Mid-Term Grading Instructions

How to Enter Mid-Term Grades

Follow These Steps:

1. Access UVLink at http://uvlink.uvu.edu/cp/home/loginf
2. Log into UVLink using your UV ID and password
3. Click on the Faculty Tab
4. Go to Banner Services in left column under Selected Menu
5. Choose the Faculty and Advisor Services folder
6. Click on Mid Term Grades
7. Select Term
8. Select the course
9. Enter grades
10. Click the Submit button at the bottom of the page.
   Important: Grades for each individual page must be submitted BEFORE continuing on to the next page.
11. To select another course for grading, either:
    · Click on “Back to Faculty Tab” near the top of the page and repeat process beginning at step number 4.
    · Scroll to the bottom of the page and click on CRN Selection (you will need to know the CRN of the course you want to grade).