## 2014 PBA Conversation Timeline

**Updated 8/6/2014**

### Focused PBA Conversations

#### Phase I

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Responsible Parties</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 14</td>
<td>PBA Budget request forms released &amp; links posted to PBA webpage.</td>
<td>Campus</td>
</tr>
<tr>
<td>TBD</td>
<td>Training on PBA Form</td>
<td>VP Administrative Assistants, Assistant to Dean for Finance, PELC Administrative Assistants</td>
</tr>
<tr>
<td>TBD</td>
<td>Training on PBA Form</td>
<td>VP Administrative Assistants, Assistant to Dean for Finance, PELC Administrative Assistants</td>
</tr>
<tr>
<td>September 19</td>
<td>Forms and prioritized templates due to Budget Office for Focused PBA Conversations Phase I</td>
<td>Campus</td>
</tr>
<tr>
<td>September 24</td>
<td>PBA Focused Conversation - Phase I – Acute Equity Goals 1,2,3</td>
<td>Academic Affairs, Student Affairs</td>
</tr>
<tr>
<td>October 2</td>
<td>PBA Focused Conversation - Phase I – Acute Equity Goal 4</td>
<td>Divisions</td>
</tr>
<tr>
<td>October 6 &amp; 8</td>
<td>PBA Phase I allocations</td>
<td>President’s Cabinet</td>
</tr>
<tr>
<td>October 10</td>
<td>Decisions on Phase I allocations communicated to PELC</td>
<td>President’s Cabinet, PELC</td>
</tr>
</tbody>
</table>

#### Phase II

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Responsible Parties</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 15</td>
<td>PBA budget request form re-open for Phase II and annual PBA conversations.</td>
<td>Campus</td>
</tr>
<tr>
<td>TBD</td>
<td>Training on PBA Form</td>
<td>VP Administrative Assistants, Assistant to Dean for Finance, PELC Administrative Assistants</td>
</tr>
<tr>
<td>TBD</td>
<td>Training on PBA Form</td>
<td>VP Administrative Assistants, Assistant to Dean for Finance, PELC Administrative Assistants</td>
</tr>
<tr>
<td>November 14</td>
<td>Forms &amp; prioritized templates due to Budget Office for Phase II &amp; Divisional Annual PBA Conversations</td>
<td>Campus</td>
</tr>
<tr>
<td>November 18</td>
<td>PBA Focused Conversation - Phase II - Acute Equity Goals 1,2,3</td>
<td>Academic Affairs, Student Affairs</td>
</tr>
<tr>
<td>November 19</td>
<td>PBA Focused Conversation - Phase II - Acute Equity Goal 4</td>
<td>Divisions</td>
</tr>
<tr>
<td>December 10</td>
<td>“Early” Phase II and Annual request allocations</td>
<td>President’s Cabinet</td>
</tr>
</tbody>
</table>

### Annual PBA Conversations

#### Divisional Conversations – Strategic & Operational

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Responsible Parties</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 19</td>
<td>Annual PBA Conversation</td>
<td>Office of the President, University Relations, Development &amp; Alumni, Student Affairs, Planning, Budget &amp; HR</td>
</tr>
<tr>
<td>November 20</td>
<td>Annual PBA Conversation</td>
<td>Finance &amp; Administration</td>
</tr>
<tr>
<td>December 2</td>
<td>Annual PBA Conversation</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>December 3</td>
<td>Annual PBA Conversation</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>December 9</td>
<td>Post PBA Conversation &amp; Observations</td>
<td>Academic Affairs</td>
</tr>
</tbody>
</table>

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<tr>
<th>Date</th>
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</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>President’s Cabinet identifies initial range for 2nd tier tuition increase and allocation plan</td>
<td>-Divisions</td>
</tr>
<tr>
<td>Legislative session begins</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Truth in Tuition hearing including proposed 2nd tier tuition increase</td>
<td></td>
</tr>
<tr>
<td>UVUSA recommends general student fee changes to President Council</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Legislative session concludes; new tax funds identified</td>
<td></td>
</tr>
<tr>
<td>Tuition &amp; Student fees approved by Board of Trustees and Board of Regents</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compensation &amp; Benefit recommendations to President’s Council</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President’s Cabinet reviews new tax funds, tuition revenue and enrollment projections</td>
<td></td>
<td></td>
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<tr>
<td>April</td>
<td>President’s Cabinet develops funding allocations for review by senior leaders</td>
<td></td>
</tr>
<tr>
<td>April 15</td>
<td>Hoagies with Holland - All PBA allocations communicated</td>
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