**Faculty Senate Minutes**

April 19, 2016

LC 243, 3:00-5:00 pm

***Present***: Kim Abunuwara, Christa Albrecht-Crane, Anne Arendt, Brian Barthel, Howard Bezzant, Debanjan Bhattacharjee, Dean Bohl, Mark Bracken, Bret Breton, Clayton Brown, Kat Brown, Alan Clarke, Marty Clayton, David Connelly, Rob Cousins, Ken Crook, Karen Cushing, Courtney Davis, Debora Escalante, Dustin Fife (Library), Doug Gardner, Lindsey Gerber, Laurie Harrop-Purser, Sherry Harward (PACE), John Hunt, Ellis Jensen, Robert Jorgensen, Lydia Kerr, Ryan Leick, Dianne McAdams-Jones, David Morin, CheolHwan Oh, Jeff Olson, Jeff Peterson, Jim Pettersson, Karen Preston, Robert Robbins, Matt Robins (UVUSA), Sheri Rysdam, Allison Swenson, Craig Thulin, Sean Tolman, Violeta Vasilevska, Alex Yuan

***Excused or Absent***: Steve Allred, Mark Borchelt, Joel Bradford, Josh Cieslewicz, Barry Hallsted, Ron Hammond, Matthew Holland, Gary Mercado, Duane Miller, Tyler Nelson, Alex Ramirez, Cyrill Slezak, Stuart Stein

***Guests:*** Huda Al-Ghiab, Sara Flood, Darrell Green, Jia He, Tanner McAllister, Hong Pang, Denise Richardson, Leo Schlosnagle, Tyler Standiford, Stephen Whyte

Call to order – 3:08 p.m.

Approval of Minutes from April 12, 2016. Thulin made a correction to the Faculty Excellence Awards motion made by Christa Albrecht-Crane noting the vote is not accumulative. Therefore, the motion to change all awards and recognitions to Faculty Excellence Awards was in fact approved. Minutes approved with this correction.

UVUSA

* Robins introduced the new Vice President for Academic Senate, Tanner McAllister. He will assume duties right after commencement.

PACE

* Hoagies with Holland – April 20 in the Grande Ballroom. Lunch begins at 11:30 am with President Holland speaking at Noon.

POLICY 109 - *Contacting the Attorney General Office*

* **MOTION** – Dean Bohl motioned to bring the policy off the table. Bret Breton seconded.
* Need clarification on what it means by “university matters,” what happens if the conflict is with general counsel, and who gives permission to go to the Attorney General’s office. What happens in the case of a whistleblower?
* Concern about needing “approval from appropriate dean, department head, vice president, the President, or appropriate member of President’s staff” to contact general counsel. What happens if the conflict is with one of these individuals?
* Bezzant proposed rejecting the policy and include wording that provides faculty and staff a path that they can access general counsel without going through other people. Once this has been reflected in the policy, Faculty Senate would consider it.
* Recommendation was made to take some of the procedural items out of policy and move to procedures.
* Clarke made formal comment that he does not feel current general counsel takes anything Faculty Senate proposes.
* **MOTION** – Ryan Leick motioned to accept comments as official statement of the Faculty Senate and forward to the steward. Ken Crook seconded. Bezzant made a friendly amendment to include Clarke’s comment in the official comments. All in Favor? Motion passed.

ELECTIONS

* Bracken welcomed all new incoming faculty senators.
* Current sitting committee chairs provided an overview of their duties and responsibilities. (See handout)
  + Curriculum – three-year term with one course release per semester
  + Special Projects – one-year term with one course release per semester
  + RTP and Appeals – one-year term with one course release per semester
  + Service & Elections – one-year term with one course release per semester
  + Policy Liaison – one-year term with no course release
* Nominations for Curriculum Chair
  + Sean Tolman
  + **MOTION** – Bezzant motioned to close the nominations for curriculum chair. Unknown second. All in favor? Motion passed.
  + Sean Tolman elected
* Nominations for Special Investigations
  + Anne Arendt
  + **MOTION** – Thulin motioned to close nominations. Robbins seconded. All in favor? Motion passed.
  + Anne Arendt elected
* Nominations for RTP & Appeals
  + Jim Pettersson
  + **MOTION** – Thulin motioned to close nominations. Bezzant seconded. All in favor? Motion passed.
  + Jim Pettersson elected
* Nominations for Service & Elections
  + Lindsey Gerber
  + Jeff Peterson
  + **MOTION** – Bezzant motioned to close nominations. Breton seconded. All in favor? Motion passed.
  + Lindsey Gerber elected
* Nominations for Policy Liaison
  + Alan Clarke
  + Ryan Leick
  + **MOTION** – Arendt motioned to close nominations. Robbins seconded. All in favor? Motion passed.
  + Ryan Leick elected

Faculty Excellence Awards

* **MOTION** – Arendt motioned to bring the item off the table. Karen Preston seconded. All in favor? 3 - Abstained. Motion passed.
* Thulin reported that the conversation needs to begin with a correction on the vote for Albrecht-Crane’s motion to change all awards and recognitions to awards only. The motion should have passed as 13 were in favor and 7 opposed. Those who abstain are not counted. Albrecht-Crane would like discussion to continue due to the confusion. Bohl moved to reopen the motion for reconsideration. Peterson seconded. Minutes will be corrected.
* The motion in question was to amend the proposal not to pass the proposal. Discussion about proportional and single-shot voting. Thulin clarified that this is about awards based on proportionality not voting.
* Preston provided clarification of where the proposal sits as two-tier with an amendment to have it equally spread. If we increase the number of awards or the amounts, it with the increased amount needed, will it be shut down. Albrecht-Crane’s amendment is to remove the second tier status and amplify the number of awards according to the proposal, but have those additional awards at each school/college with more than 25-50 have one; 50-75 have three and so forth with the full $2000 award for full-time faculty and $1000 for adjunct faculty. Total increase would be 13 more full-time and 13 more adjunct.
* **MOTION** – Jenson proposed an amendment that if Faculty Senate does not receive the funds, they will still go to a proportional model and take the current funds and distribute appropriately. Clayton seconded. Bohl expressed concern about the reduction in the amount of the award. Keeping number of awardees as proposed and if no additional funds, decrease the amount of the award. All in favor? 2 - In Favor. 2 - Abstained. Motion failed.
* **MOTION** – Thulin motioned to pass the original proposal with Albrecht-Crane’s amendment. Thulin proposed an amendment to the proposal seeking the increased funding and if the funding is not approved, revert back to the original proposal. Thulin noted that the committee put together a proposal for application process, admissions process, etc. The amendment only applies to the expansion being dependent on funding. Still seeking approval for the entire proposal. Bracken clarified the motion as to accept the resolution as is, but the expansion of the number of awardees with only be expanded if it is funded. Discussion about the paperwork required for the nominee and the number of awardees based on proportionality. Thulin restated his amendment on the expansion without two tier on number of awards only if it gets funded. If the expansion does not go into effect, all other portions of the proposal go into effect. Arendt seconded. Gardner acknowledged the work the faculty committee has created in support of teaching excellence. All in favor? Motion passed.
* **MOTION** – Arendt motioned to accept the resolution with Christa and Thulin amendments. Albrecht-Crane’s amendment was approved to eliminate the second tier and the amount of money stay uniform and Thulin’s amendment that the expansion only occur if funding is approved. Discussion page 4 about the Faculty Excellence Committee (FEC) make-up. Thulin reported that the first paragraph notes that each school or college is to have a minimum on of five on their committees. Discussion page 7 about number of pages required. The FEC will provide examples. Revise wording in second paragraph to read “The entire application will consist…“ Thulin noted that the first paragraph indicates that schools and colleges have the ability to adjust the application guidelines to meet their needs. Albrecht-Crane proposed another revision to the second paragraph to read “The entire application may consist...” Thulin accepted these as friendly amendments.
* **MOTION** – Dianne McAdams-Jones motioned to extend the discussion for five minutes. Anne Arendt second. All in favor? 1 - Abstained. Motion passed.
* Discussion on page 8 concern over who determines the weighted percentage that service and scholarship are assigned. Thulin reported that the individual school or college committee would determine the weight according to their department. He stressed that this award is a teaching award. All in favor? 1 - Opposed. 1 - Abstained. Motion passed.

CAGAS

* Reviewed types of cases CAGAS reviews. All items other than grade changes or readmissions need to be funneled to CAGAS from the SVPAA.
* Summary of Grade Petition Changes reviewed this academic year.
* Gratitude for his service
* Discussion over syllabi changes and whether or not it is a binding document.

SVPAA

* Executive Committee did great job implementing the new constitution. Connelly laid the infrastructure in preparation. Faculty Senate did a great job as well.

Faculty Senate President

* Commended Faculty Senate for their work on policy.
* Will send out information over the summer, so please check your email.

**Call for Nominations (Spring 2016)**

**Responsibilities of all members:**

Attend Faculty Senate or Executive Committee of Faculty Senate each Tuesday during Fall and Spring semesters 3:00-5:00.

**Chair of the University Curriculum Committee (Current Chair Ryan Leick) 3-Years**

The Chair of the University Curriculum Committee (UCC) is primarily responsible for overseeing the efficient and effective approval of curriculum as outlined in UVU Policy 605.  The Chair also oversees course review outlined in UVU Policy 604 and credit hour review outlined in UVU Policy 610.  The Chair leads the UCC in preparing, disseminating and presenting guidance materials on curriculum procedures to faculty and the wider academic community through the Academic Affairs Council, Chairs Meeting, College Curriculum Committee (CCC) meetings as well as Faculty Senate.  The Chair presides over monthly UCC meetings on the third Tuesday of every month as well as participates in monthly Academic Program Staff and Academic Affairs Curriculum meetings.  Additional duties and meetings necessary as required to fulfil the responsibilities of the UCC outline in UVU Policy 605: 5.2.6.

**Special Investigations & Topics Chair (Current Chair Anne Arendt) 1-Year**

Special Topics and Investigations looks into areas of interest or concern to senate that does not fall into other established areas.  Often this area of senate interacts with other areas of campus as it looks into topics.  In some cases the results may be simply informative, in other cases it may entail subcommittee review and recommendations to the larger senate body.

**Faculty Senate Retention, Tenure, Promotion and Appeals Committee Chair (Current Chair Jim Pettersson) 1-Year**

* Organize committees to hear tenure appeals, rank appeals, and grievances
* Provide direction for committees organized to hear tenure appeals, rank appeals, and grievances
* Serve on appeals committees when necessary
* Assist with scheduling and conducting tenure appeals, rank appeals, and grievances
* Serve as a member of the Faculty Senate Executive Committee
* At least once every five years conduct a review of the tenure guidelines for all UVU academic departments
* As a faculty senator, attend all meetings of the faculty senate

**Faculty Senate Service and Elections Chair (Current Chair Clay Brown) 1-Year**

The S&E Chair manages the list of faculty names serving on Senate committees as well as the faculty member's term lengths.  S/he also prompts S&E committee members to hold elections in their College/School to fill vacancies as they arise and advises those committee members in the elections they hold.  The S&E chair also attends Senate Executive Committee and Faculty Senate meetings every week on Tuesdays from 3-5pm where s/he promotes faculty service and involvement as an important part of UVU.

**Policy Liaison (Current Chair Alan Clark) 1-Year**

The policy liaison need not be a sitting senator and carries no release time.  This position assists the senate in its role as a policy sponsor (Senate President) and may steward a policy if asked.  The liaison under the direction of ExCo works with administration on stage 1 policy matters, particularly those of high interest for faculty.  The role of the steward is to help in drafting policy and in identifying and resolving possible policy concerns prior to Stage 2.