FLSA Changes – Training Dates for Employees

In the coming weeks, all exempt staff employees will receive a letter notifying them of their classification due to the changes in the Fair Labor Standards Act (FLSA) effective December 1, 2016. Human Resources and the Office of General Counsel have developed training entitled Managing Your Work Time as a Nonexempt Employee. This training will explain the provisions of the Fair Labor Standards Act (FLSA), provide an overview of the new rules of FLSA, explain UVU’s policy in compliance with the FLSA, and assist employees in tracking their work time accurately.

These training sessions have been designed specifically for employees who will be reclassified from exempt to nonexempt, but any employee is welcome to attend. The training will be offered on the following days:

- Friday, November 4, 2016, 10:00 am to 11:00 am, in LI 120
- Monday, November 7, 2016, 10:00 am to 11:00 am, in SC 213a
- Tuesday, November 8, 2016, 9:00 am to 10:00 am, in SC 206a
- Tuesday, November 8, 2016, 4:30 pm to 5:30 pm, in SC 206c
- Wednesday, November 16, 2016, 3:30 pm to 4:30 pm, in SC 206a

To register for a training session, go to https://uvu.bridgeapp.com/learner/training/cd8e44b8/enroll. If you have questions or problems registering, please call Cathy Krug at ext. 8257.

Additionally, general FLSA Question & Answer sessions will be held on the following days to assist employees and supervisors in the transition at UVU. There is no need to register for the Q&A sessions.

- Tuesday, November 15, 2016, 3:30 pm to 4:30 pm, in SC 213b
- Wednesday, November 16, 2016, 9:00 am to 10:00 am, in SC 206b
- Tuesday, November 22, 2016, 9:00 am to 10:00 am, in SC 206b
- Tuesday, November 22, 2016, 2:00 pm to 3:00 pm, in SC 206b
- Monday, November 28, 2016, 9:00 am to 10:00 am, in SC 206b
- Monday, November 28, 2016, 4:00 pm to 5:00 pm, in SC 206b