

RECORD OF IRB SUBMISSION—Form A

Date Submitted to the IRB:

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1. Proposed Title of Study:

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2. Principal Investigator:

Name:				
Co-Investigator's UVU Status:	<input type="checkbox"/> Faculty	<input type="checkbox"/> Staff	<input type="checkbox"/> Student	<input type="checkbox"/> Other

Co-Investigator (if applicable):

Name:				
Co-Investigator's UVU Status:	<input type="checkbox"/> Faculty	<input type="checkbox"/> Staff	<input type="checkbox"/> Student	<input type="checkbox"/> Other

Student Researcher(s) (if applicable):

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(A student can be a Principal Investigator (PI) if a faculty or staff advisor is the Co-Investigator. If the PI is not a UVU employee, the PI must obtain the approval of the department chair/director of the discipline of the proposed research.)

3. Proposed category of research review (check one - see UVU IRB Handbook):

- Exempt Review
 Expedited Review
 Full IRB Review

4. Paperwork submitted:

- Form A – Record of IRB Submission
 Form B – Application for Approval for the Use of Human Subjects in Research
 Research Instrument
 Participant Consent Form or Letter (*blank copy*)
 Organizational Letter(s) of agreement to participate (*if applicable*)

5. Signatures:

I have reviewed this packet for completeness and accuracy:

Principal Investigator:	Date:
Co-Investigator:	Date:
Department Head:	Date:
Dean:	Date:

Note: Dean must sign only if full IRB review is necessary.

<p>FOR OFFICE USE ONLY</p> <p>IRB Action (<i>to be completed by the IRB Administrator</i>):</p> <p><input type="checkbox"/> <i>Exempt Determination:</i> It has been determined that this research is exempt; data collection can begin.</p> <p><input type="checkbox"/> <i>Expedited Review Approval:</i> This research has been approved, and data collection can begin.</p> <p><input type="checkbox"/> <i>Full IRB Review Approval:</i> This research has been approved, and data collection can begin.</p> <p>_____</p> <p>(Signature of the IRB Administrator)</p>	<p>Date Received: _____</p> <p>Date: _____</p> <p>IRB Code: _____</p>
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