Enterprise Application Management Team

October 12, 2016

Attendance: Amanda Burton, Andrew Stone, Beth Myrer, Brett Tolman, Carolyn James, Chuck Colborne, Clint Moser, Colby Callahan, David Tobler, Erick Humphrey, Jake Ellsworth, Laura Busby, Liz Childs, LuAnn Smith, Ray Walker, Robert Johnson, Robert Loveridge, Wendy Rosenlof

Absent: Bart Jacobs, Dan Reynoso, Denise Vandevanter, Joe Belnap, John Curl, Kedric Black, Ken Dahl, Shane Peterson

Conducting: David Tobler

Minutes: Beth Myrer

Review of minutes

Raiser’s Edge project - #721182

- Alumni Development System
- Discussion – will wait until someone from Alumni is present for discussion
- Why do they need some of the information, and what will they do with it
- May be able to use this to get updated addresses – use a new address type
- Need to have a service level agreement – and data standards

Logic of Student email account

- Reviewed pdf
- SzPrefEmail – runs every night at 10:00 pm
- Biggest issue is that students don’t read their emails
- There is some confusion between a student being admitted and their registering (need to be able to establish intent) – proposed that an account will be created when they are admitted and make sure the students realize that they have a UVU email (which is how UVU communicates)
- Delay problems – is usually a few hours, however may longer during peak times, or when the system is down (the longest delay has been 3 days) –
- Should this be handled in EAMT or SCORE
- Jake will meet with student affairs for further discussion
- Discussion regarding concurrent enrollment emails – if under 18 are dealing with the parents – will have further discussion if someone from concurrent enrollment attends EAMT

Banner styling & menus

- The new styling was loaded into QA and needs to be tested within the few weeks
- Have examined the web tailor menus and have proposed changes
• Will roll out the styling changes at the same time the new menu is rolled out
• In the past, there hasn’t been any governance review of the web tailor menus
• This is the beginning of the process and will be further refined as time goes on
• Double green line through the line means line moved – Red underline is add – red line through the item is delete
• Discussion of grouping of related items under a heading
• Laura and Dave to continue looking at myUVU roles – and the SOAFACS updates in web tailor
• Discussion of Faculty and Advisor security information
• Two sets of roles: myUVU (guide the displays) and web tailor (set by SOAFACS)
• Need to test in QA

E-refunds

• AP is not direct deposit – but looking at making it an option
• Payroll is required direct deposit

Updates

• Clone from QA from Prod – will happen on Monday

Assignments

Jake will meet with student affairs for further discussion
Laura and Dave to continue looking at myUVU roles (and look at SOAFACS)
Next meeting - need to discuss requiring the recovery settings