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<th>UVU Academic IT Steering Committee</th>
<th>April 2, 2010 Meeting Notes</th>
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**Attendees:** Toni Harris, Shane Rager, Keith Mulbery, Kevin Young, Marc Hugentobler, Ray Walker, Bruce Wilson, Mike Taylor, Dave Andrus, Laura Busby, Phil Ahyou

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**SRI Dates**—Laura gave an update on SRI’s for this semester. They will be available for students three weeks before the end of the semester. Students will get an email each Tuesday as a reminder. Faculty will get a response rate email twice, on the 8th and the 15th. The results will be sent to faculty on Saturday, May 15. Faculty Senate has just completed a policy on SRIs that will be going out for review.

**Media Enhanced Classrooms/Rooms Summer**—As Laura and Eva walked around campus, they found some discrepancies in what rooms are being listed as and the actual usage. Some rooms that were on the list were being used as offices or for other things. So Laura pulled a couple of things of the list and put on some from the lower priority list. It is now waiting for Moh’s approval. If you know of areas that need updates (classrooms or offices) please let the Dean’s know. Also, classes for Summer have filled really fast; 91 classes have filled already. For Fall, there were 130 classes that didn’t get rooms initially. They worked on those and got the number down to 31. Jim Michaelis has also been warning everyone about the crunch for space for classrooms and faculty offices due to work being done in the diagonal hallway in the PE building.

**Active Directory**—Students and student labs will be moving to the Microsoft offering for the directory tree. It will be doing training in two weeks on April 15. Details will be sent out. The decision has been made that there will be no student file storage. Laura is working with Student Government to get the word out. Comments about the move were positive. There are a lot of advantages, such as minimizing Help Desk issues with remote desktop. It will take some getting used to in understanding the group structure, which is to be expected. There will be some adjustments made for those who need more granular customization like School of Business and the College of Technology and Computing.

**Budget Items**—Budget questions are being wrapped up for the institution. New tuition levels have been approved. The executive council has been discussing items for PBA funding. They have approved funding for a study to move us from GroupWise to MS Exchange or Outlook. Because of growth the Oracle true-up will be around $200,000. IT budgets are stable for this year. Next year, about $60-80,000 will be cut from the HETI funds. In addition we will see increases in software costs. The biggest problem we will have with services is in managing growth.

**Accreditation**—We are trying to wrap up the collection of documents. We are going through the final iterations of the writing for the report, so Ray needs the information he requested back as soon as possible. He needs accurate computer lab numbers and the total number of computers for faculty and staff. Ray will be sending out a request for the count. He also needs the count of technical staff in the different areas. He needs resumes for the technical staff, but only the count for the student lab techs.

**Digital Measures**—Laura has not visited with the School of the Arts or Education yet. Faculty are being asked to fill out all their information for Fall for accreditation. The scheduled teaching file is ready for Laura to upload to Digital Measures. Laura would like to test with Keith Mulbery’s and Bruce Wilson’s information. Laura has visited with the Faculty Senate and the Faculty Senate Executive Committee where Vice President Hitch openly supported the work. If you have areas that have specific faculty plans, these can be accommodated. Laura asks that you start considering what you want that to be.

**Flex Reg**—This is the SunGard product for non-credit registration. Training is going on this week and next week. If we like this product, we can use it for credit registration also.

**Pixelture**—This product was demoed at the last meeting. It allows students in class to connect to a router and share their desktop to the projections screen. Most all of the labs currently have LAN School...
and can put the student’s work up already. The English department may like to use it for critiques in their writing courses. Toni will check with them. There is one other application for multiple projectors. BA 204 has been approved as a live interactive classroom where this might work to demo what can be done.

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<th><strong>Project and Issues Update Sheets</strong>—iTunes is stalled. We are waiting for an email. The site is up and running and can be used, but it is not published yet. The link is available in UVLink. The YouTube channel is set up. Anything that goes through Will McKinnon will now be published on the YouTube channel. Release forms need to be signed by presenters. President Holland has asked for a Communications Quality Initiative. A proposal has been made to SDAC and Leadership Council. A communications committee would be formed to oversee all campus communications, such as e-mail, web, etc. It would be chaired by Val Hale and would function like the Space Committee. This proposal will very likely be approved.</th>
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<td><strong>Roundtable Discussion</strong>—The faculty survey went out. Please encourage your faculty to fill it out.</td>
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**NEXT MEETING**
Friday, May 7, 2010
10 a.m. to Noon
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