDonald, Ronald Miller, Maddie Miskho (UVUSA), Elijah Nielson, Matthew North, Alan Parry, Evelyn Porter, Kelli Potter, Denise Richards, Leo Schlosnagle, Dustin Shipp, Annie Smith (Library), Mike Stearns, Sean Tolman, Wayne Vaught, Ryan Vogel, Bob Walsh, Sandie Waters, Alex Yuan

***Excused or Absent***: Mark Abramson, Kat Brown, Leo Chan, Paige Gardiner, Mohammad Masoum, Jim Pettersson, Lyn Wells, Geoffrey Zahn

***Guests:***  Megan Densley, Judy Martindale, Corey Callahan, Evelyn Porter, Dustin Berlin, Sabine Berlin, Jeremy Knee

Call to order – 3:00 p.m.

Approval of Minutes from March 3, 2020. Approved.

**PROVOST**

* Most all faculty and staff moved their courses to online over the last 1 ½ weeks. Expressed gratitude and appreciation for everyone’s work.
* Several institutions have provided option of shifting from a graded course to P/F (Credit/No Credit [C/NC]). Many students have expressed concern about transitioning to online environment. AAC and Department Chairs general consensus is we ought to do something prior to grades being recorded. There are many consequences when shifting to C/NC that would need student approval. The Registrar is working on some guidelines on how it might look for this semester and this semester only. Arendt shared that a document will be available for faculty to provide comments after meeting.
* An article was published in the Salt Lake Tribune regarding adjunct faculty salaries. Currently there is no compensation being allocated for moving courses online; however, UVU is looking at some possibilities for those who have gone above and beyond.
* SRIs will still be completed and put into context of the semester.

**LIBRARY**

* Library remains open 8am – 8pm during the week and limited hours on the weekend.
* Referenced the announcement for Scholars Open Archive.

**OTL**

* Focus has been on synchronous and asynchronous. Will now shift to focus on Proctorio. Testing Center will be assisting in generating tests and quizzes.
* Developing guide on reaching out to students who have not logged into Canvas.

**UVUSA**

* No one currently in the office, but available online.
* Will be sending out survey to gage how students are doing.
* Will initiate a trivia game for students to still feel connected with the campus.
* Will being opening up applications for student government for next year.

**STANDING COMMITTEES**

* Special Topics and Investigations
  + How sabbaticals were awarded and irregularities in the process.
  + Curriculum regarding quantitative literacy and courses that did not receive this designation and the impact.
* Service & Elections
  + Positions will be posted
* Curriculum
  + Policy 605 – *Curriculum Approval* is now in Stage 2.
* RTP & Appeals
  + For individuals who are concerned about SRIs still going forward, please refer them to Matt North and he will compile thoughts and ideas can use to contextualize for a tenure application.
  + Have provided first of three reports for the RTP criteria which is about 1/3 of the total.
  + Moving to Stage 1 is recommended revisions to Policy 637 – *Faculty Tenure*. Looking forward to comments.

**OTHER COMMITTEE REPORTS**

* Remediation, Sanction, and Separation Task Force
  + Committee moving forward. There will be several documents to review for comment in the Announcement section.

**Presentations**

* Launch of UVU Online
  + Launch date for the website has been pushed back to April 14.
  + Shared that mixed modality increases persistence and completion rates. New website will allow students to self-select their online learning options aid in persistence and increase completion rates.
  + Demonstrated before and after webpages for new UVU Online and the three priorities being addressed. Want to be sure what taskforce is presenting is accurate and a reflection of the core message.
* Nominations for Faculty Senate Open Positions
  + If senators have recommendations for open positions, please provide names to Sandie Waters now. These will be voted on in the final senate meeting.
  + For current open positions, see link in agenda under Standing Committees.
  + The new Faculty Senators will be voting on new chair positions.
  + For a description of the position, please refer to the Bylaws found on the Faculty Senate website.
* Response on meaning of “grievant” and “retaliation” based on 2/4/20 Faculty Senate discussion
  + Office of General Counsel (OGC) will be providing commentary to Provost Vaught and forwarded to Arendt. If there is a difference of opinion, Faculty Senate will conduct a vote. Then it will be taken back to President’s Council for final determination. Just waiting on AA/OGC for more information.

**Senate Resolutions**

* Concern expressed that Faculty Senate is trying to address too many items given the state of circumstances globally and recommendation was made to suspend discussions. Arendt reminded senate that if we suspend items now, it will push items to October for finalization.
* Partner Preferences, Gender Identity, Gender Expression
  + Idea is to just show support. Originated based on a neighboring institution. Idea is to show support and solidarity for those factors in bold. The recommendations are simply recommendations want LGBQT+ to consider.
  + Voting will be held via Qualtrics due to many not being able to access the chat. Results to be provided later.
* OGC Non-voting Participant in Faculty Senate
  + Idea is having OGC attend Faculty Senate meetings.
  + Voting will be held via Qualtrics due to many not being able to access the chat. Results to be provided later.

**POLICY RELATED DEBATE CALENDAR**

* Policy 357 – *Tuition and Fee Waivers*
  + 4.2.3 – No discussion
  + 4.2.4 – No discussion
  + 4.2.1/4.2.4 – No discussion
  + 5.5.2 – No discussion
  + Throughout See Comment 7 – No discussion
  + Will vote next meeting
* Policy 165 – *Discrimination, Harassment and Affirmative Action*
  + In Stage 2 for permanent addition. Changes have already been in place since June 2019 in temporary emergency. Some are correcting office names/titles, delete superfluous sections, reduce ambiguity, and revisions to procedures. Recommend reading specifically pages 4, 15, 16, and 19-21 if do not have time for full policy.
  + Due to the Department of Education’s rollout of changes that will affect Policy 162 – *Sexual Conduc*t, will probably have to bring back for another revision.
* Policy 605 – *Curriculum Approval*
  + Policy highlights
    - Almost a complete re-write
    - Clarifies roles & responsibilities for drafting and approving
    - Added institutional review for programs
  + Guideline highlights
    - Will be renamed to Curriculum Procedures
      * Approved by Senate and AAC – This would allow them to be official.
    - Defines curriculum criteria
    - Resources available at point of entry for faculty
  + There are separate comment documents for each item.
* Policy 102 – *Establishing and Disbanding Committees*
  + Designed to streamline and make consistent how a university governance committee is formed, how it’s handled, and what authority it has. It discusses university level committees.
  + Each committee would have to establish a charter that specifies what authority that committee is requesting.

**POLICIES**

* Administrative authority to overturn search committee hiring decisions
  + This is a request that has been proposed to restrict, limit, or at least control when it can happen. If Faculty Senate wants to move forward, need to create an Executive Summary.
  + Recommendation was to add a section to address the revoking of a search.
  + Arendt will draft the Exec Summary for Faculty Senate for feedback.
  + Another consideration is to address is when search negotiations are halted after begun.
  + Consideration also needs to be given for the reverse affect when search committees are not performing ethically.
* Policy 637 – *Faculty Tenure*
  + See link
* Policy 704 – *Minors on Campus and at University-sponsored Events*
  + See link
* Policy 101 – *Policy on Policies*
  + See link
* Policy 252 – *International Travel*
  + See link

**NON-POLICY RELATED ACTION CALENDAR**

* RUEC Recommendations
  + Vote held in Qualtrics
  + Reviewed Bylaws to determine if voting can be handled offline. Noted that Bylaws only specifies electronic voting if can guarantee no duplication.
* Senate Bylaws
  + Recommendation was to create a new bylaw document and incorporate some of the changes.
  + Arendt asked Parry to note what changes can be incorporated now and what changes would need to be put off until fall 2020. This will allow Waters to submit more changes.

**GOOD OF THE ORDER**

* Discussion about the review of resolutions and policies given the intense circumstances regarding COVID-19.
  + In regards to non-policy items, Faculty Senate can postpone at any time. If a policy item, would need the steward to agree to the postponement. The problem is the sponsor might only grant a short extension which means we would have to hold emergency summer sessions.
  + Recommendation was made to push all non-policy related items to later agendas.
  + Arendt reported that senator representation of departments varies greatly.
  + Hill proposed a motion to delay all non-policy items and see what policy items can have an extension or have a motion to vote item by item. Parry inquired what the university’s position might be on delaying all policy due to special circumstances. Vaught reported he did not know what the university’s position is at this time.
  + Arendt will create a document for each senator to vote on what they think should be dealt with this semester, delayed to summer, or delayed to fall. This would include the votes that were to occur today such as LGBQT+ resolution.
  + **MOTION** – McDonald moved to support Arendt’s voting proposal. Scholsnagle seconded. Decision was to send out an email and not conduct an official vote during senate.
  + Send any additional comments offline to Arendt.
* Many professors are writing a contingency plan to their department or Department Chair in case they fall ill with the virus. Consider encouraging faculty to do this.

Meeting adjourned at 5:00 p.m.

QUALTRICS VOTING RESULTS

Q1 - Faculty Senate [resolution](https://docs.google.com/document/d/1_GF6cAycxU1WG3HCyeSs5yGZvK9Ogkq3KHoZO7RoWoE/edit?usp=sharing): partner preferences, gender identity, gender expression

1              Support                 80.49% 33

2              Oppose                 0.00%    0

3              Abstain                 19.51%  8

Total 41

Q2 - Faculty Senate [resolution](https://drive.google.com/open?id=1K_ObCYwVmB_utBzPXA7zQfvx-lxI5oO8): Office of General Counsel non-voting seat on Faculty Senate table – can be asked to leave room. Implemented 2.1.6 of our bylaws: Faculty Senate President votes only when there is a tied vote on any matter within the Senate.

Note: At the end of the 2020-2021 academic year a new vote will be held as per the resolution.

1              Support                 48.78%  20

2              Oppose                 46.34%  19

3              Abstain                 4.80%    2

Total 41

Q3 - [RUEC](https://drive.google.com/open?id=1bvZ4s1Tgk8cQOsf7bZockFDFOnGTL01A) item 1: Vote 1: Organize a Pathways Implementation Committee by fall 2020, with representation from the colleges and schools and other stakeholders, to actively work with departments and colleges to: a. place each degree within one of the defined groups, b. define 2+2 curriculum options for each degree with appropriate AS, AA, AAS, or certificates after two years, c. find 9 common credits during the first year in the discipline to introduce students into any of the major degrees in the group, and d. identify common GE classes (including core and distribution courses) that should be taken in the first 30 credits.

1              Support                 87.50%  35

2              Oppose                 10.00%  4

3              Abstain                 2.50%    1

Total 40

Q4 - RUEC item 2: Organize a First Year Seminar Oversight Committee by fall 2020, with representation from all colleges and schools, and with content experts from SLSS, to ensure that FYS Development Project classes meet the content requirements, learning objectives, instructor training requirements, and pedagogical approach established by RUEC. The FYS Oversight Committee will be responsible for assessing the impact (including retention and completion of students) of FYS courses starting in the fall 2020 semester.

1              Support                 85.00%  34

2              Oppose                 12.50%  5

3              Abstain                 2.50%    1

Total 40

Q5 - RUEC [item 3](https://docs.google.com/document/d/1IKFCvqld47lOdb2C7kxdETR2ZQRu6WvwkuCvAXzCLp4/edit?usp=sharing): We ask that the Faculty Senate endorse the recommendation to create a Graduation Distinction for undergraduate research and create works; that Academic Affairs implement a significantly expanded tracking of HIPs by OEL to include all HIPs being implemented at the section level for each course and that this tracking be identified on student transcripts; and that OTL offer faculty development courses and stipends for faculty members who implement HIPs in their courses, particularly GE courses that reach large numbers of students

1              Support                 70.00%  28

2              Oppose                 25.00%  10

3              Abstain                 5.00%    2

Total 40

Q6 - RUEC item 4: RUEC continues, with membership as presently constituted, with appropriate representation and replacement as necessary, for the duration of the 2020-2021 academic year. The mandate of RUEC will be to oversee the implementation of the efforts listed above. The full RUEC will meet approximately monthly, with RUEC leadership meetings held biweekly, to coordinate and oversee efforts. The secondary responsibility of RUEC in 2020-2021 will be to decide if a new round of initiatives should be considered, including an innovative review of GE and the RUEC mission in the context of a functioning Pathways program and FYS, starting in the following year.

1              Support                 77.50%  31

2              Oppose                 17.50%  7

3              Abstain                 5.00%    2

Total 40