



Human Subject Institutional Review Board
Utah Valley University
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CLOSE OUT FORM- IRB

- ✓ A close out report should be submitted when **data collection and data analysis** are complete.
- ✓ Please type your responses in the boxes provided. Use as much space as necessary (the boxes will expand). Please answer each question – if a question is not applicable, please put N/A in the box.

1. Principal Investigator

Principal Investigator:	
UVU department address:	
E-mail address:	
Phone number:	Fax Number:
Co-Investigator(s) Name(s) and Contact Information:	

2. Protocol Information

2a) Title of protocol:
2b) Tracking #:
2c) Funding agency and grant number (if applicable):

3. Status of Study

3a) <input type="checkbox"/> Never Commenced (<i>Please state reason(s) why and then go to question 8</i>):
3b) <input type="checkbox"/> Discontinued (<i>Please state reason(s) why and then go to questions 4, 5, 6 and 8</i>):
3bc) <input type="checkbox"/> Completed (<i>must have concluded interventions and data analysis</i>)

4. Participant Information

4a) Total number of participants approved for the study:
4b) Number of participants enrolled during the past approval period:
4c) Total number of participants enrolled since study began:
4d) Of the total, what percentage has been ineligible to participate in the study?
4e) Number of participants who dropped-out of the study: Please state the reason(s) the participant(s) dropped-out:

4f) Participant enrollment breakdown by gender, age and ethnicity: (This information is required for all studies that are NIH-sponsored. It is recommended, but not required, that other researchers provide this information).

5. Adverse Events or Unexpected Problems

5a) Were there any adverse events encountered during the study?

Yes No

5b) Have all adverse events been reported to the IRB?

Yes No (If no, attach a letter of notification with an explanation)

6. Protocol Progress Report

6) Please submit a **detailed** progress report. The progress report must be substantive and complete. The report should include the goal(s) of the study, findings to-date, and reason (s) why the study is closed.

7. Publications, Presentations and Recent Findings

7) Have there been any presentations or publications resulting from this study? Yes (If yes, please describe and cite references. Please submit a copy of the abstract, or the publication, with this application.)
 No

8. Required Signatures

Principal Investigator

Date