

## TSC Meeting Minutes for May 14, 2008

Assignments Bolded in <b>RED</b> Attachments Bolded in <b>BLUE</b>
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In Attendance: Dave, Scott, Kevin, Kekau, Brett, Heather, Gus, Gordon C., LeRoy, Azucena Mark, JoAnn, Brian, Ben, Darel, Garit

	Action Item	Comments	Owner	Assigned
1	Laptop Standards	<p>Kevin, Mike T, Robert and Jon talked about laptops standardizing. They realized that most of us have already unofficially standardized along the Dell Latitude line. Toshiba is a problem; we could reduce cost of ownership if we moved to the latitude line. They have a lot of options. The group has a problem with only going with one option to purchase from. Dave said we are looking at the technology available not the “brand” name. Attached is the draft of their proposal. All needs are met with the Latitude; wants are another issue that should not come into play because we are looking at this standard to provide the needs only not the wants of employees. The group wants to know if this will save us money to only go to this line. The exceptions process needs to be defined more in this standard. Grants and donations are under the 3<sup>rd</sup> party standards. Dave said an exception standard needs to be created for all “Technology Standards”. Handout . Dave will take this form to IEP to get their support on this. The group denied the proposal and asked Kevin to revamp it and bring it to the next meeting. The some of the group would like to see it as a “Dell” laptop, many opposed.</p>	Kevin	05-14-08
2	Exceptions Standards	<p>Handout, costs to the departments is not a reason for an exception. Dave has worked with Ryan in purchasing on this. The user will just need to fill this out and take to purchasing. If the user goes out and does not purchase it though a PO purchasing will have to deal with them. Dave would like this to apply to all of the standards</p>	Dave	

		across campus which would follow the “standards support document” that is on the web. Page 3 of this form talks about this area and lists the link to this form. The group in general likes this form. Dave will take this form to IEP to get their support on this. The committee has a hard time all of the approvals needed. The department chair signature will be removed and add requestor/department chair. The group agreed to accept the exceptions form.		
2	Software Licensing & Standards	Imaging Software, She needs to find out if Altiris has a disconnect imaging to use like Ghost. JoAnn will address this next month. We need 5 people to use the KMS server 2008 they need to purchase it and use it. The cost is approx \$80.00. The magic update has been moved back to the fall	JoAnn	05-14-08
3	Computer Labs	Deletion of Fall Accounts, they have been disabled for a long time not. <b>The group would like to what is in N: before it is moved.</b>	Darel	
4	Desktop Security Scan	LeRoy will start with laptops, then move to desktops and San’s. LeRoy will send out something like a web form that will need to check off for each computer. Ray wants all computers inventoried by the end of the Summer. They will look for sensitive information they will be hitting the SAN’s desktops and all laptops. Spider is free right now and it works, looked at Verisec software but it is pricy. With Verisec you can encrypt. McAfee is boot safe and will do full disk encryption and on Novell software. May spend some money he has on McAfee because he thinks they will be around longer than Verisec. McAfee is \$12.00 per node for 2000 nodes. Verisec is \$20,000. Hey make just purchase the scan from Verisec because he likes their “scheduled” scan. LeRoy needs everyone to help with this process; he will have everyone take care of their own area. McAfee is mainly for the encryption piece but we will still need to get spider or something similar. LeRoy said this needs to be done by December 08’.	LeRoy	
5	Universal Imaging Utility (UIU)	Handout. Gerald has done all the research on this and has found that it will allow you to create the image and use it on any computer instead of just using it on the computer you created it on. The desktop will be purchasing 500 of these, if	Brian Gerald	

		<p>you want to purchase some for your area order now so we can put in a large order and get a better discount. The drivers are included so you don't have to go out and find them. Price break down is on the form. You can do tests with the software, get with Gerald if you would like to do this. Let JoAnn know how many images you would like to purchase for your area, the price is for each machine. She needs the totals by next month.</p>		
6	TSC Standards & Support	<p><b>Reuse of Surplus Printers</b>, Printers over 4 years old should not be used on campus and should be surplus. The group had a hard time coming to an agreement on this topic. Greg with surplus as stated in the past that there are some desktop printers that do not need to be surplus. Scott said that the gets a lot of his department's printers from surplus and has had no problems. The group decided to rotate out all desktop printers after 5 years. Dave assigned the Hardware committee the task of coming up with a standard to reflect this decision.</p> <p><b>Peripherals &amp; Networking</b>; the question was posed, should the group include monitors in this area, the group said yes. So there are no standards for machines.</p>	Dave	
7	Other	<ul style="list-style-type: none"> <li>● Dave will send out an email to see how many computers we will need to purchase through the end of this fiscal year.</li> <li>● Kim will send the TSC committee's names &amp; UVID's to Dave so he can add them to the list giving everyone download access in UVLink for software.</li> <li>● Dave said we should set up a day every summer to actually go out and actually "Touch" all campus computers. By setting this day is would save a lot of time. The group decided to talk about scheduling a date next meeting.</li> </ul>		
8	TSC Meeting Location	<p>Since our group is growing beyond the size of BA205A, Dave made a decision to move the meeting to BA014 for the next year. <b>Kim will send out an appointment to all members through</b></p>		

		GroupWise scheduling the meeting in BA014.		
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Next Meeting: June 11, 2008, BA014