Enterprise Application Management Team

October 14, 2015

Attendance: Bart Jacobs, Beth Myrer, Colby Callahan, David Tobler, Denise Vandevanter, Geoff Matthew, Lindsay Farnsworth, Liz Childs, LuAnn Smith, Margaret Bellon, Ray Walker, Robert Loveridge, Shane Peterson, Wendy Rosenlof

Conducting: David Tobler

Minutes: Beth Myrer

Review of Minutes

- Discussion of changes to EAMT with the dissolution of EAC
- Data Stewards come to EAMT and things that need VP attention goes to IT Oversight
- Ray checking to make sure that items from old EAC agendas are forwarded to EAMT; and reviewing policy items to see if they need to be rewritten
- Reviewed committee members – should add Brett Tolman, Cameron Martin, Kedric Black
- IT Oversight will review purchase exception form for technology standards, large system purchases that are of concern, pro card guidelines

Project report

- Denise will send a project report to Beth to be post
- A couple of projects have come in that will need to be prioritized

Banner XE

- Want is list of available modules
- Need to have the data base in Banner XE in to trigger the views in the applications – the links do not necessarily mean that data base side will work correctly – on October 26 will do a clone to Banner XE so it should work
- If the data base upgrade is done in Banner XE then then server side will work
- Prod is not a duplicate of test because something might work in test, and then not work in prod
- Working on getting a pre-prod in place
- Looking at putting college scheduler in long term 3
- Advisor Dashboard is the next module to put in – the looking at what should be next
  - Attendance tracking
  - Orientation
  - Event management
  - Registration – is in prod but need to move it to the server
- If Tracy can deal with his issue then we can move forward easier – if not then it will take Daniel and Roark at least 5 hours to do the clone for XE
• Will have a clone to XE October 26
• Dave to find out if student preferences will carry over to college scheduler
• Will wait to move registration until after the new year (February/March)
• Financial aid 8.24 – needs to some work, Dan has installed a patch, so are waiting for testing

SSN
• Will carry to next month
• No SSN’s in the field that came across from admissions ID
• There are some people who have the same SSN
• Denise will send a spread sheet to Liz concerning multiple PIDMS

Cyber Security Insurance
• Concerns access to SSN and other PII
• Bids are based on a set of questions and some of those will need to be answered by EAMT (may have to be done online) – after the bids the vendor will examine vulnerabilities and determine the cost of coverage – at that time will have to solidify issues about SSN (if SSN are downloaded to a local machine are they encrypted and how is the encryption enforced)
• If encryption is needed, security and or area techs can help

Consulting
• Proposal from Ellucian to do a complete package student review ($230,000) – is a 1 ½ year process
• Just want the assessment and first workshop – and then look at if more training is needed
• Looking at a 3 week engagement
  o A week of assessment
  o A week of review
  o A week of an action plan
  o Then help with implementing action plan
• Will probably be after the first of the year (February or March)

Grant Management
• Have hired a person (Tammy Brown) to be over post award grant management (she has working with the Banner system before and liked it)
• Would like to starting testing it in a test instance
• May have her work in long term 3 – will skip cloning long term 3 for the month of October
• Discussion about have access to clone dates (last clone was September 9) – have not been following the schedule
• Working on implementing pre-prod

Banner INB login
• Issues with Java – a certificate inside the Java code has expired – but it can be worked around
• Oracle is trying to move people from Oracle forms immediately – negotiated with Ellucian so we don’t have to pay the extra cost – so Oracle is not updating Java and Oracle forms to work with each other
• It will be 2 years before Ellucian is completely off Oracle forms with Banner XE (the current best browser to use is Internet Explorer)
• Do not upgrade to Java 8
• Can get onto one of the virtual machines (it may come to the point that this is the way everyone will access INB – using a shortcut on a desktop) – virtuallab.uvu.edu/citric/virtuallab/
• BMI is being upgraded
• INB will be gone within 2 years
• XE will change business processes

New person for Business Intelligence – Ken Dahl – starts Monday, October 19

Link to Standards Exception form:
http://www.uvu.edu/oit/tsp/services/tsc_standard_exception_form.html

Assignments
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Denise will send a project report to Beth to be post
Dave will find out if student preferences will carry over to college scheduler