Structured Learning Assistance

Welcome to Structured Learning Assistance (SLA)! You have already taken the first step towards being an academically successful student by choosing to participate in the extra support provided by the FREE SLA program. Participation in the SLA workshop has been proven to make a significant improvement in your learning. Many SLA students earn a full letter grade better than their non-SLA peers.

Role of the Instructor

• Your instructor is your teacher. S/he wants you to learn and be successful.
• Your instructor has provided you with a syllabus of her/his expectations from you, the student, for the class. Your instructor will have also provided you with her/his contact information and office hours. Use them!

Role of the Student

• Academic success is ultimately up to you, the student.
• Attend class, participate and take detailed notes.
• Attempt all homework before coming to the SLA workshop. Working on homework in the Math Lab is highly recommended as math tutors are able to answer questions as they arise.
• Come to the workshop with any specific, unanswered questions. This will necessitate that you bring your notes from class and your textbook, and any other items necessary for learning the material.
• Attend workshops, participate, and ask questions. Active participation in the workshops is central to your success.

Role of the Facilitator

• Facilitators are successful students who are trained to be role models and mentors to other students.
• Workshop time is designed to help you understand and make connections with what you have learned in class through active participation in group work and structured learning activities.
• The SLA Facilitator will spend a limited amount of time answering specific homework questions, but more emphasis will be given to study strategies and activities that will solidify learning.
• The workshop is not a study hall for you to do your homework, nor is attending the workshop a substitute for doing your homework. (The Math Lab is the best resource for homework completion.) The goal is to help you really learn the material; and by doing so, help you perform better on exams.
SLA Attendance and Workshop Policy

Despite the proven success of the workshops, students sometimes have difficulty staying motivated to attend, unless attendance is a required part of the course. Attendance at the workshop is the key to a successful outcome, but you aren’t going to get a good grade by just showing up – you also need to work hard.

This attendance policy is designed to help YOU succeed. It is intended to be a gentle nudge to help you stay on track for success. Anyone not interested in participating in this program should transfer to a non-SLA section. These policies help us to set fair and equal expectations for all students.

General Attendance Policy

• All students attend all workshop sessions until the first exam.
• After the first exam, workshop attendance is optional for any student with a test grade of 80% or higher. However, continued attendance is strongly recommended.
• Students are allowed some unexcused absences:
  o When workshops are held 2 hours per week, 4 unexcused absences are allowed.
• Absences may be excused (not counted toward the above numbers) for the following situations: hospitalization, communicable illness, military duty, court appearances to testify in a case, jury duty, college-sponsored travel or responsibilities, or death in the family. (Documentation is necessary for our records.)
• If you have employment conflicts or childcare problems, you may use one of your allowed unexcused absences. FYI - It is against university policy to bring children to workshop or class.
• Arriving more than 10 minutes late or leaving early counts as an unexcused absence.
• Students are responsible for knowing when their attendance at the workshop is required.
• In the VERY UNLIKELY case that a student is disruptive or behaving inappropriately, that student will be asked to leave the workshop and will receive an unexcused absence for that session.
• If you have more unexcused absences than you are allowed, you will likely fail the course.
Structured Learning Assistance Program

Statement of Understanding and Agreement

STUDENT COPY – Retain for your records

I have read, and I understand the purpose, requirements, and expectations of the Structured Learning Assistance workshop. I understand and agree to follow the attendance policy. I understand that my attendance will be used in the calculation of my final course grade (exceeding the unexcused absence limits will result in course failure). I am allowed to have 4 unexcused absences.

Please print clearly:

Course & Section #: _______________________ Semester: _________________ Date _____________________

Full Name: __________________________________________________________________________________

UV ID #: _____________________________________   Preferred Name: ________________________________

Email address: _______________________________________________________________________________

Phone Number(s): _______________________________ ____________________________________________

Is the above number a mobile phone number?  Y  /  N   If yes, may we text you?  Y  /  N

I understand that the facilitator will use my contact information to reach me during the semester regarding my workshop attendance or for other workshop related information. My information will not be used for any other purposes.

Student Signature: ____________________________________________________________________________

Parent or Guardian Signature (if under 18 years of age):

___________________________________________________________________________________________
Structured Learning Assistance Program

Statement of Understanding and Agreement

FACILITATOR COPY – Return to Facilitator

I have read, and I understand the purpose, requirements, and expectations of the Structured Learning Assistance workshop. I understand and agree to follow the attendance policy. I understand that my attendance will be used in the calculation of my final course grade (exceeding the unexcused absence limits will result in course failure). **I am allowed to have 4 unexcused absences.**

Please print clearly:

Course & Section #: _______________________ Semester: _________________ Date ________________

Full Name: __________________________________________________________________________________

UV ID #: _____________________________________ Preferred Name: ________________________________

Email address: _______________________________________________________________________________

Phone Number(s): _______________________________ ____________________________________________

Is the above number a mobile phone number?  Y  /  N          If yes, may we text you?  Y  /  N

I understand that the facilitator will use my contact information to reach me during the semester regarding my workshop attendance or for other workshop related information. My information will not be used for any other purposes.

**Student Signature:** __________________________________________________________________________

**Parent or Guardian Signature (if under 18 years of age):**

___________________________________________________________________________________________