HISTORY INTERNSHIPS
Listed below are great internship opportunities for students studying history both locally and out-of-state, specifically Washington, D.C.

LOCAL

Congressional Internships (Utah offices)

**Senator Orrin Hatch:** Unpaid, Provo office
http://hatch.senate.gov/public/index.cfm/internships

**Senator Mike Lee:** $1,000/month, Salt Lake City office
http://lee.senate.gov/public/index.cfm/senate-internships

**Congressman Chris Stewart:** $1,500 stipend, Salt Lake City office
http://stewart.house.gov/services/internships

**Congressman Jason Chaffetz:** Unpaid, Provo office
http://chaffetz.house.gov/serving-you/internships

**FamilySearch.com: Indexing Operations Index:** Paid, full-time. Interns will work with the Indexing Operations team in managing the indexing system and projects for the tens of thousands of volunteers around the world who transcribe historical documents for FamilySearch. This internship offers an excellent opportunity for talented students to gain work experience in a fast paced, results-oriented organization.
https://www.lds.org/church/employment?lang=eng

**Hill Air Force Base:** Unpaid, full-time. Hill AFB has a Historian and Museum internship available to students. Some of an intern’s duties include but are not limited to: acquiring, screening, and filing material for historical archives and assisting in disseminating historical information. The internship
also includes: processing a variety of archival material (including documentary, film, photo and video) from a variety of sources, helping analyze material to determine historical value, and properly disposing of material not retained for the local archives. The internship is designed to further knowledge and skill in historical analysis and related functions.
http://www.hill.af.mil/

**Springville Museum of Art:** Unpaid, part-time. Interns will assist in curating and hanging exhibitions; researching artists and artwork; assisting with collection inventory and maintaining the Museum’s online collection gallery. Internships in the Museum’s educational and communication departments are available as well.
http://www.smoфа.org/

**Utah State Legislature (Spring Semester only):** $2,400 stipend, full-time. The Utah State Legislature Internship program offers students unparalleled access to the Utah legislative process. Interns serve as full-time assistants to legislators, lobbyists, and the media during the 45-day legislative session. An intern may be asked to track legislation, write speeches, attend committee meetings, research issues, analyze bills, and prepare press releases and committee presentations in addition to working with constituents.
http://le.utah.gov/

**WASHINGTON, D.C. & OUT-OF-STATE**

**Brooking Institute:** Unpaid, full-time. The Brookings Institute is a nonprofit public policy organization based in Washington, DC. Their mission is to conduct high-quality, independent research and, based on that research, to provide innovative, practical recommendations that advance three broad goals: strengthen American democracy; foster the economic and social welfare, security and opportunity of all Americans; and secure a more open, safe, prosperous and cooperative international system. Brookings offers many different opportunities in their different departments. Some of the areas include: Research, global economy and development, communications, finance, events, national security and East Asia policy studies.
http://www.brookings.edu/

**Congressional Internships**

**Senator Orrin Hatch:** $1,250/ month, full-time. Internships are also available for Senate Finance Committee.
http://hatch.senate.gov/public/index.cfm/internships

**Senator Mike Lee:** $1,250/ month, full-time.
http://lee.senate.gov/public/index.cfm/senate-Internships

**Congressman Chris Stewart:** $1,500/ month, full-time.
http://stewart.house.gov/services/internships

**Congressman Jason Chaffetz:** $1,000/month. Students who have graduated may also apply for the Oversight Committee Internship.
http://chaffetz.house.gov/serving-you/internships
Congressman Rob Bishop: $1,800/month stipend.
http://robbishop.house.gov/ConstituentServices/internships.htm

Consulate General of Spain: Paid, full-time. (Los Angelos, California). This internship is paid by an all-inclusive scholarship that covers all housing, travel and living expenses. Students will assist the Consulate General and staff in processing visas and passports, initiate correspondence in Spanish and English, organize and assist with special projects relating to the operation of the Spanish Consulate. Interns may also work with immigration laws and application and will report directly to the Spanish Consulate General.
http://www.embassypages.com/missions/embassy13687/

Embassy of Canada: Unpaid, full-time. The Embassy of Canada’s Internship Program provides students with an opportunity to be involved in governmental affairs and to develop an understanding of the Canada–U.S. bilateral relationship. We match internship applicants with positions that correspond to their education and interests, including Foreign & Defense Policy, Congressional and Legal Affairs, Public Affairs, Public Affairs, Military (Media Affairs), Trade & Economics, Science & Technology, Energy & Environment, Public Safety & Border Security. French language a plus.
www.canadianembassy.org

Executive Office of the President: White House Internship Program: Unpaid, full-time. The White House Internship Program provides a unique opportunity to gain valuable professional experience and build leadership skills. This hands-on program is designed to mentor and cultivate today’s young leaders, strengthen their understanding of the Executive Office and prepare them for future public service opportunities.
http://www.whitehouse.gov/about/internships

Ford’s Theatre: Unpaid internships available for fall and spring semesters, full-time. The Ford’s Theatre Intern Program offers challenging and diverse experiences related to its unique mission as a professional theatre, historic site, world-class museum and learning center. Ford’s theatre internships are designed to bridge the gap between collegiate work and professional life; build professional networks; and broaden an individual’s knowledge base and understanding of professional theatre and historical museums. Internships are available in following areas: Exhibitions, Development, Finance and Administration, Marketing and Public Relations, as well as Artistic Programming.
www.fords.org/work-ford-s/fords-theatre-internships

History Center of Olmstead County (Rochester, Minnesota): Unpaid, flexible part/full-time. The History Center of Olmstead County actively serves Olmstead County and the SE Minnesota region by collecting, preserving and interpreting the history and heritage of the region and offering a varied presentation of educational and outreach programs, special events, museum exhibits, a research center and archives. The organization owns and operations five historic buildings and properties of which two are listed on the National Registry of Historic Places. Interns would assist in cataloguing and researching artifacts in the Center’s collection, among other projects.
http://www.olsntedhistory.com/volunteer/opportunities/#intern

Holocaust Museum: Unpaid, full-time. Interns take part in hands-on-projects and work directly
with Holocaust scholars and Museum professionals. Some of the areas students are able to intern in are: Academic publications, Architecture, Archives, the Center for the Prevention of Genocide, Collections, Communications, Development, Education, Exhibitions, External Affairs and the Senior Historian.

http://www.ushmm.org/information/career-volunteer-opportunities/internships

**International Republican Institute**: Paid, full-time. A non-profit, nonpartisan organization, IRI advances freedom and democracy worldwide by helping political parties become more issue-based and responsive, assisting citizens to participate in government planning, and working to increase the role of marginalized groups in the political process—including women and youth.

http://www.iri.org/join-support/work-us

**Library of Congress**: $3,000 stipend, full-time. The Library of Congress Junior Fellows Summer Intern program (10 weeks) offers undergraduate and graduate students’ insights into the environment, culture and collections of the world's largest and most comprehensive repository of human knowledge. Students have the opportunity to intern in the following areas: Collections Preservation, Geography and Maps, Humanities, Art, and Culture, Information Technology, Library Sciences, and Chemistry and Science.

http://www.loc.gov/hr/jrfellows/

**Smithsonian**: Paid and unpaid internships available, full-time. Internships are available at the Air and Space Museum, American History Museum, and National Art Gallery. Interns have the opportunity to work in public relations, archival science, exhibition design, graphic production, museum management, public programs, education, and outreach.

http://www.si.edu/interns

- **National Air and Space Museum**: $5,500 stipend, full-time. Interns have a firsthand opportunity to learn about the historic artifacts and archival materials housed in the Museum and to study the scientific and technological advances they represent. Each year positions are available in a variety of Museum areas such as Aircraft Restoration, Aviation or Space History, Planetary Science, Collections Management, Web & New Media, Exhibit & Graphic Design, Public Relations, Budget & Finance, Architecture & Engineering, and Education.

http://airandspace.si.edu/research/internships/

- **National Museum of American History**: Unpaid, full-time. Interns will have the opportunity to work with professionals and scholars in related areas of concentration. Internships are available in the areas of: Archival Science, Curatorial Projects, Exhibition Design and Graphic Production, Museum Management, Music Projects, Public Programs, Education, New Media and Digital Outreach.

http://americanhistory.si.edu/getinvolved/internship

- **Smithsonian Institution Archives**: Paid and unpaid, full-time. Some internship duties include: archival arrangement and description, conservation and preservation of paper, photographs, audio and video recordings, and electronic records; digital preservation and curation; researching and writing institutional history; use of the web, new media, and social media for cultural heritage organizations.

http://siarchives.si.edu/about/internsfellowsvolunteers
The Museum of Tolerance (Los Angeles, CA): Unpaid, part-time. The Museum of Tolerance is the Recipient of the Global Peace and Tolerance Award from the Friends of the United Nations. The Museum of Tolerance (MOT) is a human rights laboratory and educational center dedicated to challenging visitors to understand the Holocaust in both historic and contemporary contexts and confront all forms of prejudice and discrimination in our world today. Interns assist with museum education, the you action lab, research and evaluation as well as in the library and archives. http://www.museumoftolerance.com/site/c.tml6KfNV1tH/b.5542877/k.FB3D/Volunteer.htm

National Archives: Unpaid, full-time. The National Archives has internships in its Archival, History Office and Exhibitions & Educational Outreach departments. Each department offers an excellent opportunity for students to gain a hands-on experience with responsibilities ranging from: working with primary documents and archiving them; performing research, museum studies and referencing and processing. The Archives also offers legislative, legal, communications, marketing, and business internships to interested students. http://www.archives.gov/careers/internships/dc-metro/

NASA History Program: Unpaid, full-time. The History Program Office preserves NASA’s documentary record, stimulates the study of aerospace history, and communicates historical information within NASA and with the public. Student interns assist the History Program by managing our social media accounts; writing features for our website; reviewing the historical manuscripts that we produce; researching historical questions, and performing assorted other support tasks. http://www.hq.nasa.gov/office/pao/History/interncall.htm

National History Center (American History Association): Unpaid, full-time. The National History Center Internship Program welcomes students to help bring history into broader public conversation about current events and the shared futures of the United States and the wider world. History students are exposed to the varied possibilities for careers in history. Interns work on the Center’s Congressional briefings program, communications, and nonprofit management. Students will also have opportunities to attend Congressional briefings and seminars given by leading historians. In addition, interns build a strong network within the community of historians in academia, the government, and public history institutions. http://nationalhistorycenter.org/resources/the-national-history-center-internship-program/

National Democratic Institute: Paid, full-time. NDI is a nonprofit, nonpartisan, nongovernmental organization that has supported democratic institutions and practices in every region of the world for more than three decades. Since its founding in 1983, NDI and its local partners have worked to establish and strengthen political and civic organizations, safeguard elections, and promote citizen participation, openness and accountability in government. http://ndi.force.com/careers

National Park Service: U.S. Department of Interior: Cultural Resources Diversity Program, Cultural Resources & Historic Preservation Internships: Paid, full-time. The CRDIP is an opportunity for undergraduate and graduate students to explore the cultural resources/historic preservation field. Each summer and academic year, the CRDIP offers paid internships with National Park Service park units and administrative offices, other federal agencies, state historic preservation offices, local
governments, and private organizations. Intern hosts provide work experiences that assist interns with building their resumes in this field.
http://www.nps.gov/crdi/internships/intrn.htm

**Naval History and Heritage Command:** The NHHC offers internships to students who wish to have professional work experience in areas related to their educational programs and career goals. In addition to undertaking historical research, writing and editing, the NHHC operates the Navy Department Library, The Navy Museum and maintains collections of naval archives, photographs, artifacts, and art. Internships are available in all of these areas.
http://www.history.navy.mil/prizes/intern.html

**Office of the United States Trade Representative:** Unpaid, full-time. The Office of the U.S. Trade Representative (USTR) is responsible for developing and coordinating U.S. international trade, commodity, and direct investment policy, and overseeing negotiations with other countries. The intern program at USTR is a semester-long, volunteer program in which undergraduate, graduate, and recently graduated students gain knowledge and experience in conducting U.S. trade policy. Assignments may include research, analysis, statistics, and coordination of briefing books, report preparation, meeting and conference planning, letter writing, and covering meetings, hearings, and/or legislative markup sessions.

**Woodrow Wilson Center:** Paid and unpaid, part-time. Stipend provided for food and metro. The Wilson Center is the nation’s key non-partisan policy forum for tackling global issues through independent research and open dialogue to inform actionable ideas for Congress, the Administration and the broader policy community. Many interns are research assistants for our visiting scholars, contributing directly to research on a wide range of projects. Other interns work in staff and program offices. The Center is looking for students interested in interning on it’s Nuclear Proliferation International History project.
http://www.wilsoncenter.org/opportunities/Internship

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**Utah Valley University Internship Services**
(801) 863-6364 | uvu.edu/internships
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