**Faculty Senate Minutes**

October 16, 2018

CB 511, 3:00-5:00 pm

***Present***: Mark Abramson, Pauli Alin, Jonathan Allred, Jon Anderson, Greg Smith (for Maureen Andrade), Anne Arendt, Wendy Athens (OTL), Melinda Bender, Mark Bracken, Laurel Bradshaw, Kat Brown, Leo Chan, Alan Clarke, Karen Cushing, Reid Elem, Sara Flood, Nathan Gale, Paige Gardiner, Barry Hallsted, Basil Hamdan, Matt Hasara, Merrill Halling, Rick Henage, James Taylor (for Jessica Hill), Jamie Johnson, Reza Kamali-Sarvestani, Numsiri Kunakemakorn, Ana Lopez-Aguilera, Diana Lundahl, Jeff Maxfield, Rick McDonald, Ronald Miller, Jeff O’Flynn, Jeff Olson, Hong Pang, Alan Parry, Jessica Pauly, Kelli Potter, Kenzie Prows (UVUSA), Denise Richards, Thomas Roybal, Leo Schlosnagle, Anthony Morris [for Annie Smith (Library)], Tyler Standifird, Mike Stearns, Matthew Taylor, Sean Tolman, Astrid Tuminez, Elham Vaziripour, Melissa Noyes (for Ryan Vogel), Sandie Waters, Geoffrey Zahn

***Excused or Absent***: Max Eskelson, Nathan Gerber (PACE), Stephen Ley, Jim Pettersson, Anthony Romrell, Craig Thulin, Bob Walsh, Paul Weber, Lyn Wells

***Guests:***  John Berry, Reed Warner, Karen Clemes, Judy Martindale, David Connelly, Jessica Gilmore

Call to order – 3:05 p.m.

Approval of Minutes from October 2, 2018 after correcting Rick McDonald’s name on motion.

**PRESIDENT**

* Expressed thanks for all the support she has received to date. Launched her listening tour in addition to attending many required meetings. Trying to understand the entire internal/external ecosystem for UVU.
* Launched the First Generation Scholarship Initiative to raise $15M in the next 3-5 years. 38% of UVU students are first generation. Programs are having an impact. Already have $3M pledged with her securing $1M personally.
* Presentation – Listening Tour
	+ Leadership team looked back to where it has been and defined it as a developing university. Changes seen by faculty: Improved in seriousness from community college to university. Working by keeping class’s small and original mission of servicing students. Overall image is improving. Maintaining open enrollment while balancing with seriousness. Improving conversations about inclusiveness. Making great strides with implicitness, but still have a ways to go. Graduation numbers keep increasing. Tuminez reported especially if you look beyond IPEDs figures.
	+ Pivoting to the Future
		- Student Success = Include, Engage and Achieve Not just engaged teaching, but community. See who is in front of us. Perform to the best of our ability. Be positive and proud of the institution we are building.
	+ Articulating the UVU Culture
		- Exceptional Care – not afraid to give opportunity to all who come
		- Exceptional Accountability – own what we do
		- Exceptional Results – completion or becoming T1 institution
	+ Feedback from Faculty
		- Questions to ask: How do we measure? What actions are required of us?
		- Send feedback to President Tuminez

**SVPAA**

* Tuminez has been going strong.
* PBA public presentations begin next week. Can access the schedule at <https://www.uvu.edu/pba/docs/18-19pba_schedule.pdf>.

**AVPAA**

* Policy 635 – *Faculty Rights and Responsibilities* - Now with the policy office for final review. Once completed, will be sent to President’s Council for entrance into Stage 2.
* Policy 644 – *Appointment and Responsibilities of Department Chairs* - With policy office for review. Will be significantly different and should be in front of Faculty Senate in the next month.
* Policy 106 – *Special Purpose Organizational Units* - Policy in the final drafting stages. Committee comprised mostly of faculty and should be forwarded to the policy office within the next month.
* Reminder that faculty should check Policy 637 – *Faculty Tenure* and their own department criteria to be sure they are on track.

**OTL**

* In last newsletter, it was reported that the big shift from Turnitin to Unicheck will take effect in spring 2019. State of Utah has contracted with Unicheck. See link for more guidance and support. <https://www.uvu.edu/otl/faculty/unicheck.html> Assignments will need to be reattached to Unicheck if currently using Turnitin.
* SCULPT Showcase is November 1-2. 141 students are participating. Continue to encourage students to display their scholarly and creative works.
* Six certification pathways for faculty which includes two new pathways established this year – Global Intercultural and Writing Enriched.

**STANDING COMMITTEE REPORTS**

* Special Assignments & Investigations
	+ Alin has received many inquiries this semester with faculty concerns. Protocol necessitates taking those concerns to ExCo for review. Need to determine the expectations of special assignments and what types of issues should be investigated. Some issues are broad such as department level administration with irregularities in the selection of department chairs.
	+ Ethics point is an official tool for UVU when there appears to be possible ethical issues. It is a formal process and can be anonymous. Submissions go to the Internal Audit office and then the Board of Trustees. Schedule for further discussion at next ExCo.
* Service & Elections
	+ Having issues with schools/colleges not responding with individuals to serve on various committees. Noticing a lack of interest, support, and faculty not stepping up to participate in shared governance. Wants to remind all departments of the importance for the faculty voice to be heard.
	+ General Election – Need 1 CHPS, 1 COS
	+ RUE - Need 1 CHPS, 1 CHSS, 1 UC
* Curriculum
	+ Deadline Reminder for the 12/13 UCC meeting. Needs to be approved through deans by 11/16. Be sure you leave enough time to get through your department and college committees. If you miss the 12/13 meeting, it will not be placed on the books until fall 2020.
* RTP & Appeals
	+ Committee is reviewing full professor criteria beginning with those departments that have faculty going up for full professor first.
* RUE
	+ Representatives from each school/college reported on the individual meetings held. Concerns will be shared in the RUE minutes which can be found on the Faculty Senate website.
	+ Discussion about the definition of pathways.

**PRESENTATION**

* VirtualLab Desktop
	+ Presentation about virtualization of some of our IT products and obtain individuals to pilot the apps and provide feedback. Citrix falls under Reed Warner. Have ability to deliver some of these capabilities to campus. (See attached)
	+ Can access apps at: <https://virtualLab.uvu.edu> (on campus); <https://virtualLabex.uvu.edu> (off campus). Session times are four hours.
	+ Reviewed benefits and target audiences. Want to target adjuncts as they are an underserved population. Gives benefit of having a standardized desktop wherever they are working.
	+ Demonstration of AutoCad and Office 365
	+ Intent is to receive feedback such as what works and what does not work. Students have access to all the apps but not Office 365. Cannot install software. Licensing comes in depending on how the software is deployed. Data is stored in the servers that have backups.
	+ Questions – Contact Sandie.Waters@uvu.edu if you have adjuncts that would like to participate. Email citrix@uvu.edu for general questions or software inquiries. If problems, contact the Service Desk directly.
	+ Tuminez shared that the question today is who owns the data. Best practice is to back up on the cloud. Campus servers have rules on what they govern. Recommends everyone have their own cloud account.

**DEBATE CALENDAR**

* Policy 304 – *Employment of Relatives* (“Nepotism”)
	+ **MOTION** – Alan Clarke moved to delete the policy. Sandie Waters seconded. All in favor? 40. 0 – Opposed. 0 - Abstained. Motion passed.
* Policy 710 – *Clery Act Compliance*
	+ Section 3.4 – Inquiry about including sexual abuse, sexting, etc. Recommendation was to add to the policy; however, the comment does not apply to the limited scope. Would like the comment to be included as part of the formal comments. Policy 162 – *Sexual Misconduct* does prohibit sexual verbal harassment. Clery is very limited.
	+ **MOTION** – Jonathan Allred moved to accept the comments as modified. Alan Parry seconded. All in favor? 40. 0 - Opposed. 1- Abstained. Motion passed.

**FIRST READINGS** [4:05 pm]

* Policy 354 – *In-classification Salary Increases for Non-Faculty Employees* (Deletion) – Being deleted as really old policy.
	+ **MOTION** – Alan Parry moved to approve pass on the comments. Jonathan Allred seconded. All in favor? 39. 0 - Opposed. 1 - Abstained.
* Policy 335 – *Staff Grievance* – Deleted old sexual harassment policy that included a grievance component. Looked at legal requirements. Most important to be sure fair to staff and their rights. Many grievances don’t need a hearing. Staff are allowed to bring legal counsel, but can be burdensome. Policy allows for a hearing officer to address procedural issues. Deliberation is limited to the staff panel. Hearing officer is a neutral party from General Counsel or Attorney General’s office. It would be someone who is not involved in the grievance. Clarke concerned that university lawyers have an interest to protect the university not the employee and recommends bringing someone from the outside. Clemes wants to make sure that the entire process is handled in the best interest of all parties including due process. Faculty Senate would like to hear from PACE on this policy at the next meeting.
	+ Section 3.2 – No discussion
	+ Arendt will reopen the policy for comments. Link in agenda email is valid. Comments are due by 10/25 at 11:59 pm.

**ACTION CALENDAR**

* Academic Program Assessment Committee [4:27 pm]
	+ Reviewed proposed structure (see handout).
	+ Charge – Oversee the assessment of ELOs and program evaluations on determined schedules.
	+ Member Composition
		- 8 College/School Chairs
		- GE/GI, honors & WE Reps (4)
		- Ex-officio: IR designee, AQA designee
		- Accreditation designee, AVPAP
		- Chair of the overall committee elected by Senate from current APAC members serves renewable one-year term.
		- Check to see if Facilities needs to be included on the committee.
	+ Library does have an Assessment librarian that could serve on the committee. Anderson will add to the structure.
	+ NWCCU and USHE require program reviews. This committee would be part of the program review process.
	+ RUE noted that this committee is to be capturing all the smaller parts of assessment.
	+ Committee would need to create the Bylaws at their first meeting and brought to Faculty Senate for review and approval.
	+ Anderson will create comments discussion link.

ARTICULATION AND CONCURRENT ENROLLMENT ASSOCIATE’S DEGREE HOME [4:37 pm]

* Provided overview of previous senate presentation and possible solutions. (See handouts in 10/2/18 minutes.)
* Reviewed process (see attached handout)
* Key is making sure we get the content experts involved to be sure the GE required is appropriate to the AAS degree.
* Discussion about GE articulation to fulfill the pathway requirements.
* **MOTION** – Jonathan Allred moved to adopt the first option of creating a Department of Concurrent and Articulated Programs. Sandie Waters seconded. Alan Parry proposed a friendly amendment by creating a policy on the specifics for the department. Allred accepted. All in favor? 31. 0 – Opposed. 3 - Abstained. Motion passed.

**MOTION** – Tyler Standifird moved to extend the meeting time for 20 minutes. Alan Clarke seconded. All in favor? Motion failed.

**MOTION** – Pauli Alin moved to extend meeting time for 5 minutes. All in favor? Motion passed.

**MOTION** - Denise Richards moved to place this earlier in the next meeting agenda. Thomas Roybal seconded. No vote taken.

**GOOD OF THE ORDER**

* Encouraged faculty to provide feedback to the Benefits Committee that transgender healthcare be included in UVU’s healthcare benefit plan. If would like additional information, contact Kelli Potter.
* Fall Faculty Forum is scheduled for 10/26. Designed for faculty to discuss issues deemed relevant. Will schedule two different meetings. Working on second date. Room CB 510/511. Look for further information.

Meeting adjourned at 5:09pm







