Master of Business Administration
Part-Time Professional Program

The Part-Time Professional MBA at Utah Valley University is a dynamic graduate program with a schedule designed for professionals as they work to maintain balance in their personal and career responsibilities.

PROGRAM INTRODUCTION

We help aspiring managers become value creators.

- Two year, six semesters – start in Fall or Spring
  - Tues/Thur evenings – Orem (Fall)
  - Mon/Wed evenings – Thanksgiving Point (Spring)
- Accredited through AACSB – awarded to less than one-third of all business programs internationally
- Engaged, team-based learning through simulations, case studies, projects, and interactions with organizations and business leaders at regional, national, and international levels; local and international consulting projects
- First-class, professional faculty with real-world experience
- Successful career development strategies and results
- Expanded tool set through certification opportunities

COMPANIES EMPLOYING OUR GRADUATES


“I think it is pretty safe to say the education I received from the program has launched my career...when I was being introduced to the board of directors as the new executive director, the CEO told (the board of directors) the education I received in the pursuit of my MBA is what got me a seat at the executive table.”

Adam Miner, Executive Director – TelosU
Alumnus – Class of 2014

“The MBA was exactly what my career needed. My colleagues and business leaders have commented on the growth and business maturity they have seen me gain since I began and completed the program. I approach my job and career differently. I am seeing the way my business operates in a new light. This allows me to create and add value that would have otherwise been impossible had I not had my UVU MBA experience.”

Mike Van Buren, Director of Sales Operations – VitalSmarts
Alumnus – Class of 2015

PROGRAM COURSES

Courses are graduate level and 3 credit hours except for courses noted with an asterisk which are 1.5 credit hours. Students select one area of emphasis.

Core Courses (27 credits - Completed by all students)

- Effectively Managing People and Facilitating Teams*
- Creativity and Innovative Problem Solving*
- Managing Human Capital*
- Ethical Decision Making*
- Accounting Strategies for Achieving Profit Goals
- Competitive Intelligence and Analysis*
- Identifying and Leveraging Customer Opportunities*
- Financial Management
- Operations and Supply Chain Management
- Global Business Strategy
- Designing Business*
- International Engagement*
- MBA Consulting Project

Management Track (9 credit hours)

- Managerial Economics
- Information Systems and Project Management
- Applied Business Research

Accounting Track (9 credit hours)

- Tax Research and Procedure
- Financial Auditing
- Accounting Theory and Research

WOVEN CURRICULUM

Our woven curriculum design emphasizes professional skill development in team dynamics including:

- Leadership and communication
- Critical thinking and problem solving
- Project management

INTERNATIONAL ENGAGEMENT PROJECT

Tuition includes round-trip travel and lodging expenses for the international trip. Previous destinations have included Brazil, China, Germany, Great Britain and Samoa.
APPLICATION PROCESS

1. Application – Complete online at www.uvu.edu/mba and pay the $45 application fee.
2. After submitting the application fee, applicants will be directed to complete the additional Supplemental Items.
   A. Recommendations – List the name and email address of three individuals who will be sent a link to submit their recommendation.
   B. Essays – Submit responses for two essay questions.
   C. Resume – Attach current resume which highlights educational background and professional work experience.
   D. College Transcripts – After the application fee has been paid, request official transcripts to be sent to etranscriptr@uvu.edu. Transcripts will be evaluated based on cumulative GPA or last 60 semester credits.
   E. Graduate Test – Provide evidence of potential for success which may be demonstrated by submitting an official GMAT or GRE test score.
      ▪ Goal is to obtain a 500 or above on the GMAT (perfect score is 800); GRE scores are converted to determine a GMAT equivalent.
      ▪ Test preparation resources and registration information available at www.uvu.edu/mba.

   NOTE: Consideration to waive the graduate test requirement may be given to students with a GPA of 3.6 or higher and who have an interview with the MBA program director.

APPLICATION DEADLINES

▪ Fall start – Applications accepted September 1 through April 1, or until the cohort is full.
▪ Spring start – Applications accepted April 1 through October 1, or until the cohort is full.
   ○ Once a cohort is filled, admitted students will be waitlisted to begin at the next available opening.
▪ Rolling Admissions – After submitting all required documents, applicants are generally notified of an admission decision within a few weeks.

MBA PREREQUISITE COURSES

After students are admitted into the program, they may demonstrate knowledge proficiency of all prerequisites by submitting official transcripts with a “B-” or higher, OR by completing an online, abbreviated MBA Prep Course, prior to starting the program.

▪ Financial Accounting and Managerial Accounting
▪ Principles of Finance (within the last 5 years)
▪ Statistics (within the last 5 years)
▪ Excel proficiency (within the last 5 years)

NOTE: Students who choose to meet these requirements by completing the MBA Prep Courses will need to obtain 80% or higher on the final assessment for each course. The prep courses may be completed through pre-determined MyEducator or Harvard Business Publishing curriculum.

ACCOUNTING TRACK PREREQUISITES

In addition to the courses listed above, all students pursuing an accounting track must fulfill the following additional prerequisites (or equivalents) with a grade of C- or higher.

▪ Intermediate Accounting I
▪ Intermediate Accounting II
▪ Cost Management
▪ Individual Income Tax
▪ Accounting Information Systems
▪ Advanced Financial Accounting
▪ Auditing
▪ Corporate Tax

ACTION ITEMS

☐ Meet with MBA office staff OR attend an info session
☐ Begin the online application and submit the fee
☐ Identify three people for professional recommendations
☐ Complete essays (400 words each)
☐ Update and submit resume
☐ Request official transcripts (unless a UVU student)
☐ Take practice test and prepare for exam (unless waived)
☐ Verify completion of prerequisites with MBA Office
☐ AFTER ADMITTANCE: FALL – Prereqs done by 7/31
   SPRING – Prereqs done by 11/30

MBA OFFICE – CONTACT INFORMATION

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