

Utah Fire and Rescue Academy
ICS-300 & ICS 400 Intermediate and Advanced Incident Management
Course Syllabus

ICS 300 Course Topic / Basic Description	Curriculum / Objectives	Standard, Policies, Supporting Document(s)
Day 1- Morning Session		
Unit 1: Course Overview Time: 1 Hour	Students will be able to understand the requirements and describe the scope and objectives of this course.	HSPD – 5 <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561, <i>Standard on Emergency Services Incident Management</i>
Unit 2: ICS Fundamentals Review Time: 2 Hours, 30 Minutes	Describe how ICS fits into the Command and Management component of NIMS, Describe how incidents can best be managed by appropriate and early designation of primary staff members and delegating authority to the lowest practical level.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA <i>Standard on Emergency Services Incident Management System.</i>
Day 1- Afternoon Session		
Unit 3: Unified Command Time: 2 Hours, 15 Minutes	Define and identify the primary features of Unified Command. Describe how Unified Command functions on a multi-jurisdiction or multi-agency incident. List the advantages of Unified Command.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System.</i>
Unit 4: Incident/Event Assessment & Incident Objectives Time: 1 Hour 45 Minutes	Describe methods and tools used to assess incident/event complexity Describe types of agency(s) policies and guidelines that influence management of incident or event activities. Describe the process for developing incident objectives, strategies, and tactics. Describe the steps in transferring and assuming incident command.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System.</i>
Day 2- Morning Session		
Unit 4: Incident/Event Assessment & Incident Objectives, continued Time: 1 Hour, 20 Minutes	Describe methods and tools used to assess incident/event complexity Describe types of agency(s) policies and guidelines that influence management of incident or event activities. Describe the process for developing incident objectives, strategies, and tactics. Describe the steps in transferring and assuming incident command.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System.</i>

Unit 5: Planning Process Time: 2 Hour, 15 Minutes	Identify the importance of planning for incidents/events. Explain the differences between planning for incidents and events. Discuss major planning steps; describe the role and use of ICS and forms and supporting materials included in an IAP.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> , NFPA 472, <i>Requirement for Incident Action Plan at all Hazmat incidents</i> .
Day 2- Afternoon Session		
Unit 5: Planning Process, continued Time: 2 Hours	Identify the importance of planning for incidents/events. Explain the differences between planning for incidents and events. Discuss major planning steps; describe the role and use of ICS and forms and supporting materials included in an IAP.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> , NFPA 472, <i>Requirement for Incident Action Plan at all Hazmat incidents</i> . IS-201 Use of ICS Forms.
Unit 6: Incident Resource Management Time: 1 Hour, 15 Minutes	Identify and describe basic principles of resource management. Identify the basic steps involved in managing incident resources.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> . IS – 703
Day 3- Morning Session		
Unit 6: Incident Resource Management Time: 2 Hours	Identify key considerations associated with resource management and the reasons for each. Conclude with large group activity.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> . IS-703
Unit 7: Demobilization, Transfer of Command, & Closeout Time: 1 Hour, 15 Minutes	Describe the importance of demobilization planning. Identify the impact of agency-specific policies, procedures, and agreements upon demobilization planning.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> . IS-703.
Day 3- Afternoon Session		
Unit 7: Demobilization, Transfer of Command, & Closeout Time: 1 Hour	Conclude this unit with a large group activity.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .
Unit 8: Course Summary Time: 1 Hour, 30 Minutes	Students review entire ICS 300 course by discussing the learning objectives that were covered in the course. Delivered in group discussions and then students are prepped to conclude course by taking the written test. Conduct written test, close course.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .

Utah Fire and Rescue Academy
ICS-300 & ICS 400 Intermediate and Advanced Incident Management
(NFA / FEMA H-465 & H-467)
Course Syllabus

ICS 400 Course Topic / Basic Description	Curriculum / Objectives	Standard, Policies, Supporting Document(s)
Day 1- Morning Session		
Unit 1: Course Overview Time: 1 Hour	Explain how major incidents pose special management challenges. Describe the circumstances in which an Area Command is established. Describe the circumstances in which multiagency coordination systems are established	DoDI 6055.06, 6.10, DoDI 2000.18, HSPD – 5 <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .
Unit 2: Fundamentals Review for Command and General Staff Time: 3 Hours	Describe types of agency (ies) policies, guidelines, and agreements that influence management of incident or event activities. Describe the process for transfer of command. Describe the primary guidelines and responsibilities of the Command and General Staff positions. List the major steps in the planning process. Define the advantages of Unified Command and list the kinds of situations that may call for a Unified Command organization. Describe how Unified Command functions on a multi-jurisdiction or multiagency incident.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .
Day 1- Afternoon Session		
Unit 3: Major and/or Complex Incident/ Event Management Time: 2 Hours, 30 Minutes	List the principal factors often found in or related to major and/or complex incidents/ events. List the four expansion options for incident/event organization and describe the conditions under which they would be applied. Demonstrate, through an exercise, how to apply the various options related to major or complex incident management.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .

Day 2- Morning Session		
Unit 4: Area Command Time: 3 Hours	Define Area Command. List the principal advantages of using Area Command. Describe how, when, and where Area Command would be established. Describe the Area Command organization. Identify six primary functional responsibilities of Area Command. Given a scenario, develop an Area Command organization.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .
Day 2- Afternoon Session		
Unit 5: Multiagency Coordination Time: 2 Hours	Describe the kinds of incident/event management problems that can occur due to a lack of multiagency coordination. Identify the major guidelines for establishing and using multiagency coordination groups and systems. Identify the primary components of a multiagency coordination system.	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .
Unit 6: Course Summary Time: 1 Hour	Describe the circumstances in which an Area Command is established. Describe the circumstances in which multiagency coordination systems are established. Conduct written test	HSPD – 5, <i>Management of Domestic Incidents and the National Incident Management System (NIMS)</i> , NFPA 1561 <i>Standard on Emergency Services Incident Management System</i> .