**Faculty Senate Agenda (2/18/20)**

**February 18th, 2020, CB 511, 3:00 – 5:00 p.m.**

[Prior agendas and minutes](https://www.uvu.edu/facsenate/minutes.html) | [Prior related files (copy/paste URL)](https://drive.google.com/open?id=1Ok1EEKR4nqPNa_8uRWsFnCddv-v-buNh)

1. **Call to Order; Silent Roll Call**

1. **Approval of Previous Minutes**([available on Faculty Senate website](https://www.uvu.edu/facsenate/minutes.html))

2 minutes (end at 3:02)

1. **Administrative Updates**
2. Faculty Senate President: Anne Arendt
3. Provost: Wayne Vaught
4. Fulton Library: Annie Smith
5. OTL: Wendy Athens
6. PACE: Nathan Gerber
7. UVUSA: Maddie Miskho

12 minutes (end at 3:14)

1. **Standing Committee Reports** (extra information in MS Teams)
2. Special Assignments & Investigations: Rick McDonald
3. Workload Task Force composition and explanation [[document](https://drive.google.com/open?id=1kOnuckUYHmaLwK6Nxx6WDZPU_WzG3Vkw)]
4. Service & Elections: Sandie Waters
5. Aforementioned workload task force
6. Faculty Development Committee - CHPS, CHSS, CET, UC
7. General Education Committee - UC
8. Writing Enriched (WE) committee - CHPS, CHSS one, CoS
9. University Course Materials Committee - Woodbury, CHSS, CoS, CET
10. Council on Academic Standards - CHSS
11. Re-envisioning the Undergraduate Experience - CHSS one, CET two, UC one
12. Service and Elections - CHSS
13. Faculty Office Space Committee - CoS
14. Professional in Residence Committee - CoS
15. Retention, Tenure, Promotion, and Appeals - CoS
16. Curriculum: Evelyn Porter and Sean Tolman
17. Retention, Tenure, Promotions & Appeals: Matt North
18. Advancement of Teaching: Denise Richards
19. Policies: Alan Parry
20. [Baldomero Lago](https://www.uvu.edu/directory/employee/?id=cndqeFdQM09JMFJSRE5SaGI3d3cwdz09) modifying [252 International Travel](https://policy.uvu.edu/viewer/web/viewer.html?file=/getDisplayFile/57bf8f944f5e24384365c47d#search=252&phrase=true&page=0) policy and is looking for a representative from Faculty Senate. Please contact Alan if interested.

10 minutes (end at 3:24)

1. **Other Committee Reports**
2. RUEC: Joe Jensen or Elena Garcia (RUEC time in no-policy debate calendar, below)
3. Remediation, Sanction, and Separation Task Force (Hill; 2 min.)

2 minutes (end at 3:26)

1. **Items from last meeting (ran out of time)**
2. [Office of General Counsel](https://www.uvu.edu/ogc/) representative [[Jeremy Knee](https://www.uvu.edu/ogc/aboutus/jeremy-knee.html)] non-voting seat at the table – can be asked to leave as necessary (Arendt; 5 min.)
3. The meaning of “grievant” and “retaliation” in policy [647 Faculty Grievance](https://policy.uvu.edu/viewer/web/viewer.html?file=/getDisplayFile/563a432a65db23201153c287#search=647&phrase=true&page=0) (Arendt; 5 min.) [[document](https://drive.google.com/open?id=1B6UYRaZEcBMdq8jRQ8Jda1cL6ReytXF7zpVp4RkMk2s)]

10 minutes (3:36)

1. **Presentation Items - Non-debate/No-comment Items**
2. Governance in Higher Education in Utah ([Linda Makin](https://www.uvu.edu/directory/employee/?id=TC95anNrc0t6bzJNTW0yUjBqNlZCQT09), [Cam Martin](https://www.uvu.edu/directory/employee/?id=blI1dng4Z3RyZHJtSW5RbUorUUJKUT09), &  [Kat Brown](https://www.uvu.edu/directory/employee/?id=emxBNGlWYkxLY21vUnMwVDhkQ3BnUT09); 25 min.) [[presentation](https://drive.google.com/open?id=1RiWleRU2jMSIW7qeOSkWYqw8BoDwen8Z)]
3. HR is requesting we give our top priority for from the following (Preserving jobs is assumed):
4. Maintain medical benefits
5. Cost of living adjustments (Cola) across the board
6. Market equity adjustments
7. Merit including rank, tenure, and promotion

Note: May 2020 Health and Dental registration online ([Judy Martindale](https://www.uvu.edu/directory/employee/?id=TlpMQTdKTDREeEhOVmxWQnVqMSt3QT09); 5 min.)

1. Grade timeliness & financial aid impact ([John Curl](https://www.uvu.edu/directory/employee/?id=NS9NK1JhS3VYbEpkOEFveERncndWdz09) and [Andrew Stone](https://www.uvu.edu/directory/employee/?id=NTdaV3JjUk8yRXJIcXJoR0pFbjNrdz09); 10 min.)
2. Bookstore concerns [[document](https://drive.google.com/open?id=1sp8i_JS8ubxiaYKYM4FhTi8MjO2lKBL1YK-jQKTvsIU)] ([Jacob Atkin](https://www.uvu.edu/directory/employee/?id=NVRpS0NzcmlBNUFOQTlTRFdZM0FsQT09); 5 min.)

45 minutes (end at 4:21)

1. **Consent Agenda**- Routine business approved as one item ([more info.](https://www.boardeffect.com/blog/what-is-a-consent-agenda-for-a-board-meeting/#targetText=A%20consent%20agenda%20is%20a,motions%20on%20each%20item%20separately.))
2. None

0 minutes (end at 4:21)

1. **Senate Resolutions**
2. None

0 minutes (end at 4:21)

1. **Policy Related Debate Calendar**([approval process](https://docs.google.com/document/d/1ZOLYSxHipmTESGs_uLr9d3ADuIhBDmTRmtH0qj7-u4Q/edit?usp=sharing))
2. **Motion and Vote** (action items/motions entertained - 3rd step**)**
3. None

0 minutes (end at 4:21)

1. **Debate**(first reading/response - 2nd step)
2. None

0 minutes (end at 4:21)

1. **Read and Comment**(informational items - 1st step)
2. Policy [357 Tuition and Fee Waivers](https://drive.google.com/open?id=1JDVCyjlW0eNVT9NwfM24TSXaGv7ww5ID) entrance in to stage 2 (President’s Council meeting 2.13.20) [[policy draft](https://drive.google.com/open?id=1JDVCyjlW0eNVT9NwfM24TSXaGv7ww5ID) | [comment document](https://docs.google.com/document/d/1QVBUsUAiBpXcvVwPK4oPEV_NpKnhu92X8DjFaT0TUSc/edit?usp=sharing)] ([Judy Martindale](https://www.uvu.edu/directory/employee/?id=TlpMQTdKTDREeEhOVmxWQnVqMSt3QT09); 3 min.)

3 minutes (end at 4:24)

1. **Progress to Stages 3 or 4** (no discussion)
2. None

 0 minutes (end at 4:24)

1. **Policies: Proposals or Stage 1**
2. P[olicy 523 grading](https://policy.uvu.edu/getDisplayFile/5c53932d954873e36be6dbde) is entering Stage 1 soon and Policy [503 Add/drop/withdrawals](https://policy.uvu.edu/getDisplayFile/5c53932d954873e36be6dbde) is entering Stage 1 soon ([Eric Humphrey](https://www.uvu.edu/directory/employee/?id=dUZNSU90S21RM2VDWDVpV3JuWWtZdz09) and Parry; 4 min.)
3. [Policy 606 Adoption of Course Materials and Textbooks](https://policy.uvu.edu/getDisplayFile/57e42ab69820611a7284ecc1) re-opened in stage one for limited scope changes. [[executive summary](https://drive.google.com/open?id=1mKiGvNBUv05KxtQBRkLDj4YhwwEZD2-l)] (Arendt and [Nizhone Meza](https://www.uvu.edu/directory/employee/?id=aUl0enkvL0w2ZHRMaEdDc2YyUjMyQT09); 2 min.)
4. [Policy 133 Compliance with Government Records Access and Management Act](https://policy.uvu.edu/viewer/web/viewer.html?file=/getDisplayFile/5639011d65db23201153c1d8#search=133&phrase=true&page=0) (GRAMA) moving into Stage 1 [[executive summary](https://drive.google.com/open?id=1cCWNjVX1FwnV8YMMxt4-ZCR5bGKNFpfV)]
5. Policy [102 Establishing and Disbanding Committees](https://policy.uvu.edu/getDisplayFile/5acf8efbcc317ab4046dd794) is in Stage 1 and active
6. [644 Appointment and Responsibilities of Department Chairs](https://policy.uvu.edu/getDisplayFile/5750df8297e4c89872d9564d) policy should be entering stage two either late this term or start of Fall 2020
7. [647 648 649 650 651 bundle executive summary](https://drive.google.com/open?id=1szomID63SDyTibeFdfsHxy-zc9sGn1rK) went to President’s Council to enter stage one on 2.13.20 and was approved

6 minutes (end at 4:30)

1. **Feedback on Stage 2 comments**
2. None

0 minutes (end at 4:30)

1. **Non-policy Related Action Calendar**([approval process](https://docs.google.com/document/d/1ZysEECw97M4r9WoDRP43UkiTuGeuK0QIeYit67dJEWs/edit?usp=sharing))
2. **Motion and Vote**(action items/motions entertained - 3rd step)
3. Research server (faculty website) guidelines [[document](https://www.uvu.edu/oit/policy/faculty/) | [comments](https://docs.google.com/document/d/109LwlEHjjFFqMKxZym8dWih4IzCaxjWDbpUxZJKq8bY/edit?usp=sharing)] (no comments so no time allocated)

0 minutes (end at 4:30)

1. **Debate**(first reading/response - 2nd step)
2. Ratification of bylaws for Council for Academic Standards (CAS) [[link](https://www.uvu.edu/cas/bylaws.html) | [comments with CAS responses](https://docs.google.com/document/d/1SeRRXJNdTrtBlo5URufoRi2FHAIVOSKlfHeljJmcrpI/edit?usp=sharing)] (McAdams–Jones; 10 min.)

10 minutes (end at 5:40)

1. **Read and Comment**(informational items - 1st step)
2. RUEC Recommendations ([Joe Jensen](https://www.uvu.edu/directory/employee/?id=L3ZnSnFMU1RPN1JsU3dCNFlFYjZ5UT09) and [Elena Garcia](https://www.uvu.edu/directory/employee/?id=WXFKVlJrV3phK2JCdmR6YWdxZHpJUT09); 15 min.)
3. Items to be voted on [[document](https://drive.google.com/open?id=15wt2foPHDIHa2GtNdu5jKLoMeTqjtHOB) | [comments](https://docs.google.com/document/d/1H7i3Q-J7LKqbt-tSgwzl5p2er9UdLeLdRYL-XF62qZM/edit?usp=sharing)]
Note: RUEC meeting was 2.13.20 and may have minor adjustments to draft
4. Presentation and open conversation

15 minutes (end at 4:55)

1. **Strategic Discussions**
2. None

0 minutes (end at 4:55)

1. **Announcements**
2. Learn more about UVU Search Advocacy: [Search advocacy summary](https://drive.google.com/open?id=1MxLYRgtHGLxSInEtWJLUnWYKgyVPaP4g) | [Trained search advocacy UVU employees](https://drive.google.com/open?id=1Ltm6Pr3kG5X5ewNPTQSALey72dVHMNwO)
3. Textbook Portal update [[email from 2.11.20](https://drive.google.com/open?id=1uasLequxSuKMDwU1Wvtbtx8i_XbMCW8V)]
4. [Writing Enriched (WE)](https://www.uvu.edu/writingenriched/) deadline fast approaching revisions due 3.13.20 for implementation Fall 2021. If your department has not submitted anything that needs to occur asap. Talk to your chair if you have questions.
5. Faculty concerns about the Writing Enriched Initiative [[list of concerns](https://drive.google.com/open?id=1Rkd7We8DvwPVNEBe-utYgNBqXjShakVr)| [history of WE in Faculty Senate](https://drive.google.com/open?id=1MxFWi1iEzyzu_oHs5LO79lDJvzQp2pTn)] (given to Garcia and Connelly)
6. Behavioral Assessment Team [Resources letter 2019](https://drive.google.com/open?id=14XRD_j8SRT04-Xjl5xfMC0K57IaNAgiI)
7. New Instructional Librarian: [Katherine Paterson](https://www.uvu.edu/library/blog/katherine.html). Contact this individual if you would like library instruction in your classes.
8. Streaming video requests due to library 5.1.20 for summer
9. All withdrawal exceptions go directly to registrar’s office now [[email to advisors](https://drive.google.com/open?id=1hEBQbhI98nUSxrsSXUwleuzgU1vc5kN-)]
10. New [UVU Marketing templates](https://www.uvu.edu/marketing/templates/index.html)
11. Final version of Inclusion plan set to go to Board of Trustees on 2.26.2020
12. Champions of Inclusion Awards. There are 5 different awards and a $500 stipend provided to each category winner. [[document](https://drive.google.com/open?id=1fVICD1mdLQXN5a6qrJjXkV99LUnfnmDC)]
13. New LGBT(Q+) Student Services coordinator is [Emily Branvold](https://www.uvu.edu/directory/employee/?id=NWx4NnhqOW5CQVlKVUdjMnMyaFp1Zz09) (she/her/hers)
14. LGBT Tuesday Talks 5:30 to 7:00 p.m. in LA 116
15. If anyone wants to receive daily UVU in the News, contact [Scott Trotter](https://www.uvu.edu/directory/employee/?id=RkZPZjVJZUwxT3ZXRUhwZTZqamY0Zz09)
16. UVU is proud to provide a confidential program dedicated to supporting the emotional health and well-being of our employees and their families. The [Employee Assistance Program](https://my.uvu.edu/hr/employees/benefits/eap.html) (EAP) is provided at NO COST to benefit-eligible employees and covered dependents.
17. For permanent record:
18. Bookstore concerns to faculty senators [1.29.20 email to chairs](https://drive.google.com/open?id=1Cd9HosUScw9N85V9MLN7dY2yO9qPkcpn)
19. Textbook adoption update [1.30.20 email to full campus](https://drive.google.com/open?id=1RcNLaUQqke4fBW5TuQgt1NpN4Hmmd_e9) (after agenda was sent for 2/4 meeting)
20. Late additions from 2.4.20 Faculty Senate meeting:
21. [NWCCU 2020 Student Learning Standards](https://drive.google.com/open?id=1DFWV-jfifTswdXyPtwsdZii1Fxi21_ma) (Jeff Johnson)
22. [Office of the President Powerpoint](https://drive.google.com/open?id=1CXm8CYzFVlaDSB_9oel4roA1wsOP-ro-) (Astrid Tuminez) [or [pdf](https://www.dropbox.com/s/h792vwf4bhrktfw/2020%20Faculty%20Senate%20Feb%204%20Final.pdf?dl=0)]
23. [Possible Workload Task Force composition](https://drive.google.com/open?id=1umAN1iUzMkkwZzFfGeSe4EzvnoeIgO2m) (McDonald)
24. [Legislative Fast Facts Card for 2020](https://www.uvu.edu/universityrelations/legislative/index.html) (Astrid Tuminez)

0 minutes (end at 4:55)

1. **Good of the Order (5 minutes)**

5 minutes (end at 5:00)

1. **Adjourn**