Attendance

Absent – Shalece Nuttall, Darryl Pranger, Wesley Eldredge, Jacob Atkin, Barney Nye, Celena Patten.
Guests – Cameron Evans, Mike Walker, Vince Otoupal, Lydell Sargeant, Ashley Bates

Welcome and Call to Order

- Minutes approve for October Meeting

Benefits Presentations – Cameron Evans

- Viewed Teledoc video presentation on how to utilize this benefits and its advantages
- Cameron discussed UVU Fit, an employee program to earn points and get up to a $200 rebate; the program runs through April and will continue every year; employees sign up on the HR website

Senate/Committee Reports

- Legislative, Kim Rollins - Legislative training on Dec 11 from 1:00-2:00 pm in LI502; Cameron Martin will be presenting UVU’s goals for this year; Candice Pierucci will provide tips for contacting and working with your legislators from a former legislative staff person’s perspective
- Involvement, Marianna Henry - Needs more groups for the Lip sync contest at the Holiday Social; food is ordered; more prize donations needed; flyers coming soon. Please help get the word out to staff to come and stay the whole time. There will be a food drive for the Food and Care
- Service/Scholarship, David Phillips - Challenged the board to refer at least one student they know to apply for the scholarship. Deadlines and info on the website
- Employee Recognition, Irene Whittier - Our goal for Wolverine Sightings was reached last month

Strategic Planning

- PACE Wolverine Club (Scholarship Fundraiser) – Sherry presented the Wolverine Club PACE as the annual membership fundraiser for the PACE Scholarship funds. Benefits students referred by staff as well as scholarships for student athletes. Minimum $60 a year through payroll deduction, Athletics will match all donations with a benefit level increase. Benefits include PACE Polo shirt, club membership, priority access to season tickets, etc. Motion to accept the PACE Wolverine Club as PACE’s annual scholarship fundraiser passed unanimously
- PACE Marketing Campaign - Marketing ideas for PACE included a main logo, updated secondary logo, banners, brochure, digital signage, business card, promo videos, swag, etc.
- Staff Professional Development Forum – we will be partnering with HR, Continuing Ed, staff/ faculty with subject matter expertise; a survey will go out soon to determine topics, date, time, location
- Next Month’s Strategic Planning - Marketing Plan, Wolverine Wednesday, Scholarship Fundraiser

Policy Review

- Discussed Policy 607 – Course Based Fees for Credit Courses. Motion passed to accept comments

Facebook Training – Ashley Bates

- Ashley Bates provided advice on creating a community, making appealing posts that stand out, ensuring appropriate posts, using our page to communicate, enhancing PACE’s online community and posting pictures from our events

Adjournment: Next Meeting is Tuesday, December 15, SL114 from 1:00-2:30 pm