PACE BOARD MEETING
February 15, 2011
2 p.m. -SC213a


1. Years of Service. Mike Moon distributed information on the Years of Service recognition for this year. There will be 184 employees recognized with 2091 total combined years of service. Gifts will be through the Bookstore, with the deadline Friday to request gifts. Studios and Engineering will be doing a video with pictures of all the employees being recognized by their respective leaders.

A question was posed by a staff member on whether years of service could be counted continuously, even if they left for a period of time. Currently years of service begin counting when they return, without noting the previous years. Alexis Palmer will be researching this during the next year for the possibility of combining years to count for service awards.

2. Wolverine Sighting. Mike Moon noted March will be the pilot month for Wolverine Sighting. It has been published live to the web with the nomination form. Marketing designed the logo, the award will be printed on cardstock and can be merged with the form on the web. Jeanne Cranney and Ursula Sorensen were thanked for their work on the nomination form and web posting, and Carolyn James for working with them on the design and criteria. Wolverine Sighting will be presented at the February 24 President’s Council meeting, for implementation the first of March. Mike will report back at next PACE meeting. Members discussed ways to advertise such as desk reminders, digital signage, student newspaper, PDF flyer, UVAnnounce and message to PACE members.

3. PACE Distinguished Employee Awards. Mike Moon reported a record number of applications for the PACE Distinguished Employee award. Carolyn James and Connie Whaley reviewed and scored all 77 nominations to present to the committee for recommendations. Names have been cleared through supervisors and HR, and winners will be notified this week. E-mails were sent to all those nominated, thanking them for their dedicated service to UVU. Names of those who won awards will be posted on the PACE website on March 11. They will be honored at the Years of Service banquet on March 29.

Nominations for part-time employee awards will have a deadline of March 2, and winners will be notified March 11. Criteria: minimum 1 year of employment within the institution, no student or work study. Question was asked whether there should be criteria for number of hours worked per week. After discussion it was decided the criteria will remain at minimum 1 year of employment, with no set hours listed. Committee could weigh number of hours worked as part of the consideration.

4. Legislative Update. Clint Moser reported it is now halfway through the session. At the beginning of the session, executive appropriations committee cut all budgets 7%. Higher education did this, but prioritized how they would restore, if funding became available. Restoring UVU to a 3% cut is the committee’s 2nd priority, with a priority to restore partial funding to the entire USHE system. Revenue projections should be released February 17, which will determine what funding decisions will be made.

Staff Day at the legislature was fairly successful. Some staff members were able to meet with their legislators in person. Clint noted we need to continue to contact them, and let them know our concerns. One high priority for UVU is funding growth. The Utah County delegation is supportive, but Clint encouraged anyone who lives
outside the county to contact their representatives. He noted redistricting will take place later this year, which will give Utah County more delegates.

The infrastructure committee recently approved the Student Life and Wellness building.

Several bills of interest:
1) Mission based funding. This bill provides details on how institutions are funded. UVU is identified as a growth institution, which would provide our primary funding.

2) Tenure. There is a bill being forwarded to do away with tenure. It would be very harmful to higher ed in being able to attract good faculty.

3) Tuition. This bill would increase tuition for students over a certain number of credit hours. It is being put on the calendar for interim study between sessions.

Clint will send out an update after revenue numbers are posted.

5. **Date for the Annual PACE Board Meeting.** Mark explained the executive board had been looking at dates to hold an annual meeting and had identified May 3, 10, or 24. Sherry Harward said the social committee had also been looking at times for a staff social that would coincide with Summer University. They suggested an annual meeting that would be held in the afternoon of Summer University after the service activity and lunch, with dessert served. This option will be presented to the Summer University committee and administration for approval. If this is not approved, the annual meeting will be held May 24. Bylaw changes will be presented and voted on.

6. **NWCCU Recommendations and Commendations.** Mark noted the recommendations and commendations from the accreditation self-study report. He reminded everyone of the message from President Holland when we received the new that we are fully re-accredited. One of the commendations was on advising.

7. **Communications.** Mark reported in conjunction with other university communication methods, HR has recommended and been given approval to create their own HR “need to know” system. He asked for suggestions on what it should be called.

8. **Summer University.** Summer University will be held May 16-18. Monday evening will be a family event. May 17 will be keynote speaker, which hasn’t been confirmed yet. May 18 is service project day, and will be cross divisional. Alexis asked for volunteers to be project leaders- all projects are being coordinated through Service Learning.

Mark said call for proposals to present will be taken starting March 7, and encouraged applications. The theme is “Building Tomorrow, Starting Today.” All staff are encouraged to attend the Summer University events.

9. **Committee Reports**

   **Nominations:** Luisa said they will have a table during the benefits fair for nominations for PACE board positions, which will be April 20 from 10 am to 2 pm. Information will also be broadcast on digital signage. Open enrollment is mid-April to mid-May.

   **Salary and Benefits:** Alexis reported the Benefits Committee has been meeting, and there will be a change in the monthly premium or benefits. Decision will not be made until final budget information is available. They are reviewing increases in health care costs. One thing in our favor is being self-insured and having a well-run plan. Utilization of generic drugs has helped, but there is still an average of $1 million a month in claims. They
were presented with a range of increases, and we can take advantage of the lower range because of our claim history. Administration will be considering options. Staff is well represented on the benefits committee, and any concerns or questions can be directed to Alexis Palmer or Ellen Sweat.

10. **Senator Reports**

**Academic Affairs**: Ursula Sorensen said they have talked to some employees that have expressed concerns about people smoking under the building in the library. She talked to Utah County Health who is checking on this. She also talked to the campus police and they said since there is no open window so they can legally smoke there.

**Executive**: State of the University address will be held tomorrow in the Ragan Theater at 12 noon.

**University Marketing**: Val Hale is representing UVU at the legislature. Their division is preparing for Commencement, awards banquets and other events.

**Academic Affairs**: UVLink is being updated this weekend. Any issues should be reported to the Help Desk.

**Student Affairs**: Nominations are being requested for Wolverine Achievement awards.