Conducting: David Tobler
Minutes: Beth Myrer
Attendance: Bart Jacobs, Beth Myrer, Chuck Colborne, Colby Callahan, David Tobler, Denise Vandevanter, Elvina Adakai, Joe Belnap, Laura Busby, Liz Childs, LuAnn Smith, Margaret Bellon, Mark Leany, Ray Walker, Robert Loveridge, Shane Peterson, Wayne Wilson, Wendy Rosenlof

Reviewed minutes from last meeting
- Agreed to make copies of SSI forms to distribute to One Stop, Registrar’s Office, and Admissions
- Luminus 5 / Banner XE – Ray’s Assignment
- Dave to have a timeline have a soft rollout sometime this fall and start testing and evaluate it (some of it can be rolled out soft and some has to have a switch flipped and do the change at once. Will be available for testing is you know how to access it. Student email maybe one that can be in both systems at the same time. Banner authentication for self-service will be accessible in one system or the other (will need to change at some point).
- Portlet (information available outside the self-serve interface have to use a lot of clicks to get the information). Some of the functionality is not needed – don’t want to have all of the navigation that may be necessary. (Does Argo in dashboard do the same thing)
- Plan to go live with Luminus 5 in spring or summer of 2015. What will have the less impact on students and staff.
- No Banner XE right now. Will be able to do one module at a time (the easiest to bring up is faculty rating). Each module is independent – are not interdependent. On the user side, some of the forms are the same and more than one module is needed to reduce the amount of work needed. Functionally they need to be brought up together.
- Dave to review INB forms before moving to Banner XE.

Report on Ellusion Live
- A lot of the sessions concerned Banner XE – there is a lot of work to be done.
- Looking the integration of Degree Works is being worked out so there is not so much traffic going on – hoping to have completed by the end of this year – Degree Works is an integral part of whole – 4.0/4.1 in Prod., 4.3 is in the test system now (won’t be bringing in because there are some errors), 4.4 will be available in June (and will be able to skip 4.3)

Argos
- How can we authenticate Argos – there are different options – you need your own account in Oracle and Wayne needs to match them when they come in through UVLink so there is an extra step
The Argos server is easier to configure if we simply create special reporting accounts that have broader access and we envision at least 3, including standard Banner stuff, Student and Turning Point, and Student Information and accessibility services (this would be the minimum configuration). Could also create an HR finance, and a Student Financial Aid one (could combine modules). Will have folders similar to what we have now and when a user is assigned to LDAP their roles will match those folders so they will only be able to see those applications. This should help with security.

Argos will be for security and LDAP will be the main method to grant access by using group manager, and can be done manually could also have an everyone folder

Project priorities

- Not much made because of Ellusion Live
- 3486 not needed – Denise will check – going a different route
- Include list with minutes, so it can be reviewed and report any concerns
- Honors contract can be deleted – found a work around – should be discuss in next priority meeting because it could affect other projects / offices
- Review the top 5 and see if they need to be changed.
- Auto assigned advisors needs some attention because there are some problems between staging and production
- Some problems with retention and demographics
- 4 projects that have not been prioritized: #1 - Jeff getting the information for data cookbook (elements in financial aid view as you pull different information you get different reports) and going to meet to get the definitions they want
- On #4 – where are we on workflow, is broken – are we going to fix it – Chris Jones is supporting it (only has minimal support) – is outdated and hasn’t been being updated – isn’t being upgrading because we don’t need additional functionality – at conference other places are using it for Student Affairs and can be used for more ie. Add/drop – or class cancellation or late registration. There could a need for it here but when we try to do entry projects in the student area there is not enough time for people to support it, we haven’t done the upgrades, it has not been patched or paid attention to, and our training is 10 years old – not supported because it is not widely used (may not being used because it doesn’t have the support needed) – to be able to fully use workflow would need someone trained in the system to work out problems – is a more robust tool than it was even a few years ago – Dan is to get comfortable with program and get it into test – Joe will meet with Dan so he is comfortable with the installation — if you want to use it in your department, have someone in your area get trained on it. If all you are using it for is notifications, Argos might have the capability to fill the need. When we meet in May, we have a plan of when it will be installed with the latest version.

SSN and Address clean-up

- This audit is very thorough. Has been running for a week – will be able to identify how many are in what tables – good news – having no issues with Speridum because no one can intentionally put a SSN in as an alternate ID – also one multiple pitum clean-up away from being able to apply a similar one to SVD purse – there are some that the system says the SSN is invalid, but the card was brought in (which brings up the issues of the card being faked) – using the rules on the IRS website – will be
moving 2900 + that have additional ID and will be moved into storage – are some that look false but could be real numbers (most of those are not active)

- Address clean-up – QAS has an issue with Mailstop addresses – MS is an internal item (is an address type) – are being updated manually, as well as through the system when department information is verified once a year – there are 3 different state codes in the validation (foreign – FR, XX - ?(may be for institutions that the correct address is not known), UN – is unknown) – verify that these codes are not being feed in from another system – will try to combine these codes into one – QAS has a problem with the UN code

Next meeting May 14, in room BA005, at 9:00