

Fire Department Recognition Program

INTRODUCTION

The voluntary firefighter certification program is a legislatively supported system that was signed into law with House Bill 347 in 1981. The Utah Fire Service Certification System allows for the certification of any firefighter who resides in the state of Utah and is an active member of a Utah emergency response organization.

PURPOSE

The purpose of the Fire Department Recognition Program is to recognize organizations that support, promote, and encourage their emergency response personnel to certify within the Utah Fire Service Certification System.

DEFINITIONS

Department: any fire service unit that is public or private, or an organization of the state, city, county, special district, industrial fire brigade, or federal government, whose primary duty is fire suppression/prevention or emergency response

Participating department: any agency or entity that complies with the intent of the Utah Fire Service Certification System and has a Letter of Intent on file with the Certification Office

Active member: a duly enrolled member of a department that is authorized to respond to fire and emergency calls with an emergency response organization

Certified personnel: any individual serving as a member of a fire department who is currently certified within one of the accredited levels of the Utah Fire Service Certification System

Recognized levels of certification: For this program, special recognition will be given to departments for members that are certified in the following seven (7) levels of certification: Firefighter I, Firefighter II, Hazardous Materials Awareness, Hazardous Materials Operations, Wildland Firefighter I, Apparatus Driver Operator Pumper, Fire Officer I.

Levels of recognition:

- Having **10%** of members certified in any level merits a **Participating Department** Award.
- Having **50%** of members certified in any level merits a **Bronze** Recognition Award.
- Having **75%** of members certified in any level merits a **Silver** Recognition Award.
- Having **95%** or higher of members certified in any level merits a **Gold** Recognition Award.

QUALIFICATIONS

The Utah Fire Service Certification Council has established the following criteria for recognition in the Fire Department Recognition Program.

- a. The department must submit a properly completed application (contained in this document).
- b. The department must have a minimum number of certified personnel. This minimum number is ten percent (10%) of the number of members listed as active members in one of the seven program categories.
- c. The department must submit a list of all active members and the level(s) at which each is certified.
- d. Certification administration will verify the percentage of certified members.

The department will receive recognition for the seven “recognized levels of certification” listed earlier.

The department will list on its application all active members and indicate each person’s certification levels.

The department will be recognized in the indicated levels of recognition based on its total number of active members and the members’ certification levels.

For example, if a department has 30 members and 29 are certified as Firefighter I, the department would be recognized at the Gold level for Firefighter I. If they have 25 members that are Firefighter II, they would be at the Silver level for Firefighter II, and so on for the seven recognized levels. If a department does not participate in a level, they can indicate it by putting “NA” (not applicable).

*The **Fire Officer I** level of recognition is based on a different formula—the number of officer positions within the department and the number of those officers that are certified as Fire Officer I. For example, a department that has 15 officer positions and at the time of application 14 of the 15 officers are certified at the Fire Officer I level would be recognized at the Gold level.

The application must be signed by the chief/administrator of the department, verifying that the list is accurate and that the members listed are in good standing with the department.

Upon successful completion and approval of an application, the organization will be awarded recognition as a Participating Department and will be issued a certificate showing the award levels, along with two decals for placement on department apparatus (additional decals may be purchased from the Certification Office).

The recognition award will be valid for a period of three (3) years, after which the organization must renew its recognition in the program.

If a department changes its status during the three-year period and wants to change its recognition level, it may do so by completing a new application.

RESCINDING OF RECOGNITION

The Certification Office of the Utah Fire Service Certification System, upon recommendation of the Certification Council, reserves the right to immediately rescind, for just cause reasons, the recognition given to a participating department for noncompliance with established criteria.

APPLICATION INSTRUCTIONS

1. Complete the information required on the application as outlined.
2. Complete a roster of ALL current members of the department. This will be used to determine the percentage of participation in the Certification System.
3. Indicate on the roster those who are certified with the Utah Fire Service Certification System and list their level(s) of certification. (The Certification Office will verify these names and certifications.)
4. Have the chief/administrator sign the application.
5. Submit the completed application and the department roster (with all members listed and certification levels identified) to the Certification Office.
6. Submit the application packet to:
Utah Fire Service Certification System
Fire Department Recognition Program
3131 Mike Jense Parkway
Provo, UT 84601
7. When the application has been processed, the department will receive:
 - A certificate recognizing the level(s) of participation
 - Two decals for display on department apparatus

When possible, the Certification Office and Certification Council would like to present this recognition to the applicant department in person. We believe that this recognition is worthy of being presented at city council meetings or other appropriate settings. To arrange for a presentation to be made, or for any questions regarding this program, contact the Certification Office at 1-801-863-7709

Utah Fire Service Certification System
Fire Department Recognition Program Application

Date of Application: _____

Organization Name: _____

Address: _____

City ZIP

Department Phone Number: _____

Department Fax Number: _____

Type of Organization: _____
(i.e., public fire department, industrial fire brigade, etc.)

The undersigned officer of the applicant organization has been duly authorized to sign and submit this application for recognition in the Fire Department Recognition Program. By signing this application, the chief/administrator signifies that **all** members of the agency are listed on this application and current levels of certification are noted where applicable. Participation in this program is voluntary.

Printed Name of Chief/Administrator: _____

Signature of Chief/Administrator: _____

Please indicate below if you would like a representative from the Certification Council or Utah Fire & Rescue Academy Certification Office to present this award to your department.

- ☐ Yes, we would like this award presented by a Certification Council member or UFRA representative. Please contact us to make arrangements.
- ☐ No, but thank you anyway.

Date Received by Certification Office: _____

Date Award Issued to Department/Agency: _____

Utah Fire Service Certification System

Fire Department Recognition Program

Active Member Roster

Organization Name: _____ Date: _____

For Fire Officer I Certification Only:

Number of Officer Positions:	#	No. Certified as Fire Officer I	#	Percentage of Officers Certified:	%
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Name	Last 4 of SSN	FF I	FF II	Hazmat Awareness	Hazmat Operations	Wildland FF I	ADO-Pumper	Fire Officer I
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
17.								
18.								
19.								
20.								

Make additional copies of this form as needed.