LEGAL STUDIES INTERNSHIPS
Listed below are great internship opportunities for students studying legal studies both locally and at the Nation’s Capital in Washington, D.C.

LOCAL INTERNSHIPS

**Dexter & Dexter Attorneys at Law:** Unpaid, full-time. DexterLaw is a full-service law firm located southeast of University Place (Mall) in Orem. Founded in 1995, the main areas of practice have been personal injury, bankruptcy, family law (mostly divorce) and criminal defense. Other areas include business, disability law, estate planning and real estate. Interns learn and assist with one or more of these areas of practice and learn from one or more attorneys. [http://www.dexterlaw.com/](http://www.dexterlaw.com/)

**Meredith Law Office:** Unpaid, part-time. Meredith Law Office was started in California in 2001. Since moving to Utah, the firm has changed but never more committed to providing its clients access to the local state and federal courts. Interns will gain experience in real estate, family law, bankruptcy, and litigation. Interns will assist with legal research, document drafting, and compilation. [http://www.meredithlawoffice.com/](http://www.meredithlawoffice.com/)

**Orem City Justice Court:** Unpaid, part-time. Interns will work with the in-court clerks to direct and assist the public to the correct court room, as well as assisting the public with the proper forms, basic data entry, answering basic questions from the public, and observing the court. [http://www.orem.org/index.php/justice-court/justice-court](http://www.orem.org/index.php/justice-court/justice-court)

**Peruvian Consulate (Salt Lake City, Utah):** Unpaid, part-time. Interns will be responsible for processing documentation for Peruvian citizens including, IDs, passports, document legalization, certificates, and permits. In addition they will perform research and prepare presentations about business, tourist, and humanitarian opportunities in Peru. Interns will also be over the consulate’s social media and help plan business, educational, and cultural events for the community. [http://peruutah.com/](http://peruutah.com/)

**Provo City Legal Office:** Unpaid, part-time. Interns would assist the office support staff, paralegals, and attorneys with management of criminal and civil case files; prepare drafts of legal motions and assist in office cases. [www.provocity.jobs](http://www.provocity.jobs)

**Utah Attorney General:** Paid/unpaid, stipends available, full-time. The AG’s office works to uphold the Constitutions of the United States and Utah, enforce the law, provide counsel to state agencies and public
officials, to work with law enforcement, and to protect the interests of Utah, its people, its environment, and its resources. Interns will have the opportunity of working on bill and policy research, assisting legislative liaisons in reporting on committee meetings and floor times during the legislative session.
http://attorneygeneral.utah.gov/

**Utah Dispute Resolution**: Unpaid, part-time. UDR is a private, non-profit dedicated to providing mediation services and training on conflict resolution to residents in Utah. The Utah Dispute Resolution offers Mediation, small project and Case management internships where interns are able to gain experience in effective client communication, a better understanding of both mediation and conflict resolution and a chance to work within the mediation community.
http://www.utahdisputeresolution.org/

**Utah State Legislature (spring only)**: $2,400 stipend, full-time. The Utah State Legislature Internship program offers students unparalleled access to the Utah legislative process. Interns serve as full-time assistants to legislators, lobbyists, and the media during the 45-day legislative session. An intern may be asked to track legislation, write speeches, attend committee meetings, research issues, analyze bills, and prepare press releases and committee presentations in addition to working with constituents.

**Congressional Internships (Utah offices)**

**Senator Orrin Hatch**: Unpaid, Provo office
http://hatch.senate.gov/public/index.cfm/internships

**Senator Mike Lee**: $1,000/month, Salt Lake City office
http://lee.senate.gov/public/index.cfm/senate-internships

**Congressman Chris Stewart**: $1,500 stipend, part-time, Salt Lake City office
http://hatch.senate.gov/public/index.cfm/internships

**Senator Mike Lee**: $1,000/month, Salt Lake City office
http://lee.senate.gov/public/index.cfm/senate-internships

**Congressman Jason Chaffetz**: Unpaid, Provo office
http://chaffetz.house.gov/serving-you/internships

**Congresswoman Mia Love**: Unpaid, part/full-time.
https://love.house.gov/

**WASHINGTON, D.C. INTERNSHIPS**

**American Civil Liberties Union: The Center for Justice**: Unpaid, full-time. The Center for Justice seeks to transform the criminal justice system into one that is fair and free of racial bias that keeps communities safe and healthy without an overreliance on incarceration. The Center for Justice includes the National Prison Project, the Criminal Law Reform Project and the Capital Punishment Project, as well as the Initiative to End Mass Incarceration and its project on the Militarization of Policing in America. Interns will learn about building and supporting strategic legislative and advocacy campaigns, with research policy related projects.
Center for a New American Security: Paid, full-time. CAN is an independent, nonpartisan and nonprofit organization that develops strong, pragmatic and principled national security and defense policies. Research interns work directly with programs including regions and states; energy, environment and security; technology and national security; military, veterans, and society and the U.S. Defense policy just to name a few.
http://www.cnas.org/internships

Department of Justice: The Community Relations Service: Unpaid, full-time. Headquarters' Interns gain a unique and exciting view of the work and mission of CRS. Interns will assist senior leaders, including the Director, Deputy Director, Associate Director and Legal Counsel, in a variety of assignments. Intern tasks may involve conducting research related to Department initiatives and Director's projects, evaluating current CRS programs, reviewing regional casework summaries, participating in weekly operational meetings, analyzing various mediation strategies and community dispute resolution techniques and attending meetings on behalf of the Agency.
http://www.justice.gov/crs/internship

Department of State: Paid and unpaid internships available in DC and in embassies abroad, full-time. The Department's mission is to shape and sustain a peaceful, prosperous, just, and democratic world and foster conditions for stability and progress for the benefit of the American people and people everywhere. Intern duties include writing reports, assisting with trade negotiations, assisting with visa work, helping Americans in distress abroad, and organizing visits/conferences of high-level officials. Applications are due 6 months in advance of internship start date.
http://careers.state.gov/students/ug_students.html#SIP

Federal Judicial Center: $11.74/hr., full-time. Interns will learn about trial management, international judicial affairs, and policy. Looking for students with research and writing skills. IT, History and PR internships also available.
http://www.fjc.gov/

HEAL Utah: $500 stipend, part-time. The Healthy Environment Alliance of Utah is a grassroots organization committed to engaging the public in efforts to protect Utah’s health and environment from nuclear & toxic waste, and promote clean energy policy. Interns would recruit HEAL Utah supporters for hearings, press conferences, and regulatory and political hearings; conduct policy and academic research to support campaigns and support HEAL campaigns to fight nuclear power and nuclear waste and support renewable energies.
http://healutah.org/aboutus/jobs

Human Rights Watch: Unpaid, full-time. Human Rights Watch is one of the world’s leading independent organizations dedicated to defending and protecting human rights. Internship descriptions vary but may include desk research, drafting documents, assisting with event planning, helping researchers prepare for missions, monitoring human rights developments in various countries, data analysis, liaising with current and prospective donors, and engaging in advocacy efforts aimed at curtailing human rights violations.
http://www.hrw.org/

National Council for Adoption: Unpaid, full-time. NCFA is an established adoption advocacy non-profit that promotes a culture of adoption through education, research, and legislative action. Internships are available in the various departments of the NFCA: Communications, Development,
Government Relations, Public Policy and Social Work. Interns should be dedicated to the NCFA’s mission of helping children find loving, permanent families through adoption.
http://www.adoptioncouncil.org/who-we-are/internships

**Office of Inspector General of the U.S. Department of Health & Human Services:** Unpaid, full-time. Since its 1976, the Office of Inspector General has been at the forefront of the Nation’s efforts to fight waste, fraud, and abuse in Medicare, Medicaid and more than 100 other HHS programs. Student interns gain valuable work experience, apply their educational knowledge to the real workforce, and offer fresh perspectives and innovative solutions to problems. Internship opportunities are available at OIG Headquarters and all Regional Office and Field locations.
https://oig.hhs.gov/faqs/internship-program-faq.asp

**Student Press Law Center:** $3,500 stipend, full time. Journalism interns research, write and help edit the Report, the Center’s magazine that chronicles student press law cases and controversies from around the country. Interns also write breaking news and analysis pieces for the Center’s website. Those with an interest in video and multimedia are especially encouraged to apply, and help us create the images that will bring students’ censorship experiences to life.
http://www.splc.org/page/internships

**The Administrative Office of the United States Courts:** Unpaid, part-time. The Administrative Office (AO), an agency of the Judicial Branch of the Federal government, is committed to serving and supporting the Federal court system of the United States. The AO provides a broad range of legislative, legal, financial, technology, management, administrative and program support services to the Federal courts. Student interns will perform a wide variety of administrative support duties such as: conducting research and assisting with special projects; drafting memoranda and correspondences; proofreading, editing, maintaining case files; and assisting with Judiciary committee or subcommittee liaison matters.
http://oip.gov/about/jobs.htm

**The Supreme Court of the United States:** Unpaid, full-time. The Judicial Internship Program at the Supreme Court offers advanced undergraduates and graduating seniors who have interests in law, management, and social sciences a unique opportunity to gain exposure to the field of judicial administration through work in the Office of the Counselor to the Chief Justice. Judicial interns conduct background research for briefings provided to guests of the Supreme Court; draft correspondence; collect, track, and summarize relevant news articles; and provide support throughout the Office of the Counselor to the Chief Justice.

**U.S. Attorney’s Office:** Unpaid, full-time. The U.S. Attorney General’s mission is to enforce the law and defend the interests of the United States according to the law; to ensure public safety against threats foreign and domestic; to provide federal leadership in preventing and controlling crime; to seek just punishment for those guilty of unlawful behavior; and to ensure fair and impartial administration of justice for all Americans. Interns will monitor jails and 9-11 calls, write briefs, attend court and file motions, attend meetings with human trafficking task force, have the chance to interface with FBI, homeland security, and local law enforcement officers. Background checks required.
http://www.justice.gov/usao/

**Congressional Internships**

**Senator Orrin Hatch:** $1,250/ month, full-time. Internships are also available for Senate
Finance Committee.
http://hatch.senate.gov/public/index.cfm/internships

**Senator Mike Lee:** $1,250/month, full-time.
http://lee.senate.gov/public/index.cfm/senate-Internships

**Congressman Chris Stewart:** $1,500/month, full-time.
http://stewart.house.gov/services/internships

**Congressman Jason Chaffetz:** $1,000/month. Students who have graduated may also apply for the Oversight Committee Internship.
http://chaffetz.house.gov/serving-you/internships

**Congressman Rob Bishop:** $1,800/month stipend.
http://robbishop.house.gov/ConstituentServices/internships.htm

**Congresswoman Mia Love:** Unpaid, full-time.
https://love.house.gov/services/internships

Utah Valley University Internship Services
(801) 863-6364 | uvu.edu/internships
internships@uvu.edu