Enterprise Application Management Team

June 8, 2016

Attendance: Bart Jacobs, Beth Myrer, Brett Tolman, Chuck Colborne, Colby Callahan, David Tobler, Denise VandeVanter, Jake Ellsworth, Joe Belnap, Kedric Black, Laura Busby, Liz Childs, LuAnn Smith, Margaret Bellon, Ray Walker, Robert Johnson, Robert Loveridge, Shane Peterson, Tim Stanley, Trish Howard, Wendy Rosenlof

Conducting: David Tobler
Minutes: Beth Myrer

Review of minutes

- Continuing discussion of naming convention
- INB access on QA in the virtual environment
- App Navigator will also be available in the virtual environment
- Will be moving INB to another server
- Fast Test and QA will both be used for a while – to work out bugs
- Need to make sure that the plans API is turned on so it pulls the plan in – if not send in an SR to have it worked on
- Advisor, Ferris, Promo, Tommy, Tammy, Test – Testing-only are the testing names

Dave sent out an update on a new code

Roles

- *Former student – not active, has UVU credit (decided not to include transferred credit)
- Issues were discussed
- Definitions should be available (where should it be stored)
- Impacts roles, security for BI, and reports
- Need to accommodate the fact that there are two portals and how to move forward when UVLink is eliminated
  - Jake and Laura will need to meet to work on the role management system
- Need to have a past employee role in myUVU – a work around is to go in through self-serve
- Dashboard and public reports tab need to be in myUVU (were applied via web tailor)
- Need to look at the use cases so something can be designed to address problems
- *Accepted student role – not active, no credit, but have app accept role (application accepted) – haven’t registered for classes
- Concurrent enrollment – would be classed as a former student
- Need to have a role so that they can register
- Roles determine what is visible
- *Alumni role is dependent on 12 hours of credit
• When defined – Dave will meet with Ken to get them put into the data dictionary
• *Former Employee – terminated for 30 days – and will have the role for 2 years
• Jake will need to talk with Colby on the definition
• Dave will talk with Nathan to get the content on myUVU

Extracts
• Jason is do extracts
• Laura is doing extract for Canvas – but someone else needs to be trained in doing so
• Uses the LDI system – and creates records
• Need to pause the systems to do the extract and then restart it
• Will take the extract issue to IT for further discussion
• Laura will do it again – but would want someone to watch so they can learn the process

Address Clean-up
• Groups left: unmatched, UT4 (in Utah) and UT5 (out of Utah)
• Hope to have them current up to a month ago
• QAS not sure what to do with the unmatched but will try to correct them, if not possible will mark them inactive – including the PO and APO area

Phones
• Phone type update problem document – see attached document
• The script for clean-up blew up – the reason is because people have multiple numbers for text messaging
• In personal information there is the option to pick different phone numbers and types - the mode limiting this option was not brought across – Banner has their own way of preventing multiple number options
• In QA – configure what is wanted (GORRSOL INB form) – none of the rules were active, so everything was allowed
• Turning Point (TP) and GRAD are no longer needed and should be removed
• Someone with access in Prod needs to be in charge of activating the rules and be responsible (could be an analyst working with roles and LDI extracts) – will continue to grow
• Will be discussed internally and then send an email to see if anyone has concerns
• Need to set the business rules – needs to be put into Prod – Liz has the rights
• Proposed SQL – have analysts come up with suggestions specific to their area
• Not excluding them, just no longer able to update online
• Laura will put the code in and see if it complies because she has access to course equal – can be copied from the QA

Upgrades
• Will take place on Saturday, June 11, from 7:00 to 7:00
• Student Overall 9.4 will be done on Monday
• Testing has been going on – have found some issues between Fast test and QA – if things didn’t work in QA they were instructed to try Fast Test, if it worked there, those issues were sent to Tracy
Banner Environment Status

- BRM and TouchNet not connected yet
- TouchNet typically takes longer to test and allowed in QA
- If using Long Term Test need to inform Chuck that they are ready, will switch TouchNet to QA long enough to do a quick test and validate that it won’t affect anything else, and then put it into Prod
- Could do a thin test for finance on the rack instance
- Clones will be done after upgrades
- Will put an ODS test linked to QA – and when satisfied will put into Prod
- INB has been CASified in QA which will facilitate Application Navigator
- May look at TouchNet issue before the Banner connect upgrade
- Dan is working on College Scheduler

Naming convention for UVID’s for test accounts

- Will have a function to eliminate testing ID’s
- Using GTSDAX – put the testing ID’s in QA and Denise will create a function
- Only Tommy has an SSN so that is the only one that should be affected when working with W-2, etc – will not be an issue if they never have hours worked
- Need to keep track of testing-only accounts

Next meeting – June 22 – Ray Walker conducting

Assignments
Jake and Laura will need to meet to work on the role management system
Dave will meet with Ken to get the roles put into the data dictionary
Jake will need to talk with Colby on the definition of former employee
Dave will talk with Nathan to get the content on myUVU to reflect the roles
Dave and Ray will take the extract issue to IT for further discussion
Laura will do another extraction – but would like someone to watch so they can learn the process
Laura will put the code in from the phone document and see if it complies because she has access to course equal (can be copied from the QA)
Denise will create a function to eliminate testing-only from reports

Decisions
Will have a function to eliminate testing ID’s