

2009 – 2010 Application Process for Federal Financial Aid at UVU

Save these instructions and follow them carefully.

How to Apply

- Apply for admission (or readmission) to Utah Valley University at www.uvu.edu/admissions. To be eligible for financial aid, you must be admitted and matriculated into a certificate or degree-seeking program.
- Financial Aid rules change often. Check Financial Aid and Scholarship website www.uvu.edu/financialaid. Important program changes and/or deadlines will be announced here. Also check your UVLink e-mail often for important financial aid notices.
- Fill out and submit your Data Form and Loan Counseling online through your UVLink.
- Apply for a PIN (your electronic signature for the FAFSA) at www.pin.ed.gov. *If dependent, at least one parent must obtain a PIN. If you have forgotten your pin you may also "Request a Duplicate PIN" at www.pin.ed.gov.
- Complete and sign the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. You will need your 2008 Federal Tax Return information. UVU's school code is 004027.
- After you have completed the FAFSA you will be notified through your UVLink account (*Financial Aid Menu, My Financial Aid Status, Requirements, Award Year 2009 – 2010*) to turn in other required application materials for financial aid. Your Financial Aid will not be processed until we have received **all** necessary documents.
- Check your Financial Aid status **OFTEN** through your UVLink account. (*Financial Aid Menu, My Financial Aid Status, Requirements, Award Year 2009 – 2010*) Do not assume everything is taken care of – please ask if you have questions.
- Accept your 0910 awards through your UVLink account. (*Financial Aid Menu, My Awards, Award, Award Year 2009 – 2010*) Only grants are automatically accepted. All other financial aid is offered and must be accepted by you.
- Many students need to sign a Master Promissory Note (MPN) to receive their federal loan. Check your financial aid status at least two days after you accept your loan to see if you need to complete your MPN. Contact the Financial Aid Office if you have questions. Your loan will not be processed until you have completed your MPN, if necessary.
- Check Financial Aid and Scholarship website often www.uvu.edu/financialaid. Important program changes and/or deadlines will be announced here. Also check your UVLink e-mail often for important financial aid notices.
- Read the Financial Aid Handbook www.uvu.edu/financialaid for detailed information regarding financial aid rules and programs.

Responsibilities

- * You are responsible to ensure your tuition charges are paid by the appropriate deadline, regardless of your financial aid! If your tuition is not paid in full by the deadline you will receive a late fee and your classes may be dropped. You will be responsible for the late fee as well as any fees associated with reinstating your classes. To view deadlines for the applicable term go to www.uvu.edu/schedule. (Click on the semester timetable.)
- * You are responsible for checking your Financial Aid status. Check your status often to avoid missing other requirements. Even after you receive your award letter your Financial Aid may not disburse to your student account. (Enrollment changes, University holds, etc).

Helpful Tips

- * Apply early! As soon after January 1st as you get your 2008 taxes completed but before May 1st.
- * **Warning:** If you apply late, in order to process your financial aid, we must have correct and complete information by the last day of your enrollment **or** June 15, 2010 whichever is sooner. **Files will not be processed beyond this date.**
- * Clearly mark all pages of all forms or documents you submit to the Financial Aid Office with your name and UV ID. All paper forms or documents must be signed.
- * The financial aid process is not complete until you have received your money and satisfactorily completed your coursework. Feel free to ask us questions at any time so you may successfully receive and retain your financial aid.

Useful Telephone Numbers and Websites

PIN Website	www.pin.ed.gov	National Student Loan Data	www.nslds.ed.gov	UVU Financial Aid Office	801-863-8442
FAFSA Website	www.fafsa.ed.gov	FAFSA Processor	800-433-3243	UVU Financial Aid Office Fax	801-863-8448
Federal Financial Aid Info	www.fsa.ed.gov	UHEAA	877-336-7378	Scholarship Office	801-863-8443
UHEAA	www.uheaa.org	IRS	800-829-1040	UVU Financial Aid	www.uvu.edu/financialaid
IRS Website	www.irs.gov	Social Security Office	800-772-1213	UVU Scholarship	www.uvu.edu/scholarships
Selective Service	www.sss.gov				

Utah Valley University provides financial assistance to all eligible students regardless of race, color, national origin, sex, age, or disability. If you need accommodations or language assistance please contact our office at 801-863-8442.