Utah Valley University Community-Based Research Fellow: Call for Proposals

Overview

Utah Valley University’s Office of Engaged Learning Academic Service-Learning program, in partnership with the Volunteer and Service-Learning Center, is pleased to announce a call for proposals for the new 2016-2017 Community-based Research Fellow program. The purpose of the Community-based Research Fellow program is to support faculty led high-impact community-based participatory research service-learning classroom projects that benefit students, the University, and the community partner. The faculty chosen to receive the Community-based Research Fellow program will receive a personal stipend and a project budget to assist them in designing, facilitating, and supervising a high-impact community-based participatory research service-learning classroom project (the community-based research project can straddle multiple service-learning courses over multiple terms).

The selection process for the Community-based Research Fellow is competitive; up to five (5) faculty members will be awarded the distinction for the 2016-2017 academic year. Two fellowships will be reserved for project proposals submitted by junior faculty members (non-tenured, assistant professor level). Upon receiving the distinction, faculty will be awarded a $2,500.00 personal stipend and up to a $2,500.00 research project budget (based on submitted budget). Representatives from UVU’s engaged learning community will serve on a peer-reviewed selection board and will select up to five (5) faculty recipients.

The faculty awarded the Community-based Research Fellow will receive $2,500.00 personal stipend at the end of the spring 2017 semester. The high-impact community-based participatory research service-learning classroom projects must be included in at least one course (preferably multiple courses) during the 2016-2017 academic year (over spring and summer terms). Faculty and their students/student representatives must then showcase the project at the annual Volunteer and Service Learning Center luncheon (April 10, 2017) or to the peer-review committee (Summer 2017). The faculty fellow will receive the personal stipend payment only upon successful execution of the community-based participatory research service-learning classroom projects and final banquet/committee presentation. The project budget stipend will be paid out by the faculty member’s academic department on an ongoing basis as faculty submits receipts and/or requests and then project money will be reimbursed to the department by the Office of Engaged Learning. Cost reimbursement/approved purchases will be in accordance with University policy.

Selection Portfolio

Individuals desiring to pursue this opportunity must electronically submit a portfolio containing all of the six (6) items below to jonathan.westover@uvu.edu:

1. Syllabus of the course(s) where the community-based participatory research service-learning project will take place.
2. A statement that identifies (1) the community need, (2) the impact of the project, (3) the number of students involved, and (4) the rational for choosing the specific community partner (non-profit, for-profit, public, or private).
3. Evidence of service-learning training (fellowship, academic service-learning course-work, syllabi of prior service-learning courses taught, etc.).
4. One letter of support signed by both the department chair and dean.
5. Letter of support from the community partner.
6. A line-item project budget.

Portfolios with missing documentation will not be considered
Portfolio Submission Instructions

Submissions will be accepted via email to jonathan.westover@uvu.edu.

In the email subject line, please indicate Your Name + Community-based Research Fellow in Residence.

Upload required documents as email attachments.

Portfolios must be submitted by October 1, 2016.

Awards will be announced November 1, 2016.